

**St. John Fisher Senior Elementary**  
**Governing Board Minutes 02/08/2023**  
**7:00 p.m. – 9:00 p.m.**  
**Zoom Meeting (COVID 19)**

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**Type of Meeting: Governing Board – Regular 2022-2023 #4**

**Parent Members:** Nadia Lawand, Tiffani Wheeler, Christine Archambault, Erica Follon, Isoken Joyce Obasohan

**Parent Substitutes:** Krystel Mabel, Angela Kovalak

**Staff:** Laura Sulano, David Arless, Rachel Éthier, Marie-Hélène Mondor, Carolyn Schrider

**Ex-Officio:** Stephanie Héroult

**Community Representatives:** Allison Saunders, Daphne Phillips

**1.1 AGENDA TOPICS**

**1.1.1 CALL TO ORDER AND WELCOME**

Christine Archambault welcomed everyone and called the meeting to order at 7:06pm.

**1.1.2 TERRITORIAL ACKNOWLEDGEMENT**

Erica Follon read the Territorial Acknowledgment

**1.1.3 ADOPTION OF THE AGENDA FEBRUARY 08, 2023**

Stephanie Héroult added Educational Annual Report to the Agenda. A motion to adopt the amended agenda was duly proposed by Nadia Lawand, seconded by Laura Sulano. The agenda was approved unanimously. **Resolution: 22-23-33**

**1.1.4 ADOPTION OF THE DECEMBER 14, 2022 MINUTES**

Nadia Lawand motioned to defer the adoption of the December 14, 2022 Governing Board meeting minutes until the April 12, 2023 meeting. Seconded by Tiffani Wheeler and approved unanimously. **Resolution: 22-23-34.**

**1.2 QUESTIONS FROM THE PUBLIC**

**1.3 BUSINESS ARISING**

**1.3.1 HONORING CHUCK POIRIER - UPDATE**

Christine Archambault updated the Governing Board on the status of the renaming of the field in honour of Chuck Poirier. All three Governing Boards (St. John Fisher Junior/Senior and St. Thomas High School) have approved the renaming of the field. The next step is to go through the formal processes with the Council of Commissioners. Nadia Lawand will contact the LBPSB to find out who is responsible for the next steps in the process of renaming the field.

**1.3.2 SCHOOL BUDGET**

Stephanie Héroult presented the 2022-2023 School Budget line by line. Stephanie Héroult read the resolution for approving the 2022-2023 Budget. Tiffani Wheeler motioned that the

2022-2023 Budget be approved, seconded by Nadia Lawand and approved unanimously.  
**Resolution: 22-23-35.**

### **1.3.3 DAYCARE BUDGET**

The Daycare Budget will be tabled until the next Governing Board meeting on April 12, 2023.

### **1.3.4 DAYCARE CLOSURE MAY 5, 2023**

Stephanie Héroult requested that the Daycare be closed on May 5, 2023 to allow for all Daycare Staff to take part in Non-Violent Crisis Intervention Training. Nadia Lawand motioned to approve the training session on May 5, 2023 and to allow the Daycare to close, seconded by Tiffani Wheeler and approved unanimously. **Resolution: 22-23-36.**

### **1.3.5 EDUCATIONAL ANNUAL REPORT**

Stephanie Héroult presented the Educational Annual Report. It is important to understand that this information was gathered throughout COVID therefore the answers for the survey reflect this time period.

Stephanie Héroult informed Governing Board that one of the comments mentioned at the morning staff meeting was to inquire about how our school compares to the LBPSB norm and also to the Quebec norm and also which schools are participating in this norm.

Allison Saunders thanked Stephanie Héroult for presenting the Educational Report and for pointing out how important it is to compare the schools. Allison Saunders highlighted the fact that COVID in Quebec was different from other areas across the country and this needs to be taken into consideration as well. She also commented that going forward, when the new Education Projects are being created to make sure that EDDI (Equity, Diversity, Dignity and Inclusion) are included in these projects.

Christine Archambault commented that as a parent it was surprising to see that SJFS is below the average Canadian norm and that it would be interesting to see what other Canadian cities took part in the surveys and the types of neighbourhoods involved.

David Arless commented that ticking boxes in a survey is also different than having a conversation with a child about their feelings.

Erica Follon also commented that depending on when the survey occurred there was the incident at St. Thomas High School last year and this could have affected the answers the students gave on the survey.

