



Minutes

**October 23, 2019
7PM, Senior School**

1. **Approval of Agenda**
2019-2020-04 Motion to accept the agenda as presented.

2. **Approval of the Minutes of September 18, 2019 Meeting**
2019-2020-05 Minutes approved as presented.

3. **Event Reports (Becky)**
 - 3.1. **Picture Day (Oct 7): Retakes November 6th**
Everything went well.

4. **Business Arising from the Minutes (Becky)**
 - 4.1. **SJF Christmas Fair & Vendor Fair (Saturday, Nov 16)**
 - 4.1.1. **Volunteer sign up (using the site 'Sign Up' and is now active)**
 - 4.1.2. **Raffle prizes needed**

Last year there were 50 prizes. Families and vendors usually donate.

A letter can be provided with SJF H&S letterhead in order to approach small businesses and franchises for prize donations.
 - 4.1.3. **Vendors (Sandra)**

Sandra is co-ordinating vendors. The board will provide 24 tables. The balance of the tables will have to be borrowed from the church. Upto 6 charities are given a free table. Any subsequent charity will receive half-price.

There are 42 tables placed in the gym. The HUB table will also be placed in the gym this year.
 - 4.1.4. **Coordinators needed for the following:**
 - **TCBY Grad Fundraiser- looking for a grade 6 parent**

Melissa will do a call-out to fellow grade 6 parents.
 - **Raffle- organize the prizes and set up on the Friday evening**
 - **Bake Sale- help set up table and arrange items**

Sonia will set up bake-sale table.

- **Santa's gift shop- shop and set up, maybe meet up before fair to prepare items see 4.1.5**

Suggested to approach vendors for any merchandise under 5\$.

Carla will provide fundscrip cards that are available in 5\$ denominations (Chapters and Starbucks).

- **Lunch cafe- someone to order pizza, Sandra ordering samosas**

Jackie will order pizza from Little Caesar's.

- **Face painting**

Sheena will coordinate face-painting.

4.1.5. Meeting to organize items for fair- set a date

The meeting will be on Nov. 7, 2019 at 6:30 pm.

4.2. Fundraising

4.2.1. FundScrip: (Carla)

We have earned 38\$ from fundscrip sales thus far. Need for fundscrip users.

4.2.2. TCBY (Becky)- forms sent out last week; Tuesday was the first day.

4.2.3. Junior Lunches (Becky): Subway and Little Caesar's Pizza

4.2.4. Box of Socks (Becky): Boxes were sent home Friday, October 18th. Fundraiser will run until November 12th. Looking for volunteers to help collect and organize any unsold socks

4.2.4.1. Collection Folders for homeroom teachers (Becky)

4.2.5. SJF Apparel: Inventory now completed- thank you

4.2.5.1. T-shirts given to new staff (Becky)

4.2.5.1.1. Vote on gifting T-shirts to new staff

2019-20-06 Motion to accept that all teaching and support staff receive 1 complimentary green SJF t-shirt.

4.2.5.2. Order xs tees- these were ordered this time last year. Not sure when we should look at putting in another order.

6. Finance

6.1 Monthly finance report (Melissa)

2019-20-07 Motion to accept finance report as presented.

7. School Reports

7.1 Junior School (Delage)

Principal Report for Home & School
October 23rd, 2019

1- Staffing:

- Enrollment is at 243 students (including the K4)

2- AGM & Curriculum Night:

- AGM was well attended on Wednesday, Sept. 4th and new GB members were voted in.
- The Curriculum attendance was also very well attended by parents. Perfect time to meet the teachers and get to know the academic expectations for the upcoming school year.

3- School visits:

- Visit to Pointe-Claire library have already started. Dates have been planned for a good part of the year.
- Grade 1 outing was held on Friday, October 18th . Apple and pumpkin will be on the menu for a couple of weeks for some families!
- Reading Buddies initiative is starting this Thursday. Grade 5 students from the Sr. campus will come and read with their grade 1 buddies. Thank you to Ms. King for getting this off the ground with the collaboration of the grade 1 and 5 teachers again this year.
- “Sécurité routière” and the Community Officer will be visiting the K4 and K5 students next week. Bus safety and safety at Halloween will be the main topics.

4- Maintenance:

- Glass doors were put in on Monday in the girls and boys bathroom.
- Water fountain material is in the building but not yet installed.
- (Sunflower hall – Emotion room 15A) was supposed to be retitled on Friday, Oct. 4 but it was finally done this Monday (Oct. 21st).

5- H&S funds:

- Money for flexible sitting plan has not been spent yet, but the survey was resent in order for teachers to update or add to their lists and new teachers to start their own list for their class. We are looking to purchase material in the coming week.

6- Fire drill:

- We have had two more fire drills (October 3rd and 9th).
- Lockdown should also be coming by the end of October.

7- School bulletin/Interim report cards:

- The October bulletin was sent out on Tuesday, October 8th.

- Interim report cards were made available on the Fusion Portal on Oct. 15th. Kindergarten (K5) interim report cards went home via Kiddy mail. No Interim report cards for K4 students.

8- Other activities:

- The Jr. campus and Sr. got together for the Terry Fox run/walk on Wednesday, Oct. 16th in the morning before lunch. Mr. Graham led a brief and well listened assembly for the Junior students before the official kickoff. Donation was collected and the sum of \$?? Was collected. Thank you to everyone who contributed!
- We held a Deep Learning cluster meeting today at the Junior campus (5 school joining and discussing DL for the new school year).
- We also had this afternoon the K4 Open House and workshop for parents today. Thanks to Mme. Bojanowski, Mme Daniela and |Ms. Priscilla and the ESD consultants for making this happen.

9- Extracurricular activities:

- Educ-action Fall session and Takabouger are in full swing!
- PELO letters have returned and are numbers are good. In the planning stages at this point.

10- Thank you to the volunteers that helped out on picture day and for at Terry Fox run/walk

7.2 Senior Report (Shizgal)

8. New Business (Becky)

8.1 Bobbie's boxes will be arriving October 24th. Volunteers needed to count and distribute to homeroom teachers

8.2 Vaccines (SR): Wednesday, Oct 30th and Wednesday, April 29th. One more volunteer needed from 8:15 to 11:20 next week.

10. QFHSA Correspondence (Becky)

Federation Fall Conference:

Location: Macdonald High School, 17 Maple Ave, Sainte-Anne-de-Bellevue, QC H9X 2E5

Date: November 9, 2019

Time: 9:00am -4:00pm

Register now

9. Varia

Principle Shizgal suggested to set up some parent workshops regarding anxiety, gaming, etc. with DM Services. They charge 450\$ for the workshop. Becky will check with H&S contacts from other neighbourhood schools for potential collaboration for a workshop.

10. Adjournment

2019-20-08 Motion to adjourn meeting

Next Meeting Date

Next Meeting: Wednesday November 20, 2019 at Junior School, 7:00pm

Meeting attended by:

Principle Delage

Principle Shizgal

Rebecca Cherry

Tiffani Wheeler

Ann Shorrock

Sandra Gesualdi

Tom Fullerton

Melissa Manzano

Lisa Bridgeman

Jacqueline Aubie

Janice Bowen

Carla Da Silva

Kristen Stanley

Sheena Purcell

Marie-Claire Caillard

Melanie Keirl

Sonia Leaver

Jaiseema Kaur Seyan