

St. John Fisher Senior Elementary
Governing Board Minutes 06/08/2022
7:00 p.m. – 9:00 p.m.
Zoom Meeting (COVID 19)

Type of Meeting: Governing Board – Regular 2021-2022 #7

Parent Members: Marie-Claire Caillard, Christine Archambault, Tiffani Wheeler, Mark Sankoff

Parent Substitutes: Tom Fullerton, Andrew Gunther

Staff: Rachel Éthier, Laura Sulano, Marie-Hélène Mondor, David Arless

Ex-Officio: Deborah Shizgal

Community Representatives:

Regrets: Nadia Lawand, Allison Saunders

7.1 AGENDA TOPICS

7.1.1 TERRITORIAL ACKNOWLEDGEMENT

Christine Archambault read the Territorial Acknowledgement.

7.1.2 CALL TO ORDER AND WELCOME

Christine Archambault welcomed everyone and called the meeting to order at 7:07pm.

7.1.3 ADOPTION OF THE AGENDA

Christine Archambault asked if there were any changes needed to the June 2022 agenda. A motion to adopt the agenda duly proposed by Tiffani Wheeler, seconded by Marie- Hélène Mordor. The agenda was approved unanimously. **Resolution: 21-22-47**

7.1.4 ADOPTION OF THE MINUTES OF MAY 11, 2022

A motion to adopt the minutes of the May 11, 2022 meeting duly proposed by Andrew Gunther, seconded by Marie-Claire Caillard. The minutes were approved unanimously.
Resolution: 21-22-48

7.2 QUESTIONS FROM THE PUBLIC

7.3 BUSINESS ARISING

7.4 NEW BUSINESS

7.4.1 SCHOOL FEES 2022-2023

Deborah Shizgal shared the consumable fee structure for each grade.

A motion to accept the school fees for 2022-2023 was put forth by Tiffani Wheeler, seconded by Laura Sulano and approved unanimously. **Resolution: 21-22-49.**

Appendix 1

7.4.2 SCHOOL SUPPLY LISTS

Deborah Shizgal presented the school supply lists for grades three, four, five and six. A motion to accept the school supply lists was put forth by Tiffani Wheeler, seconded by Marie-Claire

Caillard and approved unanimously. **Resolution: 21-22-50.**

Appendix 2, Appendix 3, Appendix 4 and Appendix 5

7.4.3 SCHOOL TIMETABLE 2022-2023

Deborah Shizgal presented the 2022-2023 school timetable. The Quebec Government has given the approval to change the afternoon recess time. Afternoon recess will be added to the end of lunch. Therefore, lunch will be from 12:25pm to 1:15pm and recess will be from 1:15pm to 1:35pm.

David Arless commented that it is also beneficial because it allows extra time for extra curricular activities

Tom Fullerton asked if it meant the lunch fees would increase because the lunch supervisors would be working longer

Deborah Shizgal responded that the lunch is still only one hour and the extra time (recess) would be paid by a different budget, therefore there will not be an increase in lunch fees.

A motion was put forth to approve the School Timetable for 2022-2023 by David Arless, seconded by Marie-Hélène Mondor and approved unanimously.

Resolution: 21-22-51.

7.4.4 FIELD TRIPS

Deborah Shizgal made an addendum for the field trips that were approved last month. She informed the Governing Board of the actual ratios for the remainder of the pool days:

- ratio will be 6:1 or lower

7.4.5 ADMINISTRATIVE STAFFING CHANGES FOR 2022-2023

Deborah Shizgal announced that she would be leaving SJFS at the end of the school year and moving to Maple Grove. Stephanie Hérault will be the new Principal. She thanked everyone for their continued support and their time that they have given to Governing Board.

Christine Archambault thanked Ms. Shizgal for all her hard work and wished her well at her new school.