Tiffani Wheeler motioned to adopt the Educational Annual Report, seconded by Laura Sulano and approved unanimously. **Resolution: 22-23-37. Appendix 1**

## **1.4 NEW BUSINESS**

### **1.4.1 PRINCIPAL CRITERIA CONSULTATION 2023-2024**

Stephanie Héroult left the meeting so that Governing Board could openly discuss the Principal Criteria Consultation. Christine Archambault began the discussion.

Allison Saunders commented that it is important to have someone who is forward thinking, and willing to work with parents and the community. Someone who understand digital citizenship and how to empower children to use digital technology responsibly.

Tiffani Wheeler commented that it is important for the staff to have the resources needed to become educated on the constantly changing environment.

Erica Follon commented it is important for the principal to be adaptable and able to address the needs of the children. It is also important to have good leadership skills and management skills with an understanding of the population demographic of elementary school children.

David Arless commented it is important to have elementary school teaching experience.

Rachel Éthier commented that if we are thinking in the long term, it will be harder and harder to find principals because of the lack of staff in general. Therefore, we should keep primary educator as part of our criteria. We need the principal to be experienced with working with elementary aged children.

Laura Sulano commented that stability and presence is an extremely important criteria and someone who can adapt quickly to their new environment.

Allison Saunders commented that they should be committed to addressing issues surrounding climate change.

Erica Follon motioned to approve the Principal Criteria Consultation pending the final revised edition. Seconded by Tiffani Wheeler and approved unanimously. **Resolution: 22-23-38.**

#### **1.4.2 BUDGET CONSULTATION 2023-2024**

Christine Archambault began the Budget Consultation discussion.

Stephanie Héroult suggested we put Mental Health and Wellness of both staff and students.

She also suggested having workshops/parent evenings.

Erica Follon suggested we have two separate items. One that addresses Staff Training for teachers and one that addresses Staff Training for specialists such as Occupational Therapist, Speech Therapists etc...

Allison Saunders commented that it is important to list EDDI as an area that needs funds allocated.

Tiffani Wheeler motioned to accept the Budget Consultation pending revisions made online prior to deadline. Seconded by Rachel Éthier and approved unanimously. **Resolution: 22-23-39.**

Tiffani Wheeler motioned to extend the Governing Board meeting to 9:30pm, seconded by Laura Sulano and approved unanimously. **Resolution: 22-23-40.**

#### **1.4.3 FIELD TRIPS/PED DAYS**

Stephanie Héroult announced that there are three field trips to be approved, one PED trip to be approved and the ratification of the PED Days discussed through email.

Ultimate Frisbee Tournament, Saturday, April 1, 2023. Twelve students, one adult, \$25.00 per student. Students will be transported by their parents to the tournament. Marie-Hélène Mondor motioned to approve the field trip, seconded by David Arless and approved unanimously. **Resolution: 22-23-41. Appendix 2**

Grease the Musical at St. Thomas High School. Grades 4-6, 234 students, 12 adults, \$5.00 per child. Students will walk to the high school. Dates that are being considered are: March 22, 23, 24. Rachel Éthier motioned to approve the field trip, seconded by Isoken Joyce Obasohan and approved unanimously. **Resolution: 22-23-42. Appendix 3**

Dinosaurs Around the World at the Montreal Science Centre. February 27, 2023 for grades 3-4, 138 students, 6 adults. An additional 11 students with 4 adults. \$31.66 per student. Students

will be transported by bus. Tiffani Wheeler motioned to approve the field trip, seconded by David Arless and approved unanimously. **Resolution: 22-23-43. Appendix 4**

Laura Sulano presented the two PED days that were approved via e-mail: PED Day on February 13, 2023, tubing at Mont Tremblant, cost \$30.00 per student. PED Day February 17, 2023 Spa Day and Lunch at St. John Fisher Senior, cost \$30.00 per student. Ratification to approve the February 13, 2023 and February 17, 2023 field trips that were presented through email prior to the meeting was put forth by Tiffani Wheeler, seconded by David Arless and approved unanimously. **Resolution: 22-23-44.**

Laura Sulano presented the next PED Day activity on Monday, March 27, 2023. The activity is roller skating at Palais du Patin. Students will be transported by bus, and it will be \$30.00 per student. Isoken Joyce Obasohan motioned to approve the field trip, seconded by Carolyn Schrider and approved unanimously. **Resolution: 22-23-45.**

#### **1.4.4 MUSIC IS DEEP T-SHIRTS**

David Arless presented a request to have the Music Is Deep t-shirts for sale to staff and students. Christine Archambault motioned to offer the sale of Music Is Deep T-shirts for between \$10.00-\$11.00 depending on the cost, at cost, as an optional offering to any student who would wish it. Seconded by Tiffani Wheeler and approved unanimously.

