



Meeting Minutes
April 26, 2017 at 7:00 p.m.
Junior School Room 15



1.0 Welcome

Sandra welcomed those in attendance. Principal Delage sent his regrets, he will not be attending tonight.

2.0 Approval of Agenda

The agenda was approved with the addition of the following:

- 9.3 Bus Driver Appreciation*
- 9.4 Daycare Appreciation.*

2016-17-24 MSC

3.0 Approval of Minutes of February 15, 2017 Meeting

Not yet approved because didn't attain quorum at March mtg. Unofficial notes of the March meeting were distributed at the meeting.

2016-17-25 MSC

4.0 Business Arising from the Minutes

4.1 Self-Defense Class (Thursday May 4)

If there is great interest in the class, next year we may consider asking Steve to join Meghan to teach the class.

4.2 Community Walk (Tuesday June 6)

Form, letter, advised the city security - coordinators are all set to go.

4.3 Family BBQ (June 7th - rain date, 8th); committee to form.

- Follow up on the letters sent to companies.*
- Looking for more volunteers*
- Tickets: pre-order through PayPal (indicate child's name in the description) and then tickets will be set aside at the BBQ. or purchase the day of the event, beginning at 4pm*

4.4 Hands AGM: May 17th, 7pm @ Sr - All executive positions are open for nomination each school year.

- *The subject of membership came up - suggestion to have returning members fill out an online form and have the paper form for new members.*
- *There remain positions open on the Executive Team.*

4.5 *Vaccines (May 11)*

Daphne is coordinating; same volunteers as the fall session will be helping. Juice boxes and Rice Krispie squares and bars will be offered.

4.6 *School Survey via google form*

- *Suggestion to create a very short survey about H&S activities to be circulated at the Family BBQ.*
- *Multiple choice*

Discussion about HandS having a Facebook page ensued. A motion to have such an advertising tool was brought forward. Carla volunteered to set it up and Sara offered to help. The page would be used to highlight events and activities to the school community to bring awareness to what's happening with everything HandS.

2016-17-26 MSC

5.0 *Event Reports*

5.1 *Appreciation days: Caretakers and Secretaries*

The secretaries and caretakers were very happy to receive the gifts from HandS.

5.2 *Movie Night @ Senior School (April 7)*

225 in attendance; great response from parents - very glad to have an affordable family activity. It was heart-warming to see families camped out in the gym, enjoying time with their kids.

5.3 *Jr Book Fair (April 12)*

Carla D.

The JR Book Fair was a success once again this year. We sold \$2,831 of books which results in earnings of \$1,415.51 for the teachers to purchase Scholastic books for their classrooms. This was in line with past fairs: 2016 sales = \$2,632 and 2015 sales = \$2,906. The goal for the Book Fair was \$3500, so that we can achieve the highest % of earnings. Once again we fell short so we will maintain that goal for next year.

This year we tried a few new things:

1. *Classroom Wish Lists!*

The teachers were invited to a Sneak Peek of the book fair contents and created a Wish List for their class. Parents were excited about this and many bought a book for their child's teacher. To thank the teachers for participating, during their lunch hour, we held a draw for \$25 of books from their Wish List. 3 teachers, Mme Shannon, Mme Larin and Miss Georgina, each won 1 book from their list.

2. *Cashier table in the gym*

By moving the cashier and supplies tables into the gym, we opened up more space in the entrance and drove traffic into the gym for the HandS Hub. This was a perfect solution as we were less crowded in the entrance and had space for people to line up without creating a traffic jam.

However, note for next year is to have better signage about the location of the Cashier table. Unfortunately, we could not post on the walls which limited our signage options so this should not be a recurring issue.

A huge thank-you to Mr Delage who graciously allowed us to take over a classroom for storage and the teacher Sneak Peek AND was open to letting us try new things!

Scholastic provides allowances for us to have prizes at the Book Fair. The Grand Prize was won by 1 of Mme Déziel's students. Mme Déziel and her student each got to choose \$25 of books. In addition, with our \$60 promotional allowance, we held smaller draws for which we awarded 1 prize of \$20, 2 prizes of \$15 and 1 prize of \$10. Finally, all 10 of our "demo" posters were also drawn among the door prize ballots.

We did a lot with a small army. A great big thank you to the volunteers who helped coordinate the book fair, organize the books, set-up the tables, sell books and clean up at the end of the book fair. It is a big job but you came together to help! THANK YOU! Unfortunately, we had fewer volunteers than in the past and need to recruit more next year, primarily due to the Senior School play taking place the same evening. The Student Crew that came from Senior Campus to help organize and sell books were a great help and deserve a mention.

Once again, I had a conversation with Scholastic about the limited quantity of French books. This is a recurring complaint. The volume of French books is low due to fact that we have an English Book Fair. In my opinion, switching to a French Book Fair was many "cons" - loss of the Book Display Cases, few English books and the higher price point of French books - to name a few.

5.4 Sr Book Fair (April 20)

Having a separate date from the Jr book fair worked well. Sales were comparable to last year. Money raised by the Sr Book Fair is used to invite authors to speak to our students.

6.0 School Reports

6.1 Senior School
To be added.

Principal Di Vittori

6.2 Junior School

Principal Delage

No report at this time.

The school calendar for 2017-17; PED days:

November 23, January 22, May 11, June 4

7.0 Finance Report

Amanda P.

The association is able to purchase 4 tent canopies with the funds raised (\$3500)

2016-17-27 MSC

The association remains in good standing. The monthly report was included in the meeting kit.

8.0 *School Wish List*

None at this time.

9.0 *New Business*

9.1 *K-Orientation Pkg (May 19)*

The following flyers will be included in the Hands Orientation Pkg:

- 1. Welcome to the Community*
- 2. Who We Are*
- 3. SJF Apparel*
- 4. Editions Vaudreuil*
- 5. Oliver's Labels*
- 6. FundScrip*
- 7. Latest newsletter*

It was suggested to include the Open House invite because it has a good summary of the school info.

9.2 *Set up a Hands Hub at Orientation*

SJF Apparel will be on sale and Hands volunteers (2) will be there to answer any questions. Sessions are May 19: 8:30am and 10:15am

9.3 *Bus Driver Appreciation*

Sandra will distribute the gifts (\$10 Starbucks cards) to the bus drivers on May 5.

9.4 *Daycare Appreciation*

Volunteers are needed to set up. Perfect Potluck will be used to sign up to bring goods for the luncheons.

10.0 *Correspondence*

- *QFHS A GM (Sat April 29) - vote for representatives of our association to attend. Sandra nominated herself to attend the meetings as a voting rep for SJF Hands.*

2016-17-28 MSC

11.0 *Varia*

Picture day for 2017-18 has been rescheduled to September 18th.

12.0 *Adjournment and Next Meeting Date:*

*Next meeting: Wednesday May 17, 2017
Following the A GM @ Senior School Library*

Please note:

The Home & School Annual General Meeting: Wednesday May 17 at 7pm @ Sr.

Nominations for executive positions have been received and will be accepted until and including the AGM. Positions without nominations to date are the following:

- ❖ Recording Secretary
- ❖ Documentation Coordinator
- ❖ Membership Coordinator
- ❖ Volunteer Coordinator
- ❖ Fundraising Coordinator

Life
ISN'T ABOUT WAITING
FOR THE STORM TO PASS...
IT'S ABOUT LEARNING TO
Dance in the Rain



Attendance

Keith Earley

Principal Di Vittori

Daphne Daifas

Angela Micciche

Carla Da Silva

Sandra Gesualdi

Sara Birks

Amanda Pelletier

Melanie Keirl

Diane Lemyre