7.5 REPORTS

7.5.1 HANDS REPORT

Tiffani Wheeler presented the Home and School Report. A copy of this report is at the end of the minutes. **Appendix 6**

7.5.2 COUNCIL OF COMMISSIONERS' REPORT

A copy of The Council of Commissioners' report is at the end of the minutes. **Appendix 7**

7.5.3 DAYCARE REPORT

Laura Sulano presented the Daycare Report. A copy of this report is at the end of the minutes. **Appendix 8**

7.5.4 PRINCIPALS' REPORT

Deborah Shizgal presented the Principals' Report. A copy of this report is at the end of the

minutes. **Appendix 9**

7.5.5 PARENTS' COMMITTEE REPORT

Christine Archambault announced that the Parents' Committee meeting had just taken place and that the report will be forthcoming.

7.6 QUESTIONS FROM THE PUBLIC

No members of the public were present at the meeting.

7.7 CORRESPONDENCE

ADJOURNMENT

The next Governing Board Meeting is September 14, 2022, at 7:00pm via Zoom

Motioned at 7:28 pm that the meeting be adjourned. **Resolution: 21-22-52**

Respectfully submitted
Tiffani Wheeler

DRAFT

Appendix 1

Consumable Fees 2022-2023

<u>Grade 3</u>	<u>Description</u>	<u>School Fee</u>	<u>GST</u>	<u>QST</u>	<u>Total</u>
AGENDA	Agenda Book	\$ 6.93	\$ 0.35	\$ 0.72	\$ 8.00
PCOPIES	Photocopies	\$ 22.50	\$ -	\$ -	\$ 22.50
Géographie, histoire-grammer	Escales 2E édition-Éclair de génie	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
Math	Numbers Gr. 3 (activity book)	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
Math	Workbook	\$ 2.00	\$ -	\$ -	\$ 2.00
School T-shirt	Phys-ed	\$ 8.67	\$ 0.43	\$ 0.91	\$ 10.00
Consumable Paper		\$ 3.00	\$ -		\$ 3.00
		\$ 82.62			\$ 87.00

<u>Grade 4</u>	<u>Description</u>	<u>School Fee</u>	<u>GST</u>	<u>QST</u>	<u>Total</u>
AGENDA	Agenda Book	\$ 6.93	\$ 0.35	\$ 0.72	\$ 8.00
PCOPIES	Photocopies	\$ 22.50	\$ -	\$ -	\$ 22.50
Géographie, histoire-grammer	Escales 2E édition-Éclair de génie	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
Math	Numbers Gr. 4 (activity book)	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
Math	workbook	\$ 2.00			\$ 2.00
Consumable Paper		\$ 3.00			\$ 3.00
		\$ 73.95			\$ 77.00

<u>Grade 5</u>	<u>Description</u>	<u>School Fee</u>	<u>GST</u>	<u>QST</u>	<u>Total</u>
AGENDA	Agenda Book	\$ 6.93	\$ 0.35	\$ 0.72	\$ 8.00
PCOPIES	Photocopies	\$ 22.44	\$ -	\$ -	\$ 22.50
Géographie, histoire	Escales 1745-1905	\$ 12.56	\$ 0.63	\$ -	\$ 13.19
Math	Decimal workbooks A&B plus reference	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
French	Workbook	\$ 4.06			\$ 4.06
Consumable Paper		\$ 3.00			\$ 3.00
		\$ 68.75			\$ 71.50

<u>Grade 6</u>	<u>Description</u>	<u>School Fee</u>	<u>GST</u>	<u>QST</u>	<u>Total</u>
AGENDA	Agenda Book	\$ 6.93	\$ 0.35	\$ 0.72	\$ 8.00
PCOPIES	Photocopies	\$ 22.50	\$ -	\$ -	\$ 22.50
Géographie, histoire-grammer	Escales 2E édition-Éclair de génie	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
Math	Decimal workbooks A&B plus reference	\$ 19.76	\$ 0.99	\$ -	\$ 20.75
French Grammar	Workbook	\$ 2.00			\$ 2.00
Consumable Paper		\$ 3.00			\$ 3.00
		\$ 73.95			\$ 77.00

Appendix 2

St. John Fisher Sr. Elementary
Grade 3 Supply List
2022-2023

IMPORTANT

- Please bring all supplies on the first day of school.
- Please divide the materials into a French (Fr.) bag and an English (Eng.) bag.
- Please sharpen all pencils. Identify each item with your child's surname.
- Please do your best to match this list. Substitutions are acceptable if need be.

