



**ST. JOHN FISHER**  
HOME AND SCHOOL  
ASSOCIATION



**Draft Minutes of SJF Home & School Meeting**  
**September 21, 2016 at 7:00 p.m.**  
**Junior School, Room 15**  
**Meet & Greet 2016**

**1.0 Welcome**

Sandra G welcomed everyone to the first HandS meeting of the school year. She introduced Principal Delage and thanked everyone for attending the meeting. Principal Di Vittori was not able to attend and sent his regrets.

Also, according to Robert's Rules, the names of the individuals who motion and second motions do not have to be included in the minutes. For this reason, M.S.C. will be used going forward: Motion, Seconded and Carried in the minutes (abstentions and nays will be recorded as usual).

**2.0 Approval of Agenda**

2016-17-01 M.S.C.

**3.0 Approval of Minutes of June 15<sup>th</sup>, 2016 Meeting**

2016-17-02 M.S.C.

**4.0 Business Arising from the Minutes**

**4.1 Sign-up for activities**

- A list went around the table for sign up
- Halloween Collection Boxes: volunteers needed when the boxes arrive to put them in the teachers' boxes. Wednesday, November 2, volunteers needed to collect the money (NOT count) 2 per school.

**4.2 The SJF Social**

- Is October 27. It will be a fun night with food, music, Comedian and raffle prizes.
- BYOB.
- We need volunteers to help set up at the SJF Parish Hall

**4.3 Membership**

We are still collecting forms, there is a welcome email that will be sent out to new members with a digital copy of the SJF handbook, unless a hard copy is requested.

**4.4 Volunteers**

Still collecting volunteer forms.

## 5.0 School Reports

### 5.1 Senior School

- We have had a great start to the new school year with a very smooth start on a first day back.
- Again this year all parents were advised by email of their children's homeroom class.
- The grade 3 students started off in the gym with their parents and then left with their teachers.
- Grade 4-6 met their teachers out in the school yard.
- This year we welcome back to school:
  - Mme N. Montcalm (Gr. 3)
  - Mme C. Schrider (Gr. 4)
  - Mme Marie-Hélène Mondor (Fr Resource)
  - Mr. J. Brasseur (Phys Ed)
- We also welcome new staff members to our school:
  - Mrs. D. Favreau (Gr. 6)
  - Mr. D. Dufresne (Gr. 6)
  - Mr. D. Arless (Music)
  - Ms. A. Zawada (Media Tech/Music)
- Currently we have 373 students in 16 homerooms.
- Great attendance at "Curriculum Evening"
- To date we have had three fire drills, another will be held soon, including a practice lockdown.
- Board specialists have begun at school.
- School photos went extremely. I'd like to thank our H&S volunteers that came out to assist - their help and time at school is greatly appreciated.
- Reminder: Friday, Sept. 23<sup>rd</sup> is a ped day.
- Interim Reports to go home in October.
- School nurse met with the staff. Reviewed the use of the Epi-pen.
- Poster with info and pictures of students with serious health issues will be posted in public areas around the school.
- We are well underway at school and I look forward to the new school year and all that is ahead of us. It is always a pleasure to come to school and work with such a committed staff and parent community and with the best group of students any principal could ask for.

### 5.2 Junior School

- **Staffing:**
  - Enrollment is sitting at 251 students.
  - Valérie Dubois is replacing Lyne Bérubé until her possible return at the end of the month.
- **Maintenance:**

Wasps that are accessing the gym via the outside wall were sprayed last week by the exterminator. Ants issue in class # 8 has been resolved. Hive on tree near the Kindergarten area outside should be resolved tomorrow as well.
- **H & S Welcome back activity:**

Thank you to the volunteers that helped out with the Corn boil on September 9<sup>th</sup>. Change of plan for the kindergarten students was greatly appreciated. Thank you also to the volunteers for picture day.
- **Fire drill:**

- We have had 3 fire drills so far this September (2 school wide and 1 with daycare).
- Next event will be the lockdown sometime this Fall.
- **School fees:**  
Itemized consumable fees were sent out a few weeks ago.
- **School bulletin:**  
A special bulletin was sent to the parents informing them of the AGM and the parent-teacher evening.
- **Extracurricular activities:**  
Educ-action Fall session will start soon (happening at lunch).
- **Facebook & monthly bulletin:**  
The goal is to keep the community informed.

## 6.0 Event Reports

### 6.1 Graduation Reception

The lunch was organized by H&S: there was plenty of food, the hall looked great, about 500 people in attendance and Grade 7 Alumni came to volunteer. Thank you to all who helped.

### 6.2 Welcome Back to School for Staff

There was a good response for food donations and the teachers were very appreciative. We used “perfect potluck” site and it worked well.

### 6.3 Editions Vaudreuil pick-up

Their rep. set up and pick up went well. There were over 140 orders.

