

St. John Fisher Senior Elementary
Governing Board Minutes 11/10/2021
7:00 p.m. – 9:00 p.m.
Zoom Meeting (COVID 19)

Type of Meeting: Governing Board – Regular 2021-2022 #2

Parent Members: Nadia Lawand, Marie-Claire Caillard, Tiffani Wheeler, Christine Archambault

Parent Substitutes: Tom Fullerton, Andrew Gunther

Staff: Laura Sulano, Marie-Helene Mondor, Rachel Ethier

Ex-Officio: Deborah Shizgal

Regrets: Allison Saunders, David Arless, Mark Sankoff, Andrea Borrelli

2.1 AGENDA TOPICS

2.1.1 CALL TO ORDER AND WELCOME

Christine Archambault welcomed everyone and called the meeting to order at 7:05pm.

2.1.2 TERRITORIAL ACKNOWLEDGEMENT

Christine Archambault read the Territorial Acknowledgment.

2.1.3 ADOPTION OF THE AGENDA

A motion to adopt the agenda was duly proposed by Nadia Lawand, seconded by Tiffani Wheeler. The agenda was approved unanimously. **Resolution: 21-22-09**

2.1.4 ADOPTION OF THE MINUTES OF OCTOBER 13, 2021

A motion to adopt the minutes of the October 13, 2021 meeting was duly proposed by Tiffani Wheeler, seconded by Rachel Ethier. The minutes were approved unanimously.
Resolution: 21-22-10

2.2 QUESTIONS FROM THE PUBLIC

2.3 BUSINESS ARISING

2.3.1 COMMUNITY REPRESENTATIVES

Deborah Shizgal informed the Governing Board that Daphne Phillips has agreed to be one of our Community Representatives. Unfortunately, for tonight's meeting she was unavailable. Nadia Lawand informed the Governing Board that Sarah Campeau has also agreed to be one of our Community Representatives. Sarah Campeau will only be present occasionally, as she will also attend Junior Governing Board meetings as a Community Representative.

2.3.2 INTERNAL RULES OF MANAGEMENT

Christine Archambault asked if there were any questions concerning the Internal Rules of Management document that had been emailed to all Board Members. Nadia Lawand commented that the last paragraph concerning rentals should be removed, as the Governing Board no longer needs to approve rentals. A motion was duly proposed by Nadia Lawand to accept the Internal Rules of Management upon the deletion of the last paragraph pertaining to

rentals. This was seconded by Laura Sulano and approved unanimously. **Appendix 1**
Resolution: 21-22-11.

2.3.3 **EMERGENCY PREPAREDNESS PLAN**

Deborah Shizgal outlined the main points of the Emergency Preparedness Plan. Included in this binder are emergency phone numbers, staff list, phone chain, student information list, list of all students who have medication, list of daycare students, homeroom classes, bus listings, evacuation locations, maps of where to go (St. Thomas High School and St. John Fisher Junior), the plan of the school and where items such as fire alarms, fire extinguishers and walkie-talkies are located. The main details of the plan remain the same however; the more precise details are updated. The plan includes problem areas such as weather, land, and ground. In the event that a fire or other incident occurs the Emergency Preparedness binder would go with Deborah Shizgal, Aimee Henein and Justin Lonardo.

Christine Archambault asked how often the plan is revised.

Deborah Shizgal responded that it is revised each year because students, staff and busing changes. However, a lot of it is standard and remains the same, but it is reviewed yearly.

Tom Fullerton asked if the document is shared with the Daycare staff as well.

Debbie Shizgal responded that Laura Sulano also has a copy of the plan.

Tom Fullerton asked whether the document was shared with several people so that more than one person reviews it.

Deborah Shizgal responded that everyone who receives a copy of the binder is suppose to go through it to make sure everything is accurate and that they are familiar with the procedures.

A motion was put forth by Tiffani Wheeler to approve the 2021-2022 Emergency Preparedness Plan. This was seconded by Marie-Claire Caillard and approved unanimously.

Resolution: 21-22-12.