**Resolution: 22-23-46.**

### **1.5 REPORTS**

#### **1.5.1 HANDS REPORT**

There was no Home and School Report this month.

#### **1.5.2 COUNCIL OF COMMISSIONERS' REPORT**

A summary of the items passed at Council can be found in **Appendix 5**

#### **1.5.3 DAYCARE REPORT**

Laura Sulano's Daycare Report. **Appendix 6**

#### **1.5.4 PRINCIPAL'S REPORT**

Stephanie Héroult had a few points to add that were not part of her report:

-For the second year in a row, SJFS made it to the top ten for the CBC Music Class Challenge.

-Ms. Cindy applied for a grant and received \$6705.00, which will be used to replenish our cross-country ski equipment.

-We also received an Inter-Cultural Grant of \$500.00 that will go towards African Drumming.

-Concerning the November 9, 2022 minutes Stephanie Héroult wanted to clarify regarding the discussion about the Daycare Parent User Committee. It was stated in the November minutes, *"that parents can always send an e-mail or letter to the Governing Board and come to a meeting and express their concerns"*. To clarify, anything that happens regarding the Daycare the first person to be contacted is the Daycare Technician. If the situation does not get resolved then the Principal is contacted, then if the situation does not get resolved it would go to Governing Board. The same type of process would occur for an issue in a classroom. The first person

contacted is the teacher, then the Principal, then Governing Board. There is a flow of how it should work and it is important to make sure this communication happens.

Stephanie Héroult's Principal's Report. **Appendix 7**

**1.5.5 PARENTS' COMMITTEE REPORT**

A summary of the meeting will be posted when it is available to Governing Board

**1.6 QUESTIONS FROM THE PUBLIC**

No questions from the public.

**1.7 CORRESPONDENCE**

**1.8 VARIA**

**ADJOURNMENT**

The next Governing Board Meeting is April 12, 2023 at 7:00pm via Zoom

Motioned at 9:29pm by Christine Archambault to adjourn the meeting. **Resolution: 22-23-47.**

Respectfully submitted

Tiffani Wheeler

# Appendix 1



Lester B. Pearson School Board  
Commission scolaire Lester-B.-Pearson  
1925 Brookdale Ave., Dorval, QC, Canada H9P 2Y7  
514-422-3000 [www.lbpsb.qc.ca](http://www.lbpsb.qc.ca)

## St. John Fisher Senior Elementary School Educational Project Annual Report

*The Educational Project is a strategic tool through which an educational institution can define its policy orientations, priority actions and expected results and inform its community in this regard, with a view to ensuring educational success for all students regardless of age. The educational project reflects the characteristics and needs of the students who attend the educational institution, as well as the community's expectations with regard to education.\**

The Lester B. Pearson School Board developed its current Commitment to Success Plan for the five-year period from 2015-20. That initial plan was revised in the spring of 2018 so as to align with the Ministère de l'Éducation et de l'Enseignement supérieur's new strategic plan. At the same time, the implementation period for the plan was extended to 2022. The LBPSB's revised plan was approved by the Ministère de l'Éducation et de l'Enseignement supérieur in the fall of 2018. To be aligned with this plan, St. John Fisher Senior Elementary School revised our Educational Project which was adopted by the **St. John Fisher Senior Elementary School** Governing Board on **June 12, 2019**. This revised plan has been in effect since that date. **The new Educational Project will be developed in the fall of 2023 and come into effect in January 2024.**

Due to the COVID-19 pandemic, the Ministère de l'Éducation et de l'Enseignement supérieur were required to take extraordinary actions regarding examinations and reporting. There were two report cards, and teaching focused on prioritized elements of the curriculum. Our reporting data comes from success rates, the "Our School Survey" administered to students from grades 4 to 6, as well as anecdotal results when appropriate.

Below is an abbreviated list of Directions and Objectives of the School/Centre Educational project.

Where applicable, data points and/or anecdotal evidence have been provided to report on our progress.

