

Governing Board

St. John Fisher Sr. Elementary School

APPROVED MINUTES OF THE MEETING – FEBRUARY 13TH 2013

Attendance:	Parents:	Balgovind Pande	Chair
		Bridget Bagshaw	
		Mike Vallée	
		Sandra Gesualdi	Secretary & Vice Chair
	Staff:	Lise Lecompte	Teacher
		Nicole Montcalm	Teacher
		Rachel Ethier	Teacher
		Laura Sulano	Daycare
		Debbie Poirier	Librarian
	Principal:	Tony Di Vittori	
	Commissioner:	Linton Garner	
	Community Rep.	Gloria Coulter	
Regrets :	Ken Johnston, Parent Rep.		
Guest:	Allison Saunders		

4.1 Call to Order

Having attained quorum, the meeting was called to order by B. Pande at 7:01pm.

4.2 Adoption of the Agenda

12-13-39 *It was moved by N. Montcalm to adopt the agenda with the addition of 4.6.7 Social Media. The motion was seconded by Mike Vallée, and was carried unanimously.*

4.3 Adoption of Minutes of December 12th, 2012.

12-13-40 *It was moved by R. Ethier to accept the minutes. The motion was seconded by B. Bagshaw, and was carried unanimously.*

4.4 Questions from the public

No public was present.

4.5 Business Arising

4.5.1 Community Representative

B. Pande thanked Gloria Coulter for her sincere interest in St. John Fisher School and for taking part in the Governing Board. It was also noted that Rev. Scott will be the community representative at St. John Fisher Jr. School.

4.5.2 “Volunteer of the Year” Nomination

Principal Di Vittori will consult with his staff at the general staff meeting to choose the candidate for this year.

4.5.3 Ratifications of Approvals by Email

- Daycare outing on January 29th 2013
- Social Action Team: initiative to collect pennies for Free the Children. Every \$25 collected provides clean water for one person, in a developing country, for life.
- Leadership Day at St. Edmunds School

12-13-41

It was moved by N. Montcalm and seconded by L. Lecompte to ratify the email votes to approve these field trips. The motion was carried unanimously.

4.5.4 PEF Grant Application

The requested grant was accepted. Five (5) iPads already received. The school now has a total of 15 iPads.

4.6 New Business

4.6.1 LBPSB 2013-14 Budget Consultation

Two matters were discussed. 1) Technology should be kept current. 2) Parent workshops on the following topics: discipline, bullying and homework.

4.6.2 Employment and Assignment of Relatives Consultation

We believe that the goal of this policy is to avoid conflict of interest and abuse.

4.6.3 Principals' Selection Criteria

The members of the GB reviewed the selection criteria and slightly modified the document to reflect SJF Sr. needs. It is recommended to maintain stability as there have been many changes in recent years.

4.6.4 SJF School Success Plan Annual Report

This report was presented by Principal Di Vittori.

- It was noted that resource teachers will inform parents of IEP students of the details entailed in this program.
- Commissioner Garner shared that the LBPSB is promoting more Vocational Ed. Programs. This provides other pathways for students to be successful.

12-13-42 It was moved by L. Lecompte to adopt this report that will be sent to the LBPSB. The motion was seconded by M. Vallée and carried unanimously.

4.6.5 Field Trips

- a) Grade 5 students will be visiting the Canadian Aviation Heritage Center at John Abbott College the week of March 5th in the morning. This outing will complete their Airplane Unit. There is a \$2 donation requested plus transportation; One (1) bus along with parents driving cars. The total cost is \$9/student.

12-13-43 It was moved by S. Gesualdi to approve the fieldtrip. It was seconded by L. Sulano and carried unanimously.

- b) Grade 6 students will take part in a workshop on Drug Awareness at Station 5 on March 21st. Station 5 and the RCMP organize this workshop. There is no cost. The school will pay transportation. Ratio is 1:11.

12-13-44 It was moved by B. Bagshaw to approve the fieldtrip. It was seconded by N. Montcalm and carried unanimously.

- c) Grades 3-6 GMAA (Greater Montreal Athletic Association) Halo Race at Mont Royal. Tuesday April 30th, 8am-1pm. The cost is \$15/student. The ratio is 1:15. Each grade has a specific distance to run.

12-13-45 It was moved by R. Ethier to approve the fieldtrip. The motion was seconded by L. Lecompte and carried unanimously.

- d) Grade 5 Canoe Club Outing at the Pointe Claire Canoe Club. June 10 & 11 (12th rain date) (max. 60 students at a time); 8-1pm Cost is \$15/student. The students will walk to the Club (1/2 hour walk) and have lunch there. Kayak, dragon boat and canoe boats will be used. The ratio is 1:8 plus our support staff. There will also be motorized boats with lifeguards on hand.

12-13-46 *It was moved by M. Vallée to approve the fieldtrip. The motion was seconded by N. Montcalm and carried unanimously.*

4.6.6 Capital Projects

Principal Di Vittori presented the report.

12-13-47 *It was moved by N. Montcalm to adopt the presented report. The motion was seconded by L. Lecompte and was carried unanimously.*

4.6.7 Social Media

Allison Saunders (Jr. School GB member) presented the idea of creating a *Facebook* page for the school. Discussion ensued. We, the Sr. School GB, agreed to partner with the Jr. School GB and form a sub-committee to further explore this initiative. Allison will organize the meeting date, time and location.