2.4 **NEW BUSINESS**

2.4.1 **POLICY ON STUDENT REPRESENTATION CONSULTATION**

Christine Archambault began the discussion about having student representatives at certain LBPSB meetings. She continued to say that at the SJFJ Governing Board meeting they concluded that they would not need students at that level (K5-Grade 2). These meetings are geared more to high school students.

Nadia Lawand commented that since she attended the Regional Parents Committee meeting she has thought that it would be interesting to have a representative from the elementary level, for example a grade six student, maybe it is something we want to consider. I think we should contemplate sending someone from the elementary schools and not just a grade ten or eleven student.

Tom Fullerton commented that it is a great idea to get young students involved in the decision making process. The idea of a student government might be something we could consider. There may be students who are interested in becoming involved in making certain decision about student issues that are in the school. To be involved at the local level rather than a central level.

Tiffani Wheeler commented that the idea is great; however logistically there would be many hurdles to overcome in order for it to be successful.

Marie-Claire Caillard commented that the idea is great and in the past, there have been Toastmaster workshops with the children who have showed interest in leadership roles. She agreed that logistically there would be a lot of difficulty. She found, from the document that was shared with the Governing Board, that the audience is geared towards the secondary school level. It would be nice if there were students interested at the elementary school level if they were given the opportunity and the means to participate. It is a great way to engage them in the community.

Christine Archambault agreed that it would be a great platform for young people to see how meetings work and the topics discussed at the meetings. However, it would need to be better suited towards them. For example, they might only attend one or two meetings a year where they could bring up things that concern them or that they think are important in the school. They would not necessarily be interested in sitting through meetings that focus on policies and procedures. Right now, it feels like a project that would need to be created because it is not in place yet.

Deborah Shizgal commented that this is something that has been contemplated in terms of a Student Council. However, there needs to be staff members who are interested and this year because of COVID, we would not be able to do it. This is something that can potentially be re-addressed later on in the year.

Christine Archambault put forth a motion that the Governing Board has nothing to add at this time. This was seconded by Nadia Lawand and approved unanimously.

Resolution: 21-22-13. Appendix 2

2.4.2 FIELD TRIPS

Deborah Shizgal listed the upcoming field trips.

Stewart Hall - Grade 4, the cost is \$9.24 per student. 401 and 402 are going December 9, 2021 and 403 and 404 are going on December 6, 2021.

Mont Habitant – Grades 4-6 Ski Club. Grade 4's are going January 19, 2022 and February 23, 2022 from 9:00am – 3:00pm, January 27, 2022, and February 17, 2022 from 2:00pm to 8:00pm. Grades 5's and 6's are going January 13, 2022, January 20, 2022, February 3, 2022 and February 24, 2022 from 2:00pm – 8:00pm. It will cost \$30.00 for rentals and parents must submit a deposit of \$100.00. The balance will be due once the numbers

are confirmed. The remainder is estimated to be \$130.00 - \$150.00. There will be six or more adults attending. The ration will be 1:10 off the hill and 1:5 on the hill. They will be travelling by school bus.

A motion was put forth to approve the grade four trips to Stewart Hall as well as the Ski Club trips to Mont Habitant by Marie-Claire Caillard. This was seconded by Nadia Lawand and approved unanimously. **Resolution: 21-22-14.**

2.4.3 ZOO THERAPY

Deborah Shizgal read a proposal put forth by grade three teacher Melissa Brière. Melissa Brière would like to bring her dog, Biscuit, to class as a pet therapy dog. Biscuit is a purebred Toy Poodle whose fur is hypoallergenic; he is five years old and weighs eight pounds. Having been raised in a home with babies and children he is an extremely kid friendly and patient dog. Biscuits presence in the classroom would be beneficial to the emotional well-being of our students. A class pet has been shown to increase student motivation, student attendance, help with anxiety, increase academic performance, and promote empathy and responsibility in students. Melissa Brière plans to have organized time with Biscuit in the class for example the children can read aloud to the dog when doing reading activities. When Biscuit is not involved in the activities, he will have time in his crate. Furthermore, the children will take care of Biscuit as part of their classroom responsibilities.