Direction 1: Improving Achievement	Data or Anecdotal result
Objective 1: To increase student success in elementary school Cycle 3 Mathematics	100%
Objective 2: To increase student success in elementary school Cycle 3 English	100%
Objective 3 To increase student success in elementary school Cycle 3 French	100%

**Comments: The 100% represents the Success Rate; this means 100% of students passed (based on results in GPI). 81% average ELA, 81% average FLS, and 77% average Math.**

Direction 2: Wellness	Data or Anecdotal result
<b>Objective 1: Students with a positive sense of belonging.</b> Students who feel accepted and valued by their peers and by others at their school. (Our School Survey)	<b>67% of students in this school had a high sense of belonging; the Canadian norm for these grades is 79%</b>
<b>Objective 2: Students with moderate or high levels of anxiety.</b> Students who have intense feelings of fear, intense anxiety, or worry about particular events or social situations. (Our School Survey)	<b>37% of students in this school had moderate to high levels of anxiety; the Canadian norm for these grades is 22%.</b>
<b>Objective 3: Feel safe attending this school.</b> Students who feel safe at school as well as going to and from school. (Our School Survey)	<b>52% of students felt safe attending school; the Canadian norm for these grades is 65%.</b>
<b>Objective 4</b> To expose students to a strong dynamic music program as a specialist subject and through a variety of extra-curricular activities.	<b>NA</b>

**Comments:**

These are the results from Our School Survey.

Our students' sense of belonging is lower than the Canadian norm. We have many extracurriculars and had hoped this would help maintain the sense of belonging. Please note that COVID did impact extracurricular offerings. Question: Is this strategy effective or do we need to consider other strategies?

Our student's anxiety is higher than the Canadian norm. We need to strategically plan initiatives that target a healthy and physically active lifestyle.

Our students' feeling of safety is also lower than the Canadian norm. We should carefully consider who, what, where and when and then create a plan to target these areas.

The Music program and extracurricular activities are ongoing. It is not clear what tool was being used to measure this.



Direction 3: Engagement	Data or Anecdotal result
<b>Objective 1:</b> Students who are interested and motivated. (Our School Survey)	<b>71% of students in this school were interested and motivated; the Canadian norm for these grades is 86%.</b>
<b>Objective 2:</b> Students who try hard to succeed in their learning. (Our School Survey)	<b>89% of students in this school tried hard to succeed; the Canadian norm for these grades is 92%.</b>

**Comments:**

These are the results from Our School Survey.

Our students' level of interest and motivation is lower than the Canadian norm.

Question: How do we improve this? Let's examine best practices (UDL, etc)

Our student's efforts toward success are lower than the Canadian norm.

Question: Consider parental collaboration and create more opportunities for this.

**Global comments:** In creating our new Educational Project, we will have to dig deep as a team to see where we need to focus and craft carefully thought-out objectives with easily measurable targets and results. We would also like to see LBPSB norms, as well as Quebec norms if possible. Another consideration should be the student's voice. We should be consulting them possibly via school-based surveys targeted to specific areas we would like to address.

\* Results-based management: Governance of the education system Educational Project, Guide 4 of 5

# Appendix 2

**APPENDIX B**  
**Lester B. Pearson School Board**  
**EXTRA-CURRICULAR ACTIVITIES AND FIELD TRIPS**

**SCHOOL:**  
**St. John Fisher Sr. Elementary**

**EDUCATIONAL OBJECTIVE: Personal Development through PE – an activity that helps students develop a sense of self-responsibility for their fitness and encourages healthy lifestyle habits**

**THEME OF ACTIVITY: Jeux de Montreal - Ultimate Frisbee Tournament**

**DESTINATION: Complexe sportif de Saint-Laurent**

**DATE: April 1 2023**

**FROM: 8:30**

**TO: Approx. 14:00**

**METHOD OF TRANSPORTATION: Own transportation (Parents bring their children)**

**SUPERVISION:**

1

12

1/12

ADULTS

STUDENTS

ADULT/STUDENT RATIO

PERSON(S) RESPONSIBLE: Cindy Mikromastoris

OTHER ADULTS:

**EXPENSES:**

\$25

\$300

COST PER STUDENT

ANTICIPATED TOTAL COST

**INFORMATION INCLUDED WITH THIS APPLICATION:**  
 (PLEASE CHECK BELOW)

- PROGRAM OUTLINE
- INFORMATION LETTER TO PARENTS
- BUDGET
- ADDITIONAL RULES OF CONDUCT & SAFETY, if applicable
- PARTICIPANTS (grade level(s) or class(es))
- NAME / ASSOCIATION FOR QUALIFIED LIFEGUARDS (swimming)
- PARENTAL PERMISSION & RELEASE FORM (CONFIDENTIAL)
- EMERGENCY MEDICAL TREATMENT FORM (CONFIDENTIAL)

PROGRAM APPROVED BY GOVERNING BOARD:

DATE

SIGNATURE OF SCHOOL PRINCIPAL:

DATE

SIGNATURE OF SECTOR DIRECTO (if applicable)

DATE

This form is to be completed and kept at the school for day trips. For water activities and overnight trips, form is to be sent to Sector Director as per section 6.

