



Approved Minutes of Meeting
September 20, 2017
Following Meet & Greet 2017 6:45 pm, Junior School



1. Approval of Agenda

2017-18-01 Motion to approve the agenda, seconded, and carried.

2. Approval of the Minutes of May 17, 2017 Meeting

2017-18-02 Motion to approve notes of the unofficial June meeting which lacked quorum, seconded, and carried.

3. Event Reports

3.1. Editions Vaudreuil pick up

→ Sandra G. reported. Went well, No complaints received. Discussion on need to update the Grade 3 list. Sandra G. to follow up.

3.2. Welcome Back to school staff breakfast

→ Sandra G. reported. Well received by staff. No need for H&S to supplement generous donations.

3.3. Corn Boil (Sept. 8)

→ Daphne D. reported. Corn boil went well. No leftover corn. Good show of volunteers.

3.4. Picture Day (Sept 18)

→ Sandra G. reported. Went well. October 24 in library for Grade 6 photos, staff, student retakes.

→ Discussion of conflict : Library open Tues. Oct. 24. Sandra to follow up.

→ Patrice suggested H&S consult LBPSB calendar issued in June to avoid future conflicts

4. Business Arising from the Minutes

4.1. Revised Volunteer & Membership forms (new format)

→ New form sent. Response lower than last year. Form to be resent.

4.2. The Parenting Series:

→ Dorval and Clearpoint invited to split cost and boost attendance. Angela to follow up with contact at Dorval.

4.2.1. The Psychologist Is In: Helping your child deal with stress, emotions and anxiety (Oct 26)

4.2.2. Making Sense of Food Labels (Nov 29)

4.2.3. Parenting in the Digital Age (winter)

4.2.4. Money Matters (spring)

4.3. Welcome to SJF Wine & Cheese (Oct 3)

→ Informal opportunity to meet principals, network, etc.

- Volunteers needed to shop/set up. Shout out to be made.
- 4.4. SJF Christmas Fair including vendor tables (Nov 18)
 - Hours set at 10:00-14:00. Similar format to last year (games, activities, bake sale, pizza etc.) with addition of ~25 vendor tables (\$25/full; \$15/half 6-ft table). Goal is representative vs. repetitive vendors. Eight booked to date.
 - Looking for individual coordinators: games, raffle, bake sale, craft corner. Shout out via ERMS to come.
 - Discussion and consensus to use same Games company as 2016. Amanda volunteered to coordinate Games with volunteer support.
- 4.5. Vacant Exec Team Positions:
 - A. Recording Secretary
 - Position remains vacant.
 - B. Fundraising Coordinator
 - Jocelyn volunteered to act as coordinator
- 4.6. Family Fun Night
 - Discussion on objectives, logistics, and format of Family Fun Games Night.
 - Deferred to next meeting

5. Fundraising

- 5.1. Ongoing
 - 5.1.1. FundScrip
 - Amanda passed FundScrip "box" to Carla who is coordinating FundScrip
 - Discussion on need to address lack of support of FundScrip
 - Discussion on viability, options and alternatives. Members to follow up with ideas. Deferred to next meeting.
 - 5.1.2. TCBY
 - Alison reported. Scheduled for Oct. 10. Need volunteers (2@Sr; 2@Jr)
 - Karen and Lisa volunteered for Jr. Karen is flexible to help at Sr. if needed.
 - Still need volunteers for Sr.
 - 5.1.3. Junior Lunches: Dagwoods and Domino's
 - Dagwoods/Domino's to be used for Jr. fundraiser. Amanda projects \$2,800.
 - Discussion on possibility, practicality of individual pizzas. Nadia/Sandra to follow up.

2017-18-03 Motion to set price for 2 slices, drink and snack at \$5.00, seconded, carried.

- Procedure explained by Melanie as outgoing coordinator. Need coordinators (1: Pizza; 1: Sandwiches).
- Catherine volunteered for day of sandwiches.
- Volunteer position for day of pizza remains unfilled.

- 5.1.4. Sponsor-A-Book
 - Program continues.