Deborah Shizgal commented that a discussion took place during Staff Council and they agreed that it was something they would be willing to approve. The only stipulation that Staff Council put forward was that Biscuit would need to complete his Pet Therapy certification.

Tiffani Wheeler commented that having Biscuit in the classroom is an amazing idea. She voiced concern over insurance purposes in case there were to be a situation in the classroom with Biscuit.

Deborah Shizgal commented that the school does not have insurance, which is why it needs to go through approval at the Governing Board level. When the school had Caring Paws into the school, the school did not need to get additional insurance.

Nadia Lawand asked if we would be sending a letter home to the parents to sign their approval.

Deborah Shizgal responded that an information letter would be sent home to inform the parents of what will be happening. If there is concern from parents, they are free to discuss them with Principal.

Nadia Lawand commented that the Board could also approve the proposal pending the completion of the pet therapy certification.

Christine Archambault asked how often Biscuit would be in the classroom and wondered if he would create a distraction.

Debbie Shizgal responded that Melissa Brière is in school two and half days a week and Biscuit would be with her. She believes that in the beginning, it will be a distraction, but once they get into a routine we will start to see the benefits.

Laura Sulano commented that she knows that there are children in that class that will really benefit from having Biscuit in the classroom so for that reason alone she feels it is a great idea.

Rachel Ethier commented that her daughter had a dog in her class in second grade. One of the benefits the dog brought was that the children needed to be calm around the dog in order for the dog to feel happy. It was an extremely positive situation.

Marie-Claire Caillard asked whether Biscuit would go to other classes as well.

Deborah Shizgal responded that Biscuit would remain in 303's classroom, but that other students can come and visit.

There was a brief discussion as to whether or not Tiffani Wheeler (Lunch Monitor for 303) and Christine Archambault (parent of a student in 303) could vote on this matter. It was agreed that it was ok.

Christine put forth a motion to approve Zoo Therapy pending Biscuits Certification. It was seconded by Marie-Claire Caillard and approved unanimously. **Resolution: 21-22-15.**

2.5 **REPORTS**

2.5.1 **REGIONAL PARENTS' COMMITTEE REPORT**

Christine Archambault summarized the Regional Parents' Committee Report. A copy of this report is at the end of the minutes. **Appendix 3**

2.5.2 **HANDS REPORT**

Tiffani Wheeler presented the Hands Report. A copy of this report is at the end of the minutes. **Appendix 4**

Christine Archambault asked if it is possible for parents to donate funds so that students who do not receive TCBY are able to have a treat every once in awhile. Would there be any students in the school who would benefit from receiving a donation of TCBY?

Deborah Shizgal responded that her and Laura Sulano could look into this and get back to Home & School.

2.5.3 **COUNCIL OF COMMISSIONERS' REPORT**

Allison Saunders sent her regrets, but emailed the Governing Board her Council of Commissioners' Report. A copy of this report is at the end of the minutes. **Appendix 5**

2.5.4 DAYCARE REPORT

Laura Sulano presented the Daycare Report. A copy of this report is at the end of the minutes.

Appendix 6

2.5.5 PRINCIPALS' REPORT

Deborah Shizgal presented the Principals' Report. A copy of this report is at the end of the minutes. **Appendix 7**

2.6 QUESTIONS FROM THE PUBLIC

No members of the public were present at the meeting.

2.7 CORRESPONDENCE

ADJOURNMENT

The next Governing Board Meeting is December 8, 2021 at 7:00pm via Zoom

Motioned at 8:00 pm that the meeting be adjourned. **Resolution: 21-22-16.**

Respectfully submitted
Tiffani Wheeler

Appendix 1

St. John Fisher Senior Governing Board

Internal Rules of Management

Proposals/Resolutions Relating to the Start-up Activities of the Governing Board

Governing Board Composition

- The St. John Fisher Governing Board (GB) shall have 12 members, include the following persons:
 - Five parents of students attending the school who are not members of the school staff, elected by their peers.
 - Four members of the school staff, including at least two teachers and, if the persons concerned so decide, at least one non-teaching staff member and at least one support staff member, elected by their peers.
 - A member of the staff assigned to childcare, elected by his or her peers.
 - Two representatives of the community who are not members of the school staff, appointed by the members elected under the bullets above.
 - The community representatives on the governing board are not entitled to vote.