✓ 1 packages of markers

✓ 36 HB pencils (sharpened)

✓ 1 packages coloring pencils

✓ 2 glue sticks (40g)

✓ 4 white erasers

✓ 1 ruler (30 cm)

✓ 2 red pen

2 large black sharpie markers and 2 thin black sharpie markers.

✓ 1 small sturdy sharpener with container

✓ 1 blunt scissors (metal)

✓ 4 highlighters (yellow, orange, pink, and blue)

✓ 2 Large Pencil Cases

✓ 6 exercise books (3 Fr , 3 En)

(32 pages only) 27.6 x21cm

✓ 2 40 pages ½ plain-1/2 ruled (23.1cm by 18 cm)

✓ 10 Plastic duotangs

1 blue, 1 red, 1 green, 1 orange, 1 yellow for Eng

1 blue, 1 red, 1 green, 1 orange, 1 yellow for French

20 clear plastic page protectors (English)

1 pocket folder (English)

✓ Pack of dice (Eng.)

✓ 2 pack of four thin tip dry erase markers

✓ College ruled Composition book (7 ½ inches x 9 ¾ inches) See photo

✓ 1 Studio scrapbook 20 sheets(blue by Hilroy with coil binding)

✓ 1 plastic file bag with zipper (can be found at dollar store etc)

Your child may need replacements throughout the year***

In September your child's teacher may request a few additional items specific to that class.

Thank you,

The Grade 3 Teachers

Appendix 3

St. John Fisher Sr. Elementary
Grade 4 Supply List
2022-2023

Note to parents:

Please bring all supplies on the first day of school.

Please sharpen all pencils. Identify all supplies with your child's surname (including all pencils and markers)

Please do your best to match this list. Substitutions are acceptable if need be.

- 1 package of markers (8)
- 24 pencils (sharpened)
- 1 package coloring pencils (12 sharpened)
- 2 glue sticks (36g)
- 4 white erasers
- 1 small sharpener with containers
- 1 pair of scissors (metal)
- 4 highlighters (yellow, pink, orange, blue)
- 1 kit box (pencil case to be used in both classes)
- 1 large zippered pencil case (for markers and coloured pencils)
- 9 copy books (32 page, 27.6 x 21 cm)
- 10 plastic duo-tangs (2 red, 2 yellow, 2 green, 2 orange, 2 blue)
- 2 pocket folders
- 10 clear plastic page protectors
- 4 black permanent Sharpie markers (2 larges and 2 fines)
- 2 blue pens
- 2 red pens
- 4 dry erase markers (any colour except yellow)
- 1 ruler (30cm)
- 2 one inch regular binders
- 1 scrapbook (coil binding 12" x 10", 30 Sheets)
- 10 dividers

During the school year, your child's teacher may request a few additional items specific to that class.

Thank you,

The Grade 4 Teachers

Appendix 4

St. John Fisher Sr. Elementary School
Grade 5 Supply List
2022-2023

2 pkgs loose-leaf paper (package of 200)
1 box of pencils
2 black pens
2 blue pens
2 white erasers
1 white-out
2 large glue sticks
2 hi-liters (different colors)
1 pack of dry-erase markers
Colored pencil crayons (box of 24)
Washable markers (box of 8 or 12)
2 black permanent markers, 1 thick, 1 thin (Sharpie style)
Protractor
Pencil sharpener with receptacle
Pair of good quality scissors
2 rulers, 30cm plastic
Pencil case, big enough to hold pencils, pens, glue, scissors, etc.
Calculator (should fit in pencil case)
1 -1.5" three-ring binder
1 pack of 8 dividers
2 metric quad books, 80 pages
6 exercise books, 40 pages
3 packs of 10 plastic sleeves (total of 30)
6 duo-tangs
2 plastic duo-tangs with pockets
1 scrap book 30 pages (30.5cm x 25.4cm)

Please note:

1. Please bring all supplies on the first day of school.
2. Please label all supplies.
3. No zippered binders
4. In September your child's teacher may request a few additional items specific to that class.
5. Please do your best to match this list. Substitutions are acceptable if need be.

