

Governing Board

St. John Fisher Sr. Elementary School

MINUTES OF THE MEETING – October 9TH, 2013

Attendance:	Parents:	Bridget Bagshaw Sandra Gesualdi Balgovind Pande Mike Vallée	Secretary & Vice Chair Chair
	Staff:	Rachel Ethier Nicole Montcalm Debbie Poirier Laura Sulano	Teacher Teacher Librarian Daycare
	Principal: Community Rep.	Tony Di Vittori N/A	
	Regrets:	Ken Johnston, Parent Rep Lise Lecompte, Teacher Linton Garner	

1.1 Call to Order & Welcome

Having attained quorum, the meeting was called to order by Principal T. Di Vittori at 7:04pm. T. Di Vittori welcomed all those in attendance. He asked that points 1.4.1, 1.4.2 and 1.4.3 on the agenda be moved to follow point 1.1.

1.2 Adoption of the Agenda

13-14-01 *It was moved by N. Montcalm to adopt the agenda with the change of moving points 1.4.1, 1.4.2 and 1.4.3 to follow 1.2. The motion was seconded by D. Poirier, and was carried unanimously.*

1.4.1 GB Chair

13-14-02 *S. Gesualdi nominated B. Pande to be GB Chair. The motion was seconded by M. Vallée. B. Pande accepted the nomination to be GB Chair. There were no other nominations. The vote for Balgovind Pande as Chair was carried unanimously.*

1.4.2 GB Secretary

B. Pande nominated S. Gesualdi to be GB Secretary. S. Gesualdi accepted the position of GB Secretary.

1.4.3 GB Vice-Chair

B. Pande nominated S. Gesualdi to be GB Vice-Chair.

13-14-03 M. Vallée proposed that S. Gesualdi be GB vice-chair. There were no other nominations. The motion was seconded by N. Montcalm and was carried unanimously. S. Gesualdi accepted the position of GB Vice-Chair.

1.3 Adoption of Minutes of June 12th, 2013.

13-14-04 It was moved by L. Sulano to accept the minutes. The motion was seconded by M. Vallée, and was carried unanimously.

1.4 New Business

Please take note that the numbering of the minutes from this point onwards will differ from the agenda due to the new order of the agenda adopted at the meeting.

1.4.4 GB Internal Rules of Management (info)

B. Pande pointed out that "Conflict of Interest" article (from the Education Act, Art. 70) was added to the document.

13-14-05 It was moved by R. Ethier to approve the inclusion of the Conflict of Interest article to the GB Internal Rules of Management. The motion was seconded by N. Montcalm and was carried unanimously.

1.4.5 Daycare Parents' Committee

No individuals have approached the daycare coordinator in regards to forming a Daycare Parents' Committee. It is known that should anyone have a question that they should approach anyone on the Governing Board.

13-14-06 It was moved by B. Bagshaw that a Daycare Parents' Committee will not be formed for the school year 2013/14. The motion was seconded by R. Ethier and was carried unanimously.

1.4.6 Community Representatives

Principal Di Vittori will approach Rev. Scott and Gloria Coulter to be the GB Community Reps for the school year 2013/14.

1.4.7 Commissioners' Invite to GB Meetings

13-14-07 *It was proposed by D. Poirier that Commissioner L. Garner have a standing invitation to the GB meetings for the school year 2013/14. The motion was seconded by M. Vallée and carried unanimously.*

1.4.8 H&S Liaison

This will be tabled at the next meeting.

In regards to H&S: S.Gesualdi mentioned that the Shindig & Silent Auction (held Oct 3rd) raised a little over \$10,000. A request to the H&S to forward an exact gross total has yet to be answered.

1.4.9 GB Income Statement (2014-14)

Last year's budget was \$721. The balance at the end of the year was \$421, which will get clawed-back. This year's budget is close to \$300.

13-14-08 *It was moved by M. Valle to accept the 2012-13 income statement. The motion was seconded by N. Montcalm and was carried unanimously.*

1.4.10 Ratification of Approvals Via E-mail (Culture in Schools Grant – Field Trips)

- a) Grade 3 students going to Pointe Claire Library to meet a children's author.
- b) Grade 5 students going to visit Pointe Claire Village and Stewart Hall

13-14-09 *R. Ethier proposed ratification to approve these two fieldtrips. The motion was seconded by L. Sulano and carried unanimously.*

1.4.11 Field Trips (within walking distance)

Blanket permission from the GB is given for walking trips within 1.6km of the school. Parents still have to sign a consent form for each outing of this nature.