Members of the Governing Board

- Until the election of the chairperson, the principal presides over the meeting.
- At the first meeting of the year, the board elects a chairperson.
 - The chairperson must be a parent representative.
 - The term of office of the chairperson is one year.
- If the chairperson is absent or unable to act, the GB shall designate a person from among the members who are eligible for the office of chairperson to exercise the functions and powers of the chairperson.
- The role of vice-chairperson may be assumed on an as needed/rotating basis by one or more parent members of the GB
- The meeting identifies a person who assumes the role of Secretary for a given meeting.

Electing the Governing Board Chairperson

There are five proposals pertaining to the election procedures for the position of Chairperson, as follows:

1. The position of chairperson of the GB without a sponsor will be accepted by the GB general members.
2. The position of chairperson can be made by proxy.
3. The position of chairperson of the GB will be accepted by the GB general members.
4. The open nominations be accepted for the position of chairperson of the GB by the GB general members.
5. A vote by ballot will be held to elect the chairperson of the GB.

Standing Invitation to the Ward Commissioner to Attend GB Meetings

- A motion to extend a standing invitation to the Commissioner to attend the St. John Fisher Senior School GB meetings and further that the “Commissioner’s Report” remains a permanent fixture on the Agenda shall be proposed at the first meeting of each year.

Invitations to the Parent Commissioner(s) and co-opted commissioners

St. John Fisher Senior Governing Board

Internal Rules of Management

- The GB may invite the parent commissioner(s) and/or co-opted commissioners to its meetings on an as needed basis for consultative purposes.

Mandate for Home and School to Manage Annual Fundraising Campaigns

- A motion that the GB designates the SJF Home and School to oversee and manage the annual fundraising campaigns in conjunction with the school shall be proposed at the first meeting of each year.

Proposals/Resolutions Relating to Regular Meetings of the Governing Board

Schedule of Governing Board Meetings

- The GB meets on the second Wednesday of each month, subject to confirmation at each GB meeting.

Regular Meetings

- The GB fixes by resolution the date, time place and duration of its meetings.
- A minimum of five (5) meetings per school year must be held.
- The parents, staff and members of the community are advised of these GB meetings via the school website.
- A member who expects to be absent from a meeting should notify the chairperson or the secretary as soon as possible.
- Quorum is a majority of the members of the GB who are in office, including and at least half of the parents' representatives (3).
- The chairperson will respectfully request the resignation from members who:
 - without having sent their regrets arising from valid reason(s), as determined by the GB, are absent for three consecutive GB meetings: or,
 - are absent from four GB meetings
- Meetings will be called to order at 7:00pm and adjourned at 9:00pm unless the majority of the members vote to continue.

Agenda

- The chairperson prepares the proposed agenda with the principal.
- Any member may add an item to the agenda by communicating with the chairperson or principal at least ten (10) working days before the meeting is to be held.
- The subject must be adequately precise, and if the item is to be voted on, a draft resolution should be presented with the request.
- The proposed agenda of a meeting and the relevant documents must be sent to the members at least seven (7) working days before the meeting is to be held. These documents serve as notice of the meeting. The chairperson must see that they are sent.

Before the Meeting

- After receiving the proposed agenda, the members have the right to request:
 - That one or more items be added.
 - That the wording of any item be modified.
 - That the order of the items on the agenda be modified.

St. John Fisher Senior Governing Board

Internal Rules of Management

Territorial Acknowledgement

- The following territorial acknowledgment will remain a permanent fixture as the first item on the GB Agenda for all regular and special meetings:

We would like to begin by acknowledging that St. John Fisher Senior is located on unceded Indigenous lands of the traditional territory of both the Kanien'kehá:ka (Gun-yuhn-geh-ha-gah) "Mohawk" and the Anishinabeg (Aw-nish-eeen-aw-beg) "Algonquin" peoples. We are grateful for the opportunity to gather here and we thank the many generations of people who have taken care of this land and these waters.

