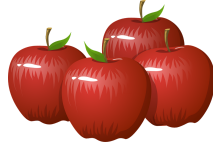




**Approved Meeting Minutes**  
**September 19, 2018**  
**Following Wine - Cheese Meet & Greet 2018 6:45PM**  
**Junior School**



**1. Approval of Agenda**

2018-19-28      *The agenda was approved as presented.*  
MSC

**2. Approval of the Minutes of June 13, 2017 Meeting**

2018-19-29      *The minutes were approved as presented.*  
MSC

**3. Event Reports**

**3.1. All Things Grad: Grad Committee**

**3.1.1. Pool Party**

Well organized by the grad committee.

**3.1.2. Ceremony/reception decorating**

Organized by the grad committee

**3.1.3. Reception**

Set up the day prior. Food paid forward by grade 5 families. Perfect potluck site used as sign up. Works very well. See notes on printed out sign up sheets re quantities.

**3.1.4. Dance Party**

- Recommended that the party end at 4 pm.
- This year, a Grade 6 parent volunteer should be recruited to co-organize the event, overseen by H&S and the Principal.
- Recommended that the DJ also animate to keep the kids engaged.

**3.2. Editions Vaudreuil pick up and Hands HUB**

It was suggested that we could do away with printed forms for next year - instead post lists on the school website.

During the Editions-Vaudreuil pick up, Maxi donation of halloween costumes and accessories, Valentine's Day cards and SJF Apparel were sold.

### **3.3. Welcome Back to school staff breakfast**

The Staff breakfast went very well and was much appreciated. This was at no cost to H&S. Both schools were at the Sr which made set up easier for H&S.

### **3.4. Kindergarten first day**

Becky and Sandra greeted the new students and their parents. Each child received a school tee, and parents received kleenex pkgs and a note with upcoming important dates.

Sandra spoke about all things H&S and encouraged parents to get involved.

### **3.5. Corn Boil (Sept 14)**

The corn boil was enjoyed by all!

At SJF Jr, the corn was shucked before the majority of students arrived. For next year, it will therefore be clarified that each child should shuck only one corn (parents should refrain from taking over). Leftover corn was donated to La Corde.

## **4. Business Arising from the Minutes**

### **4.1. Lego Wall: construction and placement**

The Lego Wall will be composed of 2 framed panels of 4' by 4' to accommodate student height and practicality of desktop building. We will look into ordering the bases from China (less expensive).

### **4.2. Picture Day (Oct 15)**

3 volunteers per campus were recruited.

### **4.3. SJF Christmas Fair & Vendor Fair (Nov 17)**

#### **4.3.1. Food**

Samosas and 77 pizzas will be ordered.

#### **4.3.2. Raffle prizes**

Preferably, the raffle prizes should be geared towards children and be family-friendly.

#### **4.3.3. Vendors**

Many vendors have already registered.

#### **4.3.4. Stations/activities**

(Santa's Workshop, face painting, craft corner, Buttons, Fair Games, Cotton Candy/Popcorn, raffle, bake sale)

## **5. Fundraising**

### **5.1. FundScrip: Carla is the admin**

- 5.2. **TCBY:** Alison is the admin; forms will be going out at the end of the month.
- 5.3. **Junior Lunches: Subway and Little Caesar's Pizza**  
These companies were chosen due to their cost-effectiveness. Also, Subway orders can be paid with FundScrip cards.
- 5.4. **Sponsor-A-Book**  
The Sponsor-A-Book Program for SJF libraries works in conjunction with Babar books.  
An inquiry will be made as to the availability of audiobooks on the list.
- 5.5. **SJF Apparel**  
XS tees will be ordered, along with adult tees, new style and color tuque and caps (new color).
- 5.6. **Fundraising Events**
  - 5.6.1. **Hockey ticket raffle (Oct)**  
Hockey tickets have been donated for the year's first raffle.
  - 5.6.2. **Boot Camp (January?)**  
A parent has volunteered to conduct a boot camp class for adults in the month of January.
  - 5.6.3. **Grad-specific fundraising event?**  
Proceeds from TCBY sales during the Christmas Fair will go towards graduation costs.  
Grad-trip details tabled until next meeting.