13-14-10 *It was moved by L. Sulano to approve the blanket permission for walking distance field trips. The motion was seconded by B. Bagshaw and carried unanimously.*

1.4.12 Field Trips

- a) Cycle 3 will go to Abraska in Rigaud on October 17 (gr.5) and October 18 (gr.6). The ratio will be 1:9 (not including the site supervisors). Cost \$34 (gr.5) and \$36 (gr.6) Change in cost is due to the grade 6 students will be involved in an activity using GPS navigational tools which is an extra fee.
- b) Two students will go to the Peace Summit on October 17th. These students are chosen from the Social Action Committee. The spiritual advisor will be accompanying the students. No cost.

- c) As part of Social Action Team, 12 students and 3 adults will attend the Free the Children - We Day at theatre St. Denis on November 25th. No cost. Bussing will be paid by the school.
- d) On March 27th, Grade 4 students will be visited by animators enacting the way of life in Nouvelle France. Cost \$5/student.
- e) Cycle 2 (grades 3&4) Ski Club (Phys Ed) at Mt. Habitant with Rod Roy Ski School. 2 days in January and 2 days in February. Ratio 1:10 off the hill. 1:5 on the hill. Cost \$168 - \$195. Equipment rental for all four days \$36.
- f) Grade 5 Canoeing. They will walk to the Pointe Claire Canoe Club. Cost \$15/student.

13-14-11 *It was moved by M. Vallée to approve of all six field trips presented. The motion was seconded by R. Ethier and carried unanimously.*

1.5 Reports

1.5.1 Regional Parents' Committee

No report.

1.5.2 Council of Commissioners

No report.

1.5.3 Teachers' Report

- Positive atmosphere in the school.
- Terry Fox Run: kids and staff involved. The students created teams and had a lot of fun.
- Media Tech Program: Off to a good start.

1.5.4 Library Report

- Many volunteers.
- D. Poirier is working on a project involving 4 or 5 authors coming to Montreal for four days to tour different schools; to take place the week of April 6th. The cost is \$270 per reading per author (they are able to do three readings per day). Looking for support from the PEF to help fund the project. This would give disadvantaged schools the opportunity to host an author. Also involved would be EMSB, LBPSB, The Study, Queen of Angels and Miss Edgar and Miss Cramps School. The project would also include a presentation for adults.

1.5.5 Daycare Report

- A decrease in daycare enrollment: from 174 to 158.
- September 20th ped day: students made their own pizza (and ate it for lunch). They also made stained glass frames and did a robotics activity in which they assembled little machines (cars) and got them to move.

- October 4th the students enjoyed a Mad Science activity. This involved a workshop on chemical reactions and they enjoyed a 'glow show'. In another workshop they made chocolate creations.
- Pizza and Subway lunches are offered again this year. This is not a fund-raiser nor a "for profit" activity but rather a service offered to parents. A return to Subway and a trial with Domino's Pizza. S. Gesualdi mentioned that the Dagwoods owner inquired as to why the contract for Dagwoods was not renewed. It was recommended that a letter be sent out of courtesy to Dagwoods to explain (reason for change being "create variety").
- Considering that the grade 6 students have a field trip on October 18th to Abraska, the pizza lunch for them will be offered Monday October 21st.
- L. Sulano invited everyone to visit the website where all daycare information can be found (forms, calendar with lunch dates and registration information).
- Ped day field trips:
 - Nov 1st Horizon Roc.
 - Grades 3 & 4 wall climbing
 - Grades 5 & 6 zip-lining and obstacle courses
 - Nov 21st Science Centre. IMAX movie and interactive workshops
 - Jan 20th Tubing at Mont Avila
 - Feb 7th Movie TBA
 - March 28th Le Taz. Indoor skate park and roller-dome