Tiohtiá:ke, (Joe-jah-geh) « Montréal », est historiquement connue comme un lieu de rassemblement des diverses Premières Nations; en conséquence, nous reconnaissons et apprécions profondément les liens historiques et continus des Autochtones avec ces terres et ces eaux ainsi que leur présence à cet endroit.

Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present and future in our ongoing relationships with Indigenous and other peoples within our community.

At the beginning of the Meeting

- Adjustments may be made to the agenda by members of the GB prior to its approval and the agenda may be approved with or without additions

Conflict of Interest (Article 70, Education Act)

- Every member of the GB who has a direct or indirect interest in an enterprise that places the member's personal interest in conflict with the interest of the school must, on pain of forfeiture of office, disclose the interest in writing to the principal, abstain from voting on any matter concerning the enterprise and avoid influencing the decision relating to it. The member must, in addition, withdraw from a meeting while the matter is discussed or voted on.
- A disclosure under the first paragraph must be made at the first meeting of the GB:
 - After a person having such interest becomes a member of the GB.
 - After a member of the board acquires such interest.
 - During which the matter is dealt with.

Rental of Facilities

- Article 93 of the Education Act stipulates that the GB is responsible for approving the use of school premises.
 - The approval of the Principal is also required;
 - The School Board negotiates the terms for the use of the premises with the groups/associations requesting rental of the facilities.
 - The Principal fully discloses details of rentals to the GB.

Appendix 2



REGISTER OF POLICIES, PROCEDURES, AND BY-LAWS

POLICY ON STUDENT REPRESENTATION AT THE LESTER B. PEARSON SCHOOL BOARD

Code:	Policy 1.6
Date of Coming into Force:	XXXXX
Number of Pages:	8
Origin:	Legal Department
Operator and Storage Site:	Legal Department
History:	Adopted by resolution 2012-11-#01 Modified by resolution 2021-XX-XX

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The addenda are for reference and administrative purposes; they are subject to updates and modifications without consultation.

In this document, the use of gender-neutral plural or collective form has been used whenever possible in the context.

1. INTRODUCTION

The Lester B. Pearson School Board (LBPSB) believes that students should acquire the necessary skills to become involved in a student life organization within the school, such as student and leadership councils and governing boards.

In accordance with section 51 of the Education Act, secondary school students shall appoint representatives to the governing board each year during the month of September.

The Lester B. Pearson School Board believes in developing the social and political habits of its students and that students should be informed of their roles and responsibilities as members of these groups. The School Board believes that they should have a voice in making decisions about their education.

To this end, the LBPSB established the Central Students' Committee (CSC) in 2002.

The School Board believes that participation in board and school level governance will contribute to the development of leadership and citizenship skills among our students, and help them become actively involved in a democratic society.

In accordance with section 211.1 of the Education Act, the School Board must adopt a policy on introducing students to democracy in schools, providing, in particular, for a form of student representation with the Council of Commissioners.

The School Board believes that student representation on its Council of Commissioners is the next step in their development.

2. CENTRAL STUDENTS COMMITTEE

2.1 LBPSB supports the Central Students' Committee (CSC) with financial and material resources and the assignment of a board administrator to facilitate communication between CSC and the School Board.

2.2 LBPSB recognizes the CSC as a consultative partner.

2.3 The Council of Commissioners includes its report as a standing item on their agenda.

- 2.4 Students from each secondary school shall appoint two to three representatives to the Central Students' Committee (CSC). As per its constitution, at least one student from each school should be an active member of its student life organization.
- 2.5 The CSC appoints student representatives on Council and other School Board Committees where their representation is requested.