4.7 Reports

4.7.1 Parent Representative Report

No report was given.

4.7.2 Council of Commissioners' Report

- A Bill 14 committee has been formed and wrote a brief that has attracted much attention.
- Council Notes were included in the kit.

4.7.3 Home & School Report

- Money raised from the Community Walk given to Big Brother & Sister West Island, Lacorde and Citizen Advocacy. 10% was also given to the Social Action Team.
- 140 donors came to the blood drive.
- Successful Open House
- Fundscrip is going well.
- The Winter Fair was a great success.
- Education Vaudreuil (school-supply company) will be used again.

4.7.4 Teachers' Report

- The entire school participated in a Literacy Unit. Activities took place all over the school; bulletin boards and classrooms were decorated with everything to do with books!
- ERC buzz word was COMPASSION; Grade 4 students made compassion-themed posters
- Grade 3 students worked on their Penguin Unit.
- Grade 4 students are learning about the Medieval Times.
- Grade 5 students are using the iPads to create ebooks.
- Grade 6 students went to the NFB for a fieldtrip.
- N. Montcalm went with 10 students to Leadership Day. It was a great day for everyone.
- Thank you to H&S for a great week of treats for Staff Appreciation Week.

4.7.5 Library Report

No report was given.

4.7.6 Daycare Report

- The students enjoyed cookie decorating, Christmas crafts and face-painting (Christmas activities)
- A lunch was catered courtesy of the Daycare budget surplus.
- Extra-curricular activities are offered at lunch time: chess, ceramic, cheerleading. The cost of each activity is \$50.

Field trip: April 19th at Sky Venture (sky diving in air chambers). 9:30-2pm. Transportation will be by school bus. The cost is \$15/student. (The cost of entrance is \$40 but the daycare surplus will cover the balance).

12-13-48 *It was moved by N. Montcalm to approve the fieldtrip. The motion was seconded by S. Gesualdi and was carried unanimously.*

4.7.7 Principal's Report

- ✓ Thank H&S for the Teacher Appreciation Week goodies and luncheon. Greatly appreciated by the entire staff.
- ✓ Students have participated in two phys. Ed. activities outside of school (LBPSB volleyball tournament and the McGill basketball jamboree) since returning after the holidays.
- ✓ Ski Club has been a success. One more ski trip coming up this month.
- ✓ We have received our cross country skis which were purchased thanks to the donation from the Permacon-Pierre Lavoie Cycling Team. Our first group went out today.
- ✓ Grade 6 band has been practicing hard and is sounding good.
- ✓ The rehearsals for the Grade 6 play are in full swing. A large group of staff members are helping out with the play this year.
- ✓ Grade 5 math club at lunchtime.
- ✓ Grade 6 students on the tech team with Mme Montcalm are ready to train the new Grade 5 members.
- ✓ Grade 4 LBPSB exams have been completed. Grade 3 math exams will be starting soon.

- ✓ During the Jan. 25th SJF ped day the staff met to discuss the School Success Plan objectives and planned school-wide activities in literacy, numeracy, and wellness. We are on track with the SSP objectives. There is a good buzz around the school with the reading, writing, math, social action, public speaking, and ERC activities.
- ✓ Penny collection was a great success. Over 100,000 pennies were collected (\$1049). Bravo Social Action Team!
- ✓ On Feb. 8th (ped day), staff attended LBPSB workshops on “Teaching and Learning in the 21st Century”. Staff had over 50 workshops to choose from.
- ✓ Math teachers participated in a math webinar and are implementing an online math program called Math Reflex. This program allows students at all grade levels to practice their basic math skills. Students go online a minimum of 2-3 times per week (school and home) and teachers are able to monitor the students’ progress.
- ✓ School nurse will be presenting the “Feeling Yes, Feeling No” program to the Grade 3 students.
- ✓ LPHS Mural Project. SJF-Sr. students will be involved with the brainstorming of ideas for the mural which will be displayed on an exterior wall seen from our school.
- ✓ PEF grant application was approved. We have received the 5 new iPads. Thank you Mme Montcalm for submitting the application.
- ✓ Next year the homeroom teachers will be teaching the ERC course and a Media/Technology teacher will be hired to teach a media/technology in education course. This has received approval from the staff council.
- ✓ Mme. Montcalm, Mme. Ruest, and I attended the LCEEQ “Safe Schools and Social Learning: Essentials for School Success” conference this Monday and Tuesday. SJF is well on track in maintaining a safe and caring school with the objectives in place and the many programs and activities planned on a yearly basis.
- ✓ Pointe Claire Canoe Club is being planned for June 10th & 11th

A grade 5 fieldtrip was approved in September on the basis that the cost was \$20. The cost is now \$25 due to the higher cost of transportation.

12-13-49 *It was motioned by L. Lecompte to approve the cost adjustment of the fieldtrip. The motion was seconded by R. Ethier and was carried unanimously.*

4.8 Questions for the Public

- Concern over the graffiti on the outside wall at the Daycare entrance. The LBPSB will take care of removing all graffiti. A request will be sent in.

Adjournment and the Next Meeting Date: 7:00pm, Wednesday April 10th 2013.

12-13-50 *Upon a motion by L. Sulano and seconded by L. Lecompte, the meeting was adjourned at 8:25pm. The motion was carried unanimously.*

The next meeting will be at 7:00pm on Wednesday April 10th, 2013.