1.5.6 Principal's Report

- Smooth start to the year. This was the second year of emailing out the homeroom numbers to the students and parents for the first day of school.
- 407 students in 17 homerooms
 - New classroom created in cycle 3
 - 5/6 combined (hrm-651)
- New staff members welcomed to the school:
 - Nadia Prearson (324 – Eng)
 - Michele Larin (523 – Fr)
 - Jana Dlhosh (651 – Eng)
 - Roxane Bilodeau (651 – Fr)
 - Francesca Lucadamo (resource)
 - Wesley McCallum (day-time caretaker)
 - Jeffrey Wright (evening caretaker)
- We have a McGill student teacher, Ms. Kathryn McManus, working with Mrs. McCulloch and another, Ms. Bianca Della Porta, starting next week with Ms. Cindy in Phys Ed
- Great attendance at "Curric Evening"
- Twenty-four Gr 6 students helped direct Kindergarten students to buses, daycare, or meet up with parents after school (had many more volunteers than required)
- Traffic circulation going well this year

- Three fire drills to date, fire drill in daycare will be held, and a practice lockdown in the school will be held shortly
- Board specialists have begun at school
- School photos were done on Tuesday Sept 24th. New company this year. Parents can view and order photos online. Thank H&S volunteers for their help. Retakes will be done on Nov 19th.
- Terry Fox Run a great success. Students and staff ran/walked for one hour. We had Mr. Steven Balleine (asst. Director General), Mr. David Meloche (region 3 Director), and Mr. David Chisholm (asst. Director of H.R.) joined us for the run.
 - \$1016 raised (toonie for Terry)
 - Approx. 2241 kms ran/walked as a school
- Interim reports to go home this Friday, Oct 11th
- Gr. 6 info:
 - LBPSB Tournaments to date:
 - Ultimate Frisbee
 - Handball
 - Band instruments arrived Sept 23rd
 - We will be participating in the Board's Math Olympics (twelve Gr 6 students)
 - Grad t-shirts being organized by the Gr. 6 teachers (student design)
 - Graduation date (tentative) Thursday June 19th (afternoon)
 - Pool party (Monday prior to grad)
 - Sex Ed Handout will be sent home to parents (MELS)
- School nurse met with the staff:
 - Epi-pen use
 - Info re: student w/medical needs
 - Poster with info and pictures of students with serious health issues will be posted in public areas of the school.
- Gr. 4 vaccinations to be held Nov 20th and May 21st
- To date have applied for the following grants:
 - Culture in Schools
 - Gr. 3 (visit children's author, Ms. Jane Barclay, at the Pte. Claire library and exposition at Stewart Hall)
 - Gr. 5 (Pte. Claire Project: "Then & Now")
 - PDIG (media technology in education)
- Community service (intergenerational project) at Bayview Centre and the Pte. Claire Legion has begun
- PELO language program has been delayed by MELS
- Rentals – karate has started and basketball will be starting soon
- Four additional Phys Ed tarps have been purchased for use during tournaments
- Cross-Country Run will be held on Oct 22nd. Approx. 200 students participate.

- The H&S Silent Auction was a great success. Would like to thank Sandra Gesualdi for organizing the event.
- Soren Bennick Productions will be presenting two, 40 minute plays, Cyber Busters & Hi Rez Comes to Earth this Friday, Oct 11th
 - Cyber Busters (cycle 2 & 3) deals with cyber-bullying
 - Hi Rez (cycle 1) deals with inclusion
- Our Remembrance Day assemblies will be held Nov 6th. Veterans will be present for the assemblies. A moment of silence will also be held on Nov 11th
- Visit from LPHS to speak to our Gr. 6 students about high school
- Visit from a group of Chinese teachers visiting LPHS. Very impressed with our school.
- Will be continuing with the collaboration with SJF-JR, LPHS, and the city of Pointe Claire

1.6 Questions from the Public

- a) Inquiry as to whether the school had a head lice policy.
There is no school policy concerning head lice because it is a parental issue. The school does advise the parents of the child should lice be noticed at school. A letter is sent out to that particular grade to advise all the parents of the situation.
- b) The front garden.
A parent will ask fellow parents if they are interested in 'adopting' a section of the garden and coordinate the efforts with Mr. Di Vittori and Ms. Poirier.

Correspondence

- Consultation on Enrollment Criteria 2014
- SNAC consultation closed.

Adjournment and the Next Meeting Date: 7pm, Wednesday November 13th 2013.

13-14-12 Upon a motion by N. Montcalm and seconded by R. Ethier, the meeting was adjourned at 8:21pm. The motion was carried unanimously.

The next meeting will be at 7pm on Wednesday, November 13th, 2013.