3. STUDENT

- 3.1 Each year, the CSC shall elect two members as representatives to the Council of Commissioners. These Student Commissioners must be full-time secondary 4 or 5 students of the School Board.
- 3.2 The students are invited to attend the public meetings of the Council of Commissioners to exercise the roles and responsibilities defined at Addendum A. Their parents or guardians are asked to complete the acknowledgment form at Addendum B.
- 3.3 The Student Commissioners' term of office begins when they are sworn in at the latest at the October Council meeting and it terminates at the end of that school year. Prior to that meeting, they will be asked to complete the Non-Disclosure and Confidentiality Agreement at Addendum C.
- 3.4 The Student Commissioners will submit the written CSC report to the Secretary General no later than the Wednesday preceding the Council meeting for its inclusion in the Council kit. The report is posted on the School Board website.
- 3.5 The Student Commissioners are not entitled to vote at Council meetings but may participate in discussions. While student Commissioners can read a resolution, said resolution must be officially moved into the record by a Commissioner, who will also approve any friendly amendments and provide any required explanation.
- 3.6 The Student Commissioners must demonstrate reserve if they have personal interest in an issue discussed during the Council meeting.

- 3.8 If they wish to propose a resolution to the Council of Commissioners, the Student Commissioners will submit it in writing at least 10 days before the Council meeting to the Secretary General who will seek approval for its addition on the Council agenda. The process to read and move the resolution indicated at paragraph 3.6 will apply.
- 3.9 The Council of Commissioners will determine an honorarium for their services as Student Commissioners.
- 4.0 Student Commissioners are expected to use appropriate language and respect the proceedings of Council and the authority of the Chair.

The Council of Commissioners reserves the right to remove the invitation to attend its meetings if a Student Commissioner fails to act and communicate in a manner that is professional and respectful.

Addendum A: Roles and Responsibilities

The Student Commissioners:

- Represent the students of the Lester B. Pearson School Board
- Promote student involvement and encourage inclusiveness
- Report student activities to the Council of Commissioners and attend its meetings
- Speak on behalf of the students of the School Board on issues and interests that concern them
- Comply with the School Board by-laws, policies and procedures, including but not limited to the Rules of Internal Management, the Code of Ethics and the Policy on Safe and Caring Schools, insofar as they apply to them, available at: <http://www.lbpsb.qc.ca/council-of-commissioners/policies-and-by-laws>.

Addendum B: Parent/Guardian Acknowledgment

Student Representation at the Lester B. Pearson School Board

Please read and sign the acknowledgment statement below:

I understand that my child _____ has been elected as a non-voting Student Commissioner at the Lester B. Pearson School Board Council of Commissioners for the term beginning at the latest at the October Council meeting and ending at the last Council meeting of the school year.

I further understand that my child will be attending monthly evening public meetings of Council¹, which are recorded and posted on the website.

Signature of Parent/Guardian

Date

¹ Dates of Council meetings:

http://www.lbpsb.qc.ca/Modules/FileManagement/files/Root/Council/docs/policies/by_laws/ATTACH_By-law_1_2020_Day_Time_and_Place_of_Council_of_Commissioners_Meetings.pdf

Addendum C: Non-Disclosure and Confidentiality Agreement

Non-Disclosure and Confidentiality Agreement

I, the undersigned, sitting as a Student Commissioner on the Council of Commissioners of the Lester B. Pearson School Board, solemnly affirm that I will not divulge or discuss, other than with Commissioners or officers of the School Board, any information regarding:

- The items on the Council agenda until it is approved at the meeting or any other information or document provided to me in preparation of the meeting;
- Any other information that will have been specifically identified as confidential by the Council of Commissioners.

Other than the information discussed during the Council of Commissioners public meetings, I will keep confidential all information provided to me as Student Commissioner.

If I am uncertain about the level of confidentiality of specific information I will verify with a Commissioner or an officer of the School Board before disclosing the information.

Signature: _____

Date: _____



Lester B. Pearson School Board
Commission scolaire Lester-B.-Pearson
1925 Brookdale Ave., Dorval, QC, Canada H9P 2Y7
514-422-3000 www.lbpsb.qc.ca

The following is a resolution adopted by the Council of Commissioners of the Lester B. Pearson School Board at its virtual regular meeting held on June 28, 2021.