*2018-19-30 Motion to market our fundraising for this year: "Making it Happen" Campaign  
MSC in favor, 1 against*

## 6. Finance

### 6.1 Operating Budget

The budget was approved as presented by Amanda. The '2017/18 wish list' cheques will be given to each school.

*2018-19-31 Motion to approve the operating budget as presented in the kit.  
MSC*

### 6.2 Oliver's Labels & Mabel's Labels (offer both)

Carla and Angela will look into setting up the Mabel's Labels account.

### 6.3 Wishlists

To be tabled at the next meeting.

## 6.4 In/Outs

UPDATE: The Federation does not recommend doing this for the school.

## 7. School Reports

### 7.1 Senior School

No report.

### 7.2 Junior Report

Staffing:

- Enrollment is at 229 students (gain a few and lots a few)
- Christina Marin Aponte is replacing Lyne Bérubé until her possible return in January. Mme Maristella is now our fourth grade 2 teacher (post replacing Melissa Brière who came to us from SJF Sr. - Maternity Leave).
- Mme Helena (48%) is our new music & movement teacher (Wednesday & Thursday).
- Mr. Cairns (17%) is our outdoor Phys. Ed educator (Thursday & Friday).
- Mme. Georgina (39%) is returning as our Digital Literacy teacher (Tuesday & Wednesday)

Maintenance:

- Our new evening caretaker is Mr. Shawn until further notice (possibly Dec 2018).
- New air conditioner was put in the staff room in July and another one was put in the computer lab in September.
- Garden in front of the school got some much needed care over the summer (thank you Miss Sue and Mr. Green thumb).

H & S Welcome back:

- Corn boil happened on September 14<sup>th</sup>. All went pretty much according to plan.
- Scholastic books were delivered in July and will be distributed to teacher once stamps with official HandS stamp.

Fire drill:

- First fire drill happened on Friday Sept. 7<sup>th</sup>.
- Second fire drill was held on Wednesday, Sept. 18<sup>th</sup>.
- Two more drills will need to be done in September and/or October.
- Lockdown should also be coming by the end of September.

Aide Time:

- Priority pool was on September 10<sup>th</sup>. Our two 15hrs posts were taken by Mrs. Tammy and Mrs. Tamara.

School bulletin:

- A special bulletin was sent to the parents at the beginning of the school year via Mrs. Shizgal to inform them of the AGM and curriculum evening on Thursday, Sept. 6<sup>th</sup>.
- A second bulletin was sent out on September 12<sup>th</sup> (general information).

Extracurricular activities:

- Educ-action Fall session will start soon (happening at lunch.)
- Takabouger will be offered after school again this year on Tuesday's (information coming soon).
- PELO letter will be sent out soon. Need to see the interest in the program before proceeding with registration and hiring a teacher.

**8. New Business**

**8.1 Parent Workshop**

It was suggested that a "donation" entry fee be collected for parent Workshops and members allowed free of charge.

**8.2 Membership**

Membership fees this year increased to \$20.00 per member (\$4 associate member)

**8.3 Newsletter**

September News issued the first week of school.

**9. Varia**

It was voiced that Home and School bulletin boards on campuses are in need of some tender-loving-care.

**10. Adjournment and Next Meeting Date:**

**Next Meeting: Wednesday October 17, 2018 at Senior School, 7:00pm**



## Attendance

Sandra Gesualdi  
Katie Havill  
Jaiseema K. Seyan  
Stephane Guy  
Sarah Campeau  
Rebecca Cherry  
Ann S.  
Sara Birks

Cindy Norman  
Patricia Onesi  
Claudia Buscemi  
Naomi Proctor  
Tami Campanelli  
Melanie Keirl  
Angela Micciche  
Nancy Brown

Amanda P.  
Kim Harsen  
Sarah L.  
Lisa B.  
John J.  
Franca P.  
Oksana Y.  
Rachida C.

Jacqueline H.  
Angie B.  
Principal Delage  
Carla De Silva

A BUSINESS THAT MAKES NOTHING BUT MONEY  
IS A POOR BUSINESS.

HENRY FORD