**ST. JOHN FISHER ELEMENTARY SR  
PHYSICAL EDUCATION  
JEUX DE MONTRÉAL - ULTIMATE TEAM**

February, 2023

Dear Parents/Guardian

Your child has been invited to take part in this year's Jeux de Montreal's Ultimate Frisbee Tournament.

**The tournament will take place Saturday April 1 2023** between 8h30 and 13 h at the Complexe Sportif Saint-Laurent. Students are expected to get there on their own.

The cost of the activity is \$25. This will cover the fees a team shirt, a disc and the Jeux de Montréal competition. Please make your cheque payable to **St John Fisher Senior School** dated no later than February 24 2023. Permission slips and the \$25.00 fee must be completed and returned to the school as soon as possible.

Many thanks,  
Cindy Mikromastoris



**APPENDIX D**  
**Lester B. Pearson School Board**  
**PARENTAL PERMISSION & RELEASE FORM**  
**EXTRA-CURRICULAR ACTIVITIES AND FIELD TRIPS**

LEVEL:  
 Grades 6

SCHOOL:  
**St. John Fisher Sr. Elementary**

**EDUCATIONAL OBJECTIVE:**

**Personal Development through PE – an activity that helps students develop a sense of self-responsibility for their fitness and encourages healthy lifestyle habits (Competency 3).**

**THEME OF EVENT:**

**Jeux de Montréal - Ultimate Frisbee Tournament**

**DESTINATION:**

**Complexe sportif Saint-Laurent**

DATE: **April 1 2023**

FROM: 8:30

TO: 13:30

METHOD OF TRANSPORTATION: own transportation

**SUPERVISION:**

**1**

ADULTS

**12**

STUDENTS

**1/12**

ADULT/STUDENT  
RATIO

**\$25.00**

COST PER  
STUDENT

PERSON(S) IN CHARGE: AND OTHER ADULTS:	Cindy Mikromastoris

**PARENTAL PERMISSION & RELEASE**

NAME OF STUDENT: \_\_\_\_\_ GRADE LEVEL: \_\_\_\_\_

- The Undersigned declare that the above named student is a minor in their legal charge.
- The Undersigned acknowledge full awareness of the risks involved in this trip, and accept the arrangements for supervision as noted above; consequently, the Undersigned hereby grant permission for the above named student to participate in this activity.
- A signed Emergency Medical Treatment Form is on file. Please submit a revised form to reflect any changes.

NAME OF PARENT, TUTOR OR LEGAL GUARDIAN (PLEASE PRINT): \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

*This form must be complete for all types of trips or activities off school premises*



# Appendix 3

## ADDENDUM C

### Extracurricular Activities and Field Trip Cover Page

SCHOOL: St John Fisher Senior Elementary School

EDUCATIONAL OBJECTIVE: Strengthening Engagement: Increase the learning relationships within the school and in the community.

THEME OF ACTIVITY: Grease the Musical - approximately 100 students, from grades 7-11, are involved as actors, staghands, technicians, members of the orchestra, ushers, or in set construction.

DESTINATION: St-Thomas High School

DATE(s): TBC (Wednesday, March 22, Thursday, March 23, OR Friday, March 24) TIME PERIOD: arrival 9:15 am (matinee 9:30-12:30)

METHOD OF TRANSPORTATION: walking GRADE LEVEL: 4, 5 and 6

**SUPERVISION:**

234

12

1:19

14

7

STUDENTS

ADULTS

RATIO

Students requiring additional supervision

Additional adults

PERSON(S) RESPONSIBLE:

Stephanie Héroult

Each homeroom teacher accompanies

their class along with any aide

specifically assigned

OTHER ADULTS:

Specialists and/or techs may be present

based on expected needs

**EXPENSES:**

\$5.00

COST PER STUDENT

\$ 1170

ANTICIPATED TOTAL COST

**INFORMATION INCLUDED WITH THIS APPLICATION:**

(PLEASE CHECK BELOW)

- PROGRAM OF ACTIVITIES
- INFORMATION LETTER TO PARENTS
- BUDGET
- ADDITIONAL RULES OF CONDUCT & SAFETY (IF APPLICABLE)
- PARTICIPANTS
- NAME/ASSOCIATION OF QUALIFIED LIFEGUARDS (SWIMMING)
- SYNOPSIS OF A TRIP OUTSIDE CANADA FORM (IF APPLICABLE)
- AUTHORIZATION FOR SCHOOL ACTIVITY FORM

