



**Approved Meeting Minutes**  
**November 15, 2017**  
**7:00pm, Junior School**



**1. Approval of Agenda**  
*2017-18-08 M.S.C.*

**2. Approval of the Minutes of October 18, 2017 Meeting**  
*2017-18-09 M.S.C.*

**3. Event Reports**

**3.1. Parenting Series: Part I - Dr. Catherine Z. Oct 26 (@ SJF JR)**

- Well attended (55); mostly from our school community.
- Gave slides to post on the school site.
- Very positive feedback.

**3.2. Newsletter**

- The November issue was sent out including paper FundScrip order forms.

**3.3. Halloween collection boxes**

- Tina Manryk, Sandra Gesualdi and the secretaries collected the collection boxes over a period of 3 days.

**3.4. Hockey ticket raffle**

- Note: preparation of the tickets should begin earlier as it's quite time consuming. Seema and Lisa prepared the tickets.
- \$3351.00 was raised.

**3.5. Vaccines**

- Daphne coordinated the volunteers and arranged for snack and movie.
- The vaccines were completed before lunch. Note: Propose that next year, the vaccines continue through recess because the kids 'talk' during recess and those arriving after the break and terrified.

**3.6. QFHSA Fall Conference**

Sandra and Daphne attended the conference. Very interesting workshops (Team Building & Strategic Listening, Diamond Relations and Email Communication). Keynote speakers introduced the NEXTschool system.

**3.7. Parent Workshop with school nurse not scheduled this year.**

Interest in this workshop has dwindled. Proposed to host this workshop every few years.

#### 4. Business Arising from the Minutes

##### 4.1 Parenting series: Part II - Dietitian: Nov 29 (@ Clearpoint)

- Set and ready.

##### Part III - Parenting in digital age (@ Dorval) - date?

- January 24, 2018

##### Part IV - Money Matters (@SJF SR) - date?

- April 2018

##### 4.2 SJF Christmas Fair & Vendor Fair

- Coordinators are in place - more volunteers needed. Doodle is being used to sign up/schedule volunteers.
- 40 vendors
- Games, popcorn and cotton candy machines rented.

##### 4.3 Vacant Exec Team Positions: Recording Secretary

Remains vacant and in the meantime, Sandra G. has done the minutes.

##### 4.4 Family Fun Night (Jan?): Laurentian Lanes, Game night, Bingo

Bowling seems to be a popular event as well as Bingo Night. We will finalize this decision in the new year.

##### 4.5 Di Vittori Farewell Assembly Friday December 1st

The choir will sing and a group of alumni from LPHS will perform. Mme. Meilleur and Ms. Aida's classes created cards for Mr. Di Vittori and the recording of the students will be viewed.

#### 5. Finance

##### 5.1 Monthly Report

We are in good standing.

2017-18-10 *Approval of the monthly budget as presented. M.S.C.*

##### 5.2 FundScrip

Change to the method of delivery due to the cost of shipping and the low number of orders; direct ship to home is the option except if a paper order from is sent out.

##### 5.3 Fundraising Events

###### 5.3.1 Paint Night (February?)

A coordinator is needed in order for this to take place.

##### 5.4 School Wish list update

FundScrip funds to cover the cost of the two Lego walls. Hokki stools and some technology are included on the wishlists.

6. **New Business**

6.1 **December Family Movie Night (Friday Dec 15)**

Cost is \$3/pp. The Movies are *Frosty the Snowman* and *Frosty Returns*. Parents will be asked to rsvp by email and a list will be created. Payment will be at the door or PayPal. No tickets will be issued. Kernels popcorn, juice boxes and bottles of water are the snack included in the \$3.

2017-18-11 *Approval of the cost per person at \$3. M.S.C.*

6.2 **Open House (Jan)**

Volunteers are needed to greet guests and help with the school tour.

6.3 **Fran Lowry Annual Blood Drive**

Date: Wednesday January 31, 2018. A call out for bakers will be made.

6.4 **Teacher Appreciation Week (Feb)**

To be tabled in January.

7. **School Reports**

7.1 **Junior School**

To be added.

7.2 **Senior Report**

To be added.

8. **Varia**

Teacher allowance: Each year H&S gives each teacher \$50 to be used for classroom expenses.

2017-18-12 *Approval to give each teacher a classroom allowance of \$50. M.S.C.*

9. **Adjournment and Next Meeting Date:**

**Next Meeting: Wednesday January 17, 2018 at Senior School, 7:00pm**

**Please note: There will not be a December meeting.**



**Attendance**

Amanda P.  
Ann S.  
Shannon C.  
Oksana Y

Daphne D.  
Sandra G.  
Karen M.  
Patricia O.

Joslyn P.  
Nadia J.  
Principal Shizgal