Thank you,
The Grade 5 Teachers

Appendix 5

St. John Fisher Sr. Elementary
Grade 6 Supply List
2022-2023

- 1 pkg. of loose leaf paper (package of 200)
- 2 pkgs. of HB pencils (good quality)
- 2 good quality red, blue, and black pens (2 of *each*)
- 4 white erasers
- 1 white-out (ribbon)
- 2 large glue sticks
- 4 highlighters (different colors)
- 4 black permanent markers (two *regular* tip and two *thin* tip)
- 1 box colored pencils
- 1 box colored markers
- 1 protractor
- 1 tape with dispenser
- 1 pencil sharpener (must fit in pencil case)
- 1 pair of good quality scissors
- 2 rulers (30 cm)
- 1 pencil case (big enough to hold pencils, pens, glue, scissors, etc.)
- 1 calculator (**essential** - should fit in pencil case)
- 2x 80 page graph books for math (centimeter grid)
- 8 exercise books (32 pages)
- 1 plastic accordion folder with 6 pockets (letter size)
- 2 packs of 10 plastic sleeves
- 5 pkgs. of dividers (5 per pack, for a total of 25)
- 4x 1.5 inch binders with a plastic pocket in front

Please note:

1. All pencil case supplies are for English **and** French class.
2. Please label **all supplies**.
3. In September your child's teachers may request a few additional items specific to that class

4. Please do your best to match this list. Substitutions are acceptable if need be.

Thank you! ~The Grade 6 Teachers

Appendix 6



ST. JOHN FISHER
HOME AND SCHOOL
ASSOCIATION



H&S Report to GB

June 2022

- H&S AGM and regular meeting took place on May 18, 2022 on zoom
 - Motion was approved to allocate fund for fans
 - Junior has \$508 in scholastic rewards
 - Senior has \$151 in scholastic rewards

Below is the list of the 2022-2023 Home and School Executive for St. John Fisher Elementary

Janice Bowen, Treasurer
Barbara DiVito and Kelly Anne MacPherson, Communications
Amanda Barnes, Database/ Membership Coordinator
Kayleigh Donovan, Recording Secretary
Patricia Onesi, Vice-President- Senior
Cassandra Dudley, Vice-President- Junior
Lisa Bridgeman and Jaiseema Seyan Kaur, Co-President

- End of Year Bash has been scheduled for June 15. A committee has been meeting to organize this event. There is no rain date
 - Senior Choir will be performing
 - More information can be found on our website: [End of Year Bash](#)
- Community Walk is rescheduled for June 3.
- Pizza and TCBY days are going well. Thank you to all staff for allowing us to come in and prepare and to daycare for distributing. Please remind staff that we are asking families to bring in their own spoons for TCBY
- **Last H&S Meeting Monday, June 13**

Appendix 7



May 31st 2022

To ensure members of the Lester B. Pearson School Board community remain up to date regarding what transpires at regular Council of Commissioners meetings, the Department of Communications and Community Development sends out summaries of the different decisions that are taken following each meeting.

Please find some of the highlights below that were taken during the May 30th regular meeting. Different Committee reports that were presented as well as the minutes will be available at the following link: <http://www.lbpsb.qc.ca/eng/council/CommitteeReports.asp>.

1. The Council of Commissioners of the Lester B. Pearson School Board approved that the administrative assignment changes in the schools and centres of the LBPSB described in the chart on pp.3-4 entitled Administrative Staffing Changes 2022-2023 (Schools and Centers) take effect on July 1, 2022.
2. The Council of Commissioners approved that in accordance with sections 193.3 and 193.4 of the Education Act, the Council of Commissioners of the Lester B. Pearson School Board receive the 2022-2023 budget recommendations of the Allocation of Resources Committee. Should the Council of Commissioners decide not to implement one of these recommendations, it will give reasons for its decision, which will be noted in its meeting minutes and sent to the Allocation of Resources Committee.
3. The Council of Commissioners approved the Lester B. Pearson School Board's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan for the 2023-2024 school year for the Items of CGTSIM tenders 2023- 2024 for the contracts of December 1, 2023 to November 30, 2024, for the contracts of March 1, 2023 to February 28, 2024, and for the contract of July 1, 2023 to June 30, 2024.
4. The Council of Commissioners approved that in accordance with section 434.5 of the Education Act, the Lester B. Pearson School Board call upon the Comité de gestion de la taxe scolaire de l'Île de Montréal to allocate the maximum amount for financing the School Board's local needs and that a copy of this resolution be forwarded to the Comité de gestion de la taxe scolaire de l'Île de Montréal.
5. The Council of Commissioners approved the adoption of the Lester B. Pearson School Board 2022-2023 Student Transportation Organizational Plan.