5.2. Fundraising Events

- 5.2.1. Halloween collection boxes

- Need volunteers to collect boxes and fill money bags.
 - 5.2.2. Chapters FUNdraiser (to be confirmed: Feb 28)
 - Tentative date of Feb. 28 can only be confirmed in Jan. 2018.
 - Last year earned ~\$1,500 in 4 hours.
 - 5.2.3. Movie Nights (Jr: Dec 15, Sr: March 23 @ 6:45pm)
 - 2017-18-04 Motion to set ticket price (movie, snack and drink) at \$3.00, seconded, Carried.
 - 5.2.4. Paint Night
 - Discussion on possibility of paint night (venue, price, logistics etc.) and alternatives (zumba, bootcamp, workout, flower arranging, etc.)
 - Members to follow up with contacts etc.
 - Deferred to next meeting.
 - 5.2.5. Hockey ticket raffle (fall)
 - Donation received of two 3rd-row hockey tickets (game date to be advised). To be raffled as fundraiser. Anticipated \$6,000 revenue.
 - Book of 10 tickets (\$1.00/ticket) to be distributed to students, with extras printed.
 - Lisa and Catherine volunteered to help photocopy tickets.
- Please note that H&S will not be collecting used books this year.

6. Finance

- 6.1 Operating Budget
- 2017-18-05 Motion to accept budget as presented by Amanda, seconded, carried.
- 6.2 Oliver's Labels
 - Status of orders received to be verified.
- 6.3 SJF Apparel Sales; form and pictures on website
 - Sandra reported that photos and online form in the works.
 - Sales of ~\$500 to date

7. School Reports

- 7.1 Senior School
 - No report.
 - 7.2 Junior Report
 - Principal Delage reported
- Staffing:**
- Enrollment is at 231 students.
 - Christina Marin Aponte is replacing Lyne Bérubé until her possible return at the end of October.

1- Maintenance:

- The computer lab has been revamped and the Smartboard will be installed soon.
- The library, staff room and one wall of the main office were painted last week.

3- H & S Welcome back:

- Corn boil happened on September 8th. All went according to plan.
- Distribution of corn to the kindergarten was an issue this year.

4- Fire drill:

- First fire drill happened on Thursday Sept. 7th.
- Second fire drill was on Friday, Sept. 15th.
- New communication tools were used.
- Two more drills will need to be done in September.

5- Aide Time:

- Priority pool was on September 15th. No posts were taken out of four.
- Recruiting and interviews were conducted last week and the post have been filled by Wendy Bayer, Deidra Yim, Caroline Dejordy and Maria Giannoumis.

7- School bulletin:

- A special bulletin was sent to the parents on September 1st to inform them of the AGA and curriculum evening this Thursday.
- A second bulletin was sent out today (general information)

8- Extracurricular activities:

- Educ-action Fall session will start soon (happening at lunch.)

8. New Business

8.1 Di Vittori Farewell Assembly

- Sandra reported. Videographer to work with staff/students (Grades 4-6) to produce video.
- Di Vittori invited to assembly for organized farewell. Date to be confirmed. Discussion on format of assembly; invite students to wear ties. Motion to allocate \$300 for a framed school photo as gift, seconded, carried.

9. Varia

10. Adjournment and Next Meeting Date:

- Next Meeting: Wednesday October 18, 2017 at Senior School, 7:00pm

Present: Sandra Gesualdi, Sarah Lalonde, Amanda Pelletier, Daphne Daifas, Angela Micciche, Ann Shorrock, Carla Da Silva, Lisa Bridgeman, Karen Ng, Catherine Brisebois, Jocelyn Paredes, Patricia Onesi, Nadia Jasmin, Principal Patrice Delage, Kelly-Anne Macpherson, Erica Follon, Shannon Cater, Mark Brown, Jaiseema Kaur Seyan, Alison Hanessian, Melanie Keirl, Patricia Garofano, Nadia Gulli

The best way to have a good idea is to have a lot of ideas. - Dr. Linus Paulin