PROGRAM APPROVED BY GOVERNING BOARD: \_\_\_\_\_

DATE: February 8, 2023

SIGNATURE OF ADMINISTRATOR: \_\_\_\_\_

DATE: February 8, 2023

SIGNATURE OF REGIONAL DIRECTOR (IF APPLICABLE): \_\_\_\_\_

DATE: \_\_\_\_\_

SIGNATURE OF STAFF COUNCIL CHAIR : \_\_\_\_\_

DATE: February 8, 2023



## ADDENDUM D AUTHORIZATION FOR SCHOOL / CENTRE ACTIVITY

<i>School name</i>	St. John Fisher Senior Elementary School
<i>Activity description (Refer to the information letter if applicable)</i>	Grease the Musical - approximately 100 students, from grades 7-11, are involved as actors, staghands, technicians, members of the orchestra, ushers, or in set construction.
<i>Group participating and approximate number of participants</i>	Grades 4-6 234 students
<i>Special requirements / skills</i>	walking to the High School
<i>Educational objectives</i>	Strengthening Engagement: Increase the learning relationships within the school and in the community.
<i>Location</i>	St-Thomas High School
<i>Date(s)</i>	TBC (Wednesday, March 22, Thursday, March 23, OR Friday, March 24)
<i>Supervision (description and ratio)</i>	1:19 actually less as there are students included in this number who are supervised by aides
<i>Person(s) in charge</i>	Stephanie Héroult
<i>Method of Transportation</i>	walking
<i>Cost</i>	5.00\$

### PERMISSION AND RELEASE

NAME OF STUDENT: \_\_\_\_\_ GRADE LEVEL / PROGRAM: \_\_\_\_\_

1. The undersigned declares that the above named student is a minor in their legal charge.
2. The undersigned acknowledges full awareness of the risks involved in this activity, and accepts the arrangements for supervision as noted above;
3. Consequently, the undersigned hereby grants permission for the above named student to participate in this activity.
4. A signed Emergency Medical Treatment Form is on file. Please communicate immediately to the school's main office any revisions or changes to your child's medical status.
5. The undersigned acknowledges that, in the event of an emergency during the outing, supervisors will be contacting those individuals identified in the child's active file. Please ensure that the information provided in this file is up to date.
6. If necessary, the undersigned authorizes the student to be carpooled.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship (parent, tutor or legal guardian)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# Appendix 4

**ADDENDUM C**

**Extracurricular Activities and Field Trip Cover Page**

SCHOOL: Senior St. John Fisher Elementary School

EDUCATIONAL OBJECTIVE: To discover the prehistoric era of dinosaurs as explored in

THEME OF ACTIVITY: science and history. Dinosaurs around the world

DESTINATION: Montreal Science Center

DATE(s): Mon. Feb. 27, 2023 TIME PERIOD: 9:05-3

METHOD OF TRANSPORTATION: Bus GRADE LEVEL: 3 and 4

SUPERVISION:  
 138  6  123  11  4  
 STUDENTS ADULTS RATIO Students requiring additional supervision Additional adults

EXPENSES:  
 \$31.66  \$4369.06  
 COST PER STUDENT ANTICIPATED TOTAL COST

PERSON(S) RESPONSIBLE: Melissa Briere  
Angelee Hiseiden  
Andrea Grover  
 OTHER ADULTS: Carolyn Strider  
Robyn Riley  
Linda Neron  
+ 4 aides

INFORMATION INCLUDED WITH THIS APPLICATION:  
 (PLEASE CHECK BELOW)  
 PROGRAM OF ACTIVITIES  
 INFORMATION LETTER TO PARENTS  
 BUDGET  
 ADDITIONAL RULES OF CONDUCT & SAFETY (IF APPLICABLE)  
 PARTICIPANTS  
 NAME/ASSOCIATION OF QUALIFIED LIFEGUARDS (SWIMMING)  
 SYNOPSIS OF A TRIP OUTSIDE CANADA FORM (IF APPLICABLE)  
 AUTHORIZATION FOR SCHOOL ACTIVITY FORM

PROGRAM APPROVED BY GOVERNING BOARD: \_\_\_\_\_ DATE: \_\_\_\_\_  
 SIGNATURE OF ADMINISTRATOR: J. Drapeau DATE: 2023-02-08  
 SIGNATURE OF REGIONAL DIRECTOR (IF APPLICABLE): \_\_\_\_\_ DATE: \_\_\_\_\_  
 SIGNATURE OF STAFF COUNCIL CHAIR: \_\_\_\_\_ DATE: \_\_\_\_\_