6. The Council of Commissioners approved that for the purpose of entering into agreements for services required after July 1, 2022, and in accordance with the Education Act as well as the Regulation Respecting Student Transportation, the Director General be authorized to negotiate, by mutual agreement with the transportation carriers currently under contract with the Lester B. Pearson School Board and that the Director General submit the proposed terms and conditions of said agreements to the Advisory Committee on Student Transportation for its recommendations to the Council of Commissioners.
7. The Council of Commissioners approved that funds be made available to cover the reimbursement of expenses for Commissioner Frank di Bello to attend the 2022 National Trustee Gathering on Indigenous Education and Canadian School Boards Association Congress to be held from July 6 to 8, 2022, in Saskatoon, Saskatchewan; and that expenses be reimbursed in accordance with the School Board's Policy governing Commissioners' Local Travel, Conference and Other Expenses.
8. The Council of Commissioners approved that the contract with Groupe Compass (Québec) Ltée for the provision of food services throughout the network of schools, centres and offices of the Lester B. Pearson School Board, with the exception of the caf-mobile services for elementary schools, be renewed under the same terms and conditions, including the indexed price list, for a period of 1 year, from July 1, 2022 to June 30, 2023.

Administrative Staffing Changes – 2022-2023 (Schools and Centres)

WHEREAS administrative staffing changes are required for the 2022-2023 school year:

WHEREFORE BE IT RESOLVED:

THAT the administrative assignment changes in the schools and centres of the Lester B. Pearson School Board described in the chart below entitled Administrative Staffing Assignments 2022-2023 (Schools and Centers) take effect on July 1, 2022.

ADMINISTRATIVE STAFFING ASSIGNMENTS 2022-2023 (SCHOOLS/CENTRES)

NAME		CURRENTLY		2022-2023		
LAST	FIRST	POSITION	SCHOOL/ CENTRE	POSITION	SCHOOL/ CENTRE	STATUS & EFFECTIVE DATE: July 1, 2022
ELEMENTARY & HIGH SCHOOLS						
Joseph	Dion	Principal	WWSR	Principal	Macdonald	Temporary Assignment
Fraser	Elaine	Principal	Sunshine	Principal	WWSR	Temporary Assignment
Payette	Kerry Ann	Principal	St. Patrick	Principal	Sunshine	Temporary Assignment
Graddon	Dean	Principal	Maple Grove	Principal	St. Patrick	Temporary Assignment
Shizgal	Deborah	Principal	St. John Fisher Sr.	Principal	Maple Grove	Temporary Assignment
Herault	Stephanie	Principal	Margaret Manson	Principal	St. John Fisher Sr.	Temporary Assignment
Lariviere	Sue	Vice Principal	BHS	Principal	Margaret Manson	Temporary Assignment
Durand	Eve-Marie	Acting Vice Principal	JRHS	Vice Principal	BHS	Temporary Assignment
Martire	Diana	Principal	Springdale	Principal	Westpark	Permanent
Leighton	Alexandra	Vice Principal	PCHS	Principal	Springdale	Temporary Assignment
McDonald	Alexandra	Acting Vice Principal	PCHS	Vice Principal	PCHS	Temporary Assignment

