



**Meeting Agenda
October 23, 2019
7PM, Senior School**

1. **Approval of Agenda**
2. **Approval of the Minutes of September 18, 2019 Meeting**
3. **Event Reports** (Becky)
 - 3.1. Picture Day (Oct 7): Retakes November 6th
4. **Business Arising from the Minutes** (Becky)
 - 4.1. SJF Christmas Fair & Vendor Fair (Saturday, Nov 16)
 - 4.1.1. Volunteer sign up (using the site 'Sign Up' and is now active)
 - 4.1.2. Raffle prizes needed
 - 4.1.3. Vendors (Sandra)
 - 4.1.4. Coordinators needed for the following:
 - **TCBY Grad Fundraiser**- looking for a grade 6 parent
 - **Raffle**- organize the prizes and set up on the Friday evening
 - **Bake Sale**- help set up table and arrange items
 - **Santa's gift shop**- shop and set up, maybe meet up before fair to prepare items see 4.1.5
 - **Lunch cafe**- someone to order pizza, Sandra ordering samosas
 - **Face painting**
 - 4.1.5. Meeting to organize items for fair- set a date
 - 4.2. **Fundraising**
 - 4.2.1. FundScrip: (Carla)
 - 4.2.2. TCBY (Becky)- forms sent out last week; Tuesday was the first day.
 - 4.2.3. Junior Lunches (Becky): Subway and Little Caesar's Pizza
 - 4.2.4. Box of Socks (Becky): Boxes were sent home Friday, October 18th. Fundraiser will run until November 12th. Looking for volunteers to help collect and organize any unsold socks
 - 4.2.4.1. Collection Folders for homeroom teachers (Becky)
 - 4.2.5. SJF Apparel: Inventory now completed- thank you

4.2.5.1. T-shirts given to new staff (Becky)

4.2.5.1.1. Vote on gifting T-shirts to new staff

4.2.5.2. Order xs tees- these were ordered this time last year. Not sure when we should look at putting in another order.

6. Finance

6.1 Monthly finance report (Melissa)

7. School Reports

7.1 Junior School (Delage)

7.2 Senior Report (Shizgal)

8. New Business (Becky)

8.1 Bobbie's boxes will be arriving October 24th. Volunteers needed to count and distribute to homeroom teachers

8.2 Vaccines (SR): Wednesday, Oct 30th and Wednesday, April 29th. One more volunteer needed from 8:15 to 11:20 next week.

10. QFHSA Correspondence (Becky)

Federation Fall Conference:

Location: Macdonald High School, 17 Maple Ave, Sainte-Anne-de-Bellevue, QC H9X 2E5

Date: November 9, 2019

Time: 9:00am -4:00pm

Register now

9. Varia

10. Adjournment

Next Meeting Date

Next Meeting: Wednesday November 20, 2019 at Junior School, 7:00pm