



**Minutes of SJF Home & School Meeting
January 18, 2017 at 7:00 p.m.
Senior School Library**

1.0 Welcome

Sandra welcomed everyone to the first meeting of 2017.

2.0 Approval of Agenda

*2016-17-15 Motion to approve the agenda as presented.
M.S.C.*

3.0 Approval of Minutes of October 19, 2016 Meeting

Due to not attaining quorum at the November meeting, the October minutes were not approved.

*2016-17-16 Motion to approve the October Meeting Minutes.
M.S.C.*

4.0 Business Arising from the Minutes

4.1 Sponsor - A- Book program

- The program is ready to launch. A flyer will be distributed, including explanation of the program and the link to the book order site.
- We have requested that a button be placed on the H&S site to facilitate usage of the program.
- Books were chosen by the librarians. Book prices start at \$10.

4.2 SJF Fair (Dec 10)

- Discussion ensued and the following points were made:
 - Date of the Fair should be earlier in the month; a tentative date is set for next year as December 2nd.
 - Incorporate a vendor tables next year, to help defray the expenses of the Fair.
 - Eliminate the Lunch cafe but keep the Bake sale and TCBY sale
 - Streamline the games (fewer) and re-evaluate the cookie decorating station
 - Items for Santa's Workshop should be purchased now in order to capitalize on better prices; Evaluate the stock for sale - ornaments, creams, soap and socks and alike.
- A post-mortem meeting will take place next week and more comments and ideas will be added to the above mentioned.

4.3 Zumba Night (Feb 9)

Will take place at Junior school. Tickets will be available shortly.

4.4 Chapters FUNdraiser (March 1)

- Ideas of showcasing our students' art on the Fundraising evening
- Daphne will create and print stickers that will be handed out to patrons to identify them as partners in our fundraiser.

- Details for this evening will be finalized at the next HandS meeting.
- The Principals will ask the teachers to collect a few pieces to display.

4.5 **Movie Night (Dec 16th)**

This event was very well received. About 310 people attended. The Kernels popcorn, juice boxes and water bottles worked very well. Recommended for next year: one movie of about 40 minutes, with the same snacks.

5.0 **School Reports**

5.1 **Junior School**

1- **Staffing:**

- Enrollment now up to 252 (2 new students in grade 1).
- Lyne Bérubé possible return has been pushed to the end of January 2017 at this point. Mme. Dubois continues to replace her for the moment.

2- **Maintenance:**

- New signs (permanent signs) were put up in the school to better direct substitute teachers, parents and visitors in the school.
- Signs were also put outside in the bussing area and staff parking lot for safety issues.

3- **Student teachers:**

- The three student teachers that we had in the Fall have come and gone and the one expected in the Spring was cancelled.

4- **Culture à l'école:**

- "La semaine des Arts" is happening this week. Two artists have been working with the students this week. Mr. Boutin marionnettiste and Mme. Tremblay technique de feutrage. A display will be done with the older grades and placed in the main lobby for the Open House next week.

5- **Francisation, Home program & Wellness grant:**

- Schedules have been made and everything is running in all grade levels. Maria Valela was hired

6- **Week before Christmas:**

- Many activities were planned daily by our special activity committee during the last week before the Holidays (bingo, movie, caroling, arts and craft).

7- **Pierre Lavoie Foundation Grant update:**

- Wooden logs were delivered in the front on the school on Monday, Dec. 6th by the city of Pointe-Claire via a contact made by Mme. Nadine. Several meetings have already happened in order to get things moving. Thinking outside the box is key!

8- **School news:**

- December bulletin was sent out on Dec. 7th.
- January bulletin was sent out on January 17th.

9- **Voyageur Summer Camp:**

- Might be using our school for this two week program since Clearpoint has major renovation planned this summer.

5.2 **Senior School**

To be added.

Principal Di Vittori

6.0 **Finance**

6.1 **Treasurer Report**

The association is in good standing.

6.2 **FundScrip and distribution volunteer**

A volunteers is needed on a weekly basis.

6.3 **SJF Apparel**

(price list and what's for sale is available on the school website)

Next to be posted are pictures of all items. A request to have a button on the HandS site that will include the price list, pictures and inventory - everything apparel.

6.4 Fundraising ideas

Movie night at the Senior school at Easter viewing HOP! (95 minutes)

- Friday April 7, 6:45pm - 8:45pm
- \$3 per person.
- ticket order forms (in paper form) will be sent to both schools.
- Capacity of 400, Senior School Gymnasium.

*2016-17-17 Motion to approve the event of movie night at the Senior School.
M.S.C.*

7.0 School Wish List

7.1 Allocation of FundScrip funds - canopy tents

Goal is to be able to purchase one custom tent per school (ideally 2 per school). Sourcing is in the process. To date, \$560 has been raised.

8.0 New Business

8.1 Open House (January 24 & 25) - volunteers

- Water, juice boxes and granola bars will be served.
- A coloring page has been created for the kids in attendance
- Volunteers will greet and lead tours around the Junior School

8.2 2017/18 Editions Vaudreuil Contract

Will enquire concerning shipping costs when there are multiple orders shipping to one home.

*2016-17-18 Motion to approve to re-sign a contract with Editions Vaudreuil.
M.S.C.*

8.3 Fran Lowry Annual Blood Drive (February 1) - cookies

A request for baking (cookies) has been sent out to via the newsletter and an email to HandS members.

8.4 Teacher Appreciation Week

Plans were set for the week of February 20-24. Volunteers are needed; if you can help, please email HandS. All food coordinating will be done through the Perfect potluck site.

*2016-17-19 Motion to purchase the discussed gift cards and to approve the plans for Teacher Appreciation Week.
M.S.C.*

8.5 Appreciation Days (Caretakers, secretaries, librarians, bus drivers, daycare)

Caretaker's Day: April 7, lunch or dinner

Secretary's Day: April 26, \$25 Chapter's gift card and flowers

Daycare Day: May 12, Lunch (donated by volunteers)

Librarian's Day: March 2, \$30 Chapter's gift card

Bus Driver's Day: May 5, \$10 Starbucks gift card

- Claudine will create gift card holders.

2016-17-20 *Motion to purchase the gift cards needed for Appreciation Days.
M.S.C.*

8.6 Book/confirm dates for the following:

Self Defence workshop, Community Walk, Book Fair (portfolio day), Family BBQ

- Self Defense workshop (spring)
- Community Walk (Tuesday June 6 tentative)
- Book Fair (same night as portfolio night, tba)
- Family BBQ (June 7), 4:30pm - 7pm @ Senior school yard.

8.7 Book a June meeting earlier in the month of June

A June has been booked for June 14th at 7pm in order to plan for the fall activities.

9.0 Correspondence

HandS received Christmas cards (La Corde and Ed. Vaudreuil) and thank you notes (Dorval Aid).

10.0 Varia

Principal Di Vittori presented a wish list request for French level reading books for classrooms (and to be taken home). The cost is \$2500 (\$1600, cycle 2 and \$900, cycle 3).

2016-17-21 *Motion to approve the request of the Senior School wish list of French level reading books,
M.S.C.*

11.0 Adjournment and Next Meeting Date

**Next meeting: Wednesday February 15th, 2017
7:00 p.m. @ Junior School Room 15**

We must always **change**, *renew*, rejuvenate ourselves, otherwise we **harden**. ~Goethe

Attendance

Sandra G.
Kim H.
Claudine D.
Alison H.
Ann S.
Carla D.

Amanda P.
Daphne D.
Sara B.
Diane L. (Teacher Rep)
Principal Delage, Junior
Principal Di Vittori, Senior
Keith Earley