Resolution number 2021-06-#10

Policy on Student Representation at the Lester B. Pearson School Board – Consultation Launch

WHEREAS the Council of Commissioners assigned the review of the Policy on Student Representation at the Lester B. Pearson School Board to the Governance and Ethics Committee; and

WHEREAS the Council of Commissioners wishes that the document be distributed for consultation to the Central Students Committee and to its other consultative partners:

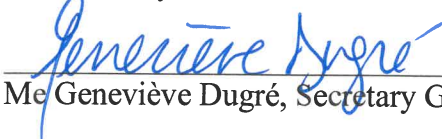
WHEREFORE IT WAS MOVED BY Commissioner J. Arless AND UNANIMOUSLY RESOLVED:

THAT the draft consultation document entitled Policy on Student Representation at the Lester B. Pearson School Board be distributed to the consultative partners of the School Board during the week of June 28, 2021, with responses to be returned to the Secretariat no later than November 30, 2021, for consideration; and

THAT the final draft of the Policy on Student Representation at the Lester B. Pearson School Board be adopted at the following regular meeting of the Council of Commissioners.

I certify that this document is an extract from the Minutes of the Lester B. Pearson School Board Council of Commissioner's meeting held on June 28, 2021; this text is subject to ratification by approval of the Minutes of said meeting at the next meeting of the Council of Commissioner to be held on August 30, 2021.

This 29th day of June 2021.


Me Geneviève Dugré, Secretary General

Appendix 3



Lester B Pearson School Board Parents' Committee

LBPSB Parents' Committee – AGA Part 2

October 7, 2021

Online Zoom Meeting

MEETING SUMMARY REPORT

ATTENDEES: Representatives from 35 of 46 member schools and SNAC were in attendance. Thomas Rhymes, LBPSB Assistant Director General, representing the LBPSB Administration, and the newly elected Commissioner Representing the Parents of Special Needs, Susana Lazaro, and the LBPSB Chair of Council, Judy Kelley were also in attendance.

PARENTS' COMMITTEE ELECTION RESULTS:

- **PC Advisory**
 - Chair – Shane ROSS (John Rennie/ St-Anthony)
 - Vice-Chair – Onnig Kouyoumdjian (Wilder Penfield)
 - Secretary – Annette Banton (Allion)
 - Treasurer – Alaina Charszan (Westpark)
 - Communications – Sarah Campeau (St John Fisher Sr)
 - Commissioner Representing the Parents' Committee (on Advisory) – Patricia Ottoni (Dorval)
- **Commissioners Representing the Parents' Committee (2nd yr of 2-yr term)**
 - SNAC – Susana Lazaro
 - Elementary – Patricia Ottoni (Dorval)
 - High School - Sharad Bhargava (St Thomas)
 - At Large – Kristoffer de Forest (Macdonald)
- **LBPSB Committees**
 - Transportation Advisory – Sarah Campeau (St John Fisher Sr)
 - Communications – Sarah Campeau (St John Fisher Sr)
 - Facilities & Security – Talar Chahinian (Beaconsfield)
 - Intercultural Advisory (**3 Reps**)
Annette Banton (Allion), Corrie Pacitto (Evergreen), Wendi Eeet (Pierre Elliont Trudeau)
 - Programs & Services – Diandra Yoselevitz (Beechwood Alt)
 - Safe & Caring Schools – Alaina Charszan (Westpark)
 - Green Committee – Doug Bentley (St. Patrick)



Lester B Pearson School Board Parents' Committee

▪ External Committees

- English Parents' Committee Association (EPCA)
 - Doug Bentley (St Patrick) (2nd yr of 2-yr term)
 - John Ranger (SNAC Alt) (2-year term)
- Pearson Educational Foundation (PEF) – Greg Piggins (PCCHS)

Standing Subcommittee Elections:

- **Region 1**
 - Chair: Doug Bentley (St Patrick)
 - Vice- Chair: Wendi Eeet (Pierre Elliont Trudeau)
 - Communications Officer: Doug Bentley (St Patrick)
- **Region 2**
 - Chair: Greg Piggins (PCHS)
 - Vice- Chair: Brenda Tremellen (PCCHS Alt)
 - Communications Officer: Ovidu Burlec (Beaconsfield)
- **Region 3**
 - Chair: Annette Banton (Allion)
 - Vice- Chair: Erin Kotecki (John Rennie Alt)
 - Communications Officer: Heidi Van Regan (Verdun)

Important Dates (All meetings are currently taking place online):

November 4 (Next PC meeting)

Future dates will be posted soon,

All Parent Reps **and** Alternates are invited to attend all PC and Regional Subcommittee meetings.