**ADDENDUM D  
AUTHORIZATION FOR SCHOOL / CENTRE ACTIVITY**

School name	St. John Fisher Senior Elementary
Activity description (Refer to the information letter if applicable)	To explore the prehistoric era of dinosaurs.
Group participating and approximate number of participants	Grades 3 & 4 / 148
Special requirements / skills	
Educational objectives	see above
Location	Montreal Science Center
Date(s)	Feb 27 2023
Supervision (description and ratio)	1:23
Person(s) in charge	Melissa Brière +
Method of Transportation	Bus
Cost	31.66/person

**PERMISSION AND RELEASE**

NAME OF STUDENT: \_\_\_\_\_ GRADE LEVEL / PROGRAM: \_\_\_\_\_

1. The undersigned declares that the above named student is a minor in their legal charge.
2. The undersigned acknowledges full awareness of the risks involved in this activity, and accepts the arrangements for supervision as noted above;
3. Consequently, the undersigned hereby grants permission for the above named student to participate in this activity.
4. A signed Emergency Medical Treatment Form is on file. Please communicate immediately to the school's main office any revisions or changes to your child's medical status.
5. The undersigned acknowledges that, in the event of an emergency during the outing, supervisors will be contacting those individuals identified in the child's active file. Please ensure that the information provided in this file is up to date.
6. If necessary, the undersigned authorizes the student to be carpooled.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Relationship (parent, tutor or legal guardian)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**February 7, 2023**

**Science Center of Montreal  
Dinosaur exhibition  
Cycle 2 field trip**

**Buses Groupe Séguin inc.**

4X buses needed

Cost per bus: 425+taxes\$

**Total cost: 1954.58\$**

**Montreal Science Center**

Cost per student: \$15 + taxes

Adult free per 16 students (8 adults free)

138 students

**Total cost: 2414.48\$**

**TOTAL COST FOR BUSES AND SCIENCE CENTER: \$ 4369.06**

**31.66\$ per student**

Feb 7, 2023

Dear cycle 2 parents/guardians,



**On Monday, February 27th**, the cycle 2 students will have the opportunity to visit the Montreal Science center for the dinosaur exhibition titled “Dinosaurs Around the World”. Created in collaboration with renowned dinosaur paleontologist Dr. Gregory M. Erickson — one of only 150 specialists in the world! — Dinosaurs Around the World introduces you to the geology and geography of the Age of the Reptiles, the evolution of reptiles over 172 million years, as well as climatology and paleontology.

As part of our Science and Technology Curriculum and Uniers Social program, the cycle 2 students will have a chance to explore the prehistoric phenomenon discovered in both science and géography. During our field trip, we will have the pleasure to participate in two exhibitions on dinosaurs along with an IMAX movie on these riveting prehistoric beasts.

The buses will depart from school after the morning entry bell and will return by 3pm. Please send your child to school with a cold lunch that includes two healthy snacks and a water bottle.

Please fill out the attached form (permission slip & medical form) and return them by February 13th.

Thank you,  
Cycle 2 teachers

# Appendix 5



January 31<sup>st</sup> 2023

To ensure members of the Lester B. Pearson School Board community remain up-to-date regarding what transpires at regular Council of Commissioners meetings, the Department of Communications and Community Development sends out summaries of the different decisions that are taken following each meeting.

Please find below highlights of some of the decisions that were taken during the January 30th regular meeting. Different Committee reports that were presented as well as the minutes can be found at the following link: <https://www.lbpsb.qc.ca/council-of-commissioners/information-from-council>

1. The Council of Commissioners approved that the final draft of the Policy on the Employment and the Assignment of Relatives of the Lester B. Pearson School Board be adopted, effective January 30, 2023.
2. The Council of Commissioners of the Lester B. Pearson School Board adopted the Student Transportation Zones for the 2023-2024 school year.
3. The Council of Commissioners approved that the consent of the Lester B. Pearson School Board be given to the carrier Lucien Bissonnette Inc., remaining the contracting party, for its change of control and the sale of the totality of its shares to Transdev Canada Inc.
4. The Council of Commissioners approved that authorization be given that a sports protocol be signed with the Fédération de Water-Polo du Québec and their mandatary Club Aquatique Camo Montréal (Water-Polo) Inc.
5. The Council of Commissioners approved that Commissioners Alaina Charszan and Marium Hasanie represent the Lester B. Pearson School Board at the World Diversity in Leadership Conference to be held in Edmonton from June 20 to June 23, 2023.
6. The Council of Commissioners approved that Commissioners Craig Berger and Marilynne Boyer represent the Lester B. Pearson School Board at the Canadian Association for the Practical Study of Law in Education conference to be held in Fredericton from April 30 to May 2, 2023.
7. The Council of Commissioners approved the Lester B. Pearson School Board's participation in the Centre d'acquisitions gouvernementales (CAG) group purchasing of pedagogical digital equipment for the School Board to benefit from mesure #50767 in its entirety.