Preston (Exley)	Jane	Vice Principal	Beurling	Principal	St. Anthony	Temporary Assignment
Lacombe	Marie-France	Acting Vice Principal	BHS	Vice Principal	Beurling	Temporary Assignment
Benn	James	Principal	Sherbrooke Sr.	Principal	Beechwood	Permanent
Dane	Christine	Principal	Verdun	Principal	Sherbrooke Sr.	Permanent
McKergow	Lori	Vice Principal	WWSR	Principal	Verdun	Permanent
Oliphant	Patrick	Vice Principal	PCHS	Vice Principal	WWSR	Permanent
Cheff	Nathalie	Vice Principal	St. Thomas	Vice Principal	PCHS	Permanent
Francis	Joanne	Vice Principal	LCCHS	Vice Principal	St. Thomas	Permanent
Jemczyk	Krysta	Vice Principal	WWJR	Vice Principal	LCCHS	Permanent
Paquette	Marie-Josée	Vice Principal	St. Patrick	Vice Principal	WWJR	Permanent
Potvin	Nancy	Vice Principal	Macdonald	Vice Principal	St. Patrick	Permanent
Glendon	Megan	Vice Principal	Horizon	Vice Principal	Macdonald	Permanent
Swirsky	Brian	Vice Principal	PCHS	Vice Principal	Horizon	Permanent
Niemi	Diisa	Principal	Horizon	Principal	Christmas Park	Permanent
Matlin	Benjamin	Principal	Christmas Park	Principal	Horizon	Permanent
CONTINUING EDUCATION						
Galanomatis	Demetra	Assistant Centre Director	Place Cartier	Assistant Centre Director	PEC	Permanent
Fink	Allan	Teacher	Macdonald	Assistant Centre Director	Place Cartier	Permanent

Appendix 8

June Governing Board Report

1. On behalf of the lunch & daycare staff we'd like to thank the organizers from Home & School for catering a luncheon for the lunch & daycare staff on Thursday May 12, 2022 in honour of Daycare Week. It was the first time we got together in a long while and we all enjoyed the time together.
2. On our May 13th ped day we took the the students to the Voiles en Voiles Pirate Ship in Old Port. It was a beautiful day spent outdoors and while we waited for our bus we walked through the beautiful touristic hot spots.
3. On June 6th, we went to Collège Bois de Boulogne. The students took part in outdoor challenge games and pool time which required a swim test to ensure the kids had adequate swim skills. Those that had beginner skills, were required to wear a swim vest.
4. June 7th we collected used items for Super Recyclers. According to the weight amassed, this clothing drive will allow Super Recyclers to donate funds to our school to finance projects.
5. Our Graduation board created by Ms. Alison and her grade 6 students is up on the bulletin board outside my office. The students were thrilled to see all their names up on the board as they walked by to music class.
6. On behalf of the lunch & daycare staff we want to wish you a restful summer and we can't wait to see your kids again in the fall 😊

Appendix 9

GB Principal's Report

June 8th, 2022

- Throughout May Articulation meetings took place with the high schools and with the Jr school.
- May 13th was a PED Day
- May 16th -Grade 6 had a presentation on a Holocaust Survivor's Story
- The Talent Show took place on May 18th. SJFS has a lot of excellent talent. It was also good to all be together. Shout out to the grade 6 planner, Ms Fabbro and Ms Laura.
- May 19th brought us Sam Ojeda. He demonstrated Indigenous dance and music in an interactive presentation.
- May 24th the grade 3s were entertained with a Beekeeper presentation.
- May 27th brought the grade 5s into the school on Friday Night for a space themed evening. There was a scavenger hunt, star gazing, a photo booth and a movie. Thanks to Mr D, Mme Ethier, Ms McCulloch and Mr. Victor for organizing.
- May 31st was Track and Field Day for grades 4-6. Many of our students participated and fun was had by all.
- June 1st was the Music Jamboree for Cycle 2 and the Junior School. Songs were practiced in music class and then we had a big sing-a-long outside the Junior School.
- June 2nd was Twin Day organized by some of our grade 6 students.
- The Community Walk took place on June 3rd. It was a great day for a long walk followed by freezies and music in the schoolyard.
- June 6th was a PED Day
- We were allocated one extra class for 2022-2023. This brings our total to 14 classes with 4 in grades 5 and 6.
- Stephanie Herault will be the principal next year at SJFS. She is coming with a wealth of experience and enthusiasm from Margaret Manson.

Coming Up

- Canoe Club for grades 5 and 6 coming up
- Grade 4 Medieval feast on June 10th
- Pool days for the school coming up next week
- Grad activities coming during the last week of school

COVID Report

Minimal cases of COVID being reported over the last few weeks.