### 6.4 Kindergarten first day

Handed out school T-shirts. 79 Kindergarten students

### 6.5 Corn Boil

- Went well. Sr and Jr loved being together.
- Corn was delivered to the Kindergarten classes and it was appreciated.
- Next year, better communication to the teachers and lunch monitors is needed. It does not have to be at lunch time; great idea to build on our school community.
- Home & School bought an extra burner and two pots for the corn boil

### 6.6 Welcome to SJF Wine & Cheese

The place looked great and there was a nice turnout of about 15 people

### 6.7 Picture Day

- We had 14 volunteers
- The company commented on how well our students behaved.

## 7.0 Fundraising Reports

### 7.1 FundScrip

- \$14 up to date
- Do challenges to create more interest
- A decision will be made with staff, as to how FundScrip funds will be used.

M.S.C

## **7.2 Oliver's Labels**

\$492 raised from 49 orders

## **7.3 TCBY**

- Letters went out and we are collecting them now.
- Looking for people to process the orders
- We need 1 person at Jr to deliver
- email Alison if you are interested to help

## **7.4 Junior Lunches**

The prices are not the same at Jr and Sr. It is a fundraiser at the Jr school and that is why the prices at the Jr and Sr are not the same.

2016-17-04 *Motion to adjust the price of the Jr lunches, Subway and Pizza lunch to \$4.50.*

M.S.C

## **7.5 SJF Apparel**

-revising prices:

- zip hoodies \$35 to \$28
- Hoodies \$28 to \$26
- Flat caps \$20-\$12

-Our goal is to make it more affordable

-Pictures to be put up on website

-PayPal account is coming soon

## **8.0 Treasurer Report**

### **8.1 Monthly Budget**

Report included in the kit.

### **8.2 Operating Budget**

\$8300 needed to keep all HandS activities going.

### **8.3 Grants**

Government Grants to give back to the community, but we need to qualify for them. Daphne is looking into the various grants available.

## **9.0 School Wish List**

Nothing at this time.

## **10.0 New Business**

### **10.1 SJF Fair**

-Dec 10 at Sr school

-there is a planning meeting October 5

- the goal is to give back to the community and make it affordable for everyone.

-there will be a raffle. Contact Marisa if you have any raffle prizes

- New time 10am to 2pm

### **10.2 Parent Workshops**

-School Nurse at Sr. November 3 at 7pm to discuss vaccines and health education taught in grades 3 to 6.

### **10.3 Little Libraries**

- small 'houses' of books
- to promote literacy and the love of reading.
- It will start at the Sr.: One to be placed downstairs, by the library and the other upstairs in the Grade 3 and Grade 4 hall.

2016-17-05 *Motion to spend \$150 on the supplies to make the little Libraries.*  
M.S.C

### **10.4 Sponsor - A- Book program**

- This program will replace the Birthday Book Program
- HandS has partnered with Babar Bookstore (which is already connected to our libraries). A link will be included in a flyer will be sent out to parents with instructions.
- Parents will purchase a book from a list of pre-selected books for our libraries.
- on March 2nd, the books will be available for the students who purchased the books and they will be the first to borrow them from the library. Also a nameplate will be placed in these books.

2016-17-06 *Motion to have the Sponsor-A-Book Program.*  
M.S.C.

### **10.5 Born to Read**

They don't need books anymore. But we will continue to collect gently used books to be given to other community groups. More information will be in our newsletter.

### **10.6 New activities/fundraising ideas:**

Zumba night, with Ms. Monk; she will not charge for her time in return that we advertise her company. Needed are the gym and sound equipment. Age limit 10 and over. \$5-\$10. Angela M. will check her availability.

### **10.7 New fundraiser: Chapters**

- FUNraising, instore or online
- 2 hour block (7-9), we would be given a space in the store for a display of our school.
- invite guests by email
- 20% in gift cards or 15% cash will be given to the school
- Need someone to organize this; Alison will take a look and then decide.

2016-17-07 *Motion to do this fundraiser as long as someone will take on the responsibility to coordinate the event.*  
M.S.C.

### **10.8 QFHSA**

2016-17-08 *Motion to approve that the SJF HandS association will be in Association with the QFHSA.*  
M.S.C.

### **11.0 Correspondence**

→ QFHSA Fall conference Sat Nov 5

→ Concordia partnered with LBPSB: The courage to listen Oct 22 or 23, 9am - 1:30pm  
If anyone is interested, Home and School will pay the conference fees.

## 12.0 Varia

Block Parents would like to send out pamphlets. The principals will look into this. Block Parents would also like to set up an information table at the Fair.

## 13.0 Adjournment at 9:17 pm

2016-17-09     *Motion to adjourn the meeting.*  
                  *M.S.C*

**Next meeting: Wednesday October 19<sup>th</sup>, 2016  
7:00 p.m. @ Senior School Library**

### **Attendance:**

Sandra Gesualdi

Sara Birks

Daphne Daifas

Keith Earley

Angela Micciche

Tiffanie Wheeler

Alison Osgoode-Hanessian

Melanie Keirl

Sarah Lalonde

Ann Shorrock

Cindy Norman

Amanda Johnston

Patricia Onesi

Alissa Goddard

Amanda Pelletier

Principal Delage

Cindy Filippone