# Appendix 6

## February Governing Board Report

1. Thursday December 15<sup>th</sup> we held our Annual Holiday Art Gala. The students worked on crafts and showcased them in the gym afterschool. When parents picked up their kids they were welcomed in to view the different crafts that their kids and other classes had made. Each child was given a cookie as a parting gift.
2. On Wednesday December 21<sup>st</sup> we had our Holiday Gift Shop. We had gifts for parents, grandparents, siblings, aunts, uncles and more and each gift included gift wrap. This event does not run for profit, and so items are marked as low as possible.
3. On our Friday January 20<sup>th</sup> ped day we took our students to Oasis Immersion. It was a very impressive storytelling museum with special effects throughout the viewing.
4. Our Daycare Program has been rebranded the SEED Program which is the abbreviation of Social Educational Extended Day. As a school board, we are trying to bring awareness of our curriculum, in our morning & afterschool programs.
5. Our grade 6 students will be starting a Red Cross Babysitting class on February 22<sup>nd</sup>.
6. Email ratification of the following ped days:
  - a. February 13<sup>th</sup> ped day. Tubing at Mont Tremblant. Cost \$30, Helmets Mandatory.
  - b. February 17<sup>th</sup> ped day. Spa Day & Lunch. Cost \$30
7. March 27 ped day. Palais du Patin. Cost \$30

# Appendix 7

# Principals' Report for Governing Board



## February 8, 2023

### HAPPY NEW YEAR! WELCOME TO 2023!

Thank you to all staff for all the fun activities that led us into the holidays. Thank you to Mme Raffaella for organizing Holiday Spirit Week.

Thank you to Ms. Cindy and Miss Gabriella for ongoing lunch and after school activities (volleyball, ski clubs, newcombball, ultimate, etc) and for organizing Volleyball Students vs Staff.

Thank you to Miss Laura for the Holiday Gift Shop and the Daycare Holiday Art Gala.

Thank you to the Resource Team for continuing to support the numerous needs.

Thank you to Mr. Arless for organizing the St-Thomas music visit, as well as the HS Music concert here at SJFS. Also, for choir, rock band (thank you Mr. Victor also) and now Honour Band.

Thank you to all who continue to run activities and groups for the students (PE, aide groups, choir, rock band, Dungeons and Dragons, etc).

Thank you to Ms. Cindy for the Jouez Gagnant presentation in the gym on Jan 25.

Thank you to Miss Sulano and Miss Fabbro for the Talent Show on Jan 27. Thank you also to Mr. Bolanis for filming it.



Thank you to Miss Laura and Mr. Arless who represented us at Jr Open House. Thank you to grade 6 students who performed in band and gave bilingual tours! You made us proud!



After school tutoring by HS students starting up after Spring Break

Francisation running  
January 16-May 5

Applying for Artist Inspire Grant  
Art Club - Mme Ethier

Literacy results promising - 2nd session begins after Spring Break  
Thank you to Miss Brittany, our SL and all staff involved including our aides!



# Principals' Report for Governing Board

## Upcoming & Ongoing Dates

### February 8, 2023



Thank you for the numerous fundraisers past and ongoing (TCBY, Pizza, etc).

Next meeting: February 15 at 7pm at Senior (every 3<sup>rd</sup> Wednesday)

## Governing Board

Next meeting: April 12 (7pm) Zoom

Basketball in gym – Tuesday and Thursday evenings and Saturdays

Consultants visiting and supporting different groups and classrooms

Resource - Tuesdays

Public speaking coming soon!

Jan 23 – Ninja Warriors in PE begins

Feb 1 – Black History Month

Feb 6 – Library Purchasing week

Feb 6th-7th LCEEQ

Feb 8 – CC Ski Les Cedres

Feb 13 - Staff Appreciation Week

Feb 13 – ped day  
Special Needs Parity  
Gender Diversity  
Aide Meeting

Feb 16 Brunch will be provided by Home and School for Staff Appreciation

February 17: Region Ped Day:  
Transforming Trauma and how schools can become healing places.

Feb 22 - Pink Shirt Day

Feb 23 African Drumming & Dancing Time:  
11:25 - 12:15 Whole school Assembly

March 1 - Pearson Fundraiser - Wear Blue, Yellow, White and bring a loonie or toonie  
MARCH (date tbc) Grease the Musical - matinee