VERY IMPORTANT: If you are a newly elected Parent Rep or Parent Alternate and are seeing this for the first time, please send an email to pc_secretary@lbpearson.ca introducing yourself. We are looking forward to working with you to engage the LBPSB parent community.

Appendix 4



ST. JOHN FISHER
HOME AND SCHOOL
ASSOCIATION



H&S Report to GB

November 2021

- H&S meeting took place on October 22 at 7pm over zoom
- We are still accepting memberships
 - Membership form and payment can be found online at <https://sifhands.wordpress.com/>
- New fundraisers this fall:
 - Pizza Fridays are back at SJFJ. This year we will be supporting a local restaurant (Emma's Pizzeria) and we will be having pizza two Fridays every month.
 - Bosapin: This year, SJF is offering you the opportunity to have your Christmas tree and accessories delivered to your home by wooden soldiers.
 - Order online supplies are limited
 - [Shop - Buy your Christmas tree delivered to your home. Great option for fundraising \(merryeasychristmas.com\)](#)
 - Coffee and Hot Chocolate
 - This fundraiser will continue throughout the year
 - Local business <https://cafegourmet.ca>
- Junior and Senior School Wish lists:
 - Please let Mr Delage or Ms Shizgal know about any new wish list items. These will be discussed and voted on throughout the school year
- **Next Meeting Wednesday, November 24 at 7pm on Zoom**

Appendix 5

Ward 4 Commissioner's Report – November 2021

Opened our council meeting with words of condolence to the family of Jannai Dopwell Bailey at Mile End School in NDG/CDN. I too would like to do the same.

Acknowledging these tragedies and the social issues they reflect is an important step in the ongoing conversation that we at the LBPSB are committed to having.

As a Commissioner I'm committed to sharing my knowledge where I can.

I presented at the following forum on Saturday, October 30, 2021

Institutional Forum on Systemic Racism and Racial Profiling in Education,

Shared an overview of

- what led us here... to form the task force at LBPSB and the one that was created at Concordia
- the tools and resources that are available to the community to explore this topic available
- the ways LBPSB / Concordia are committed to this topic

Report from Council October 26, 2021

Swearing in of:

- LBPSB Vice Chair Craig Berger – Commissioner Ward 6

The full list and contact information of the LBPSB Council of Commissioners can be found [here](#)

The Council of Commissioners approved the Council Committees Membership Chart 2021-2022. The

chart can be found on the Council of Commissioners website located at the following link:

<https://www.lbpsb.qc.ca/Modules/FileManagement/files/Root/Council/docs/2021-10-25-Council-Committees-Membership-chart.pdf>

The Council of Commissioners received the 2020-2021 Annual Report of the Lester B. Pearson School

Board's Student Ombudsman. The report can be found at the following link:
<https://www.lbpsb.qc.ca/Modules/FileManagement/files/Root/Student-Ombudsman/docs/Annual-Report-2020-2021.pdf>

The Council of Commissioners approved that the Chair of Council, Judy Kelley, will represent the LBPSB on the Board of Directors of the Quebec English School Board Association and that Commissioners Frank di Bello and Eric Bender should also be designated as representatives of the Lester B. Pearson School Board on the QESBA Board of Directors. As well, Council approved that the Chair of Council should be designated to the Executive Committee of QESBA.

The full council summary report can be found [here](#)
Task Force on Equity and Inclusivity's final report can be found [here](#)

Respectfully submitted by Allison Saunders (Commissioner – Ward 4)
[Facebook.com/ASaundersatLBPSB](https://www.facebook.com/ASaundersatLBPSB)

Appendix 6

DAYCARE November Governing Board Report

1. October was a busy month in daycare with a variety of activities in all grades.
 - a. The hallways showcased decorated bulletins boards that were covered with many thematic crafts this month. Ranging from apple themes, to Halloween themes and of course fall themes. Our school was fantastically decorated by all classes this month.
 - b. The week of October 25th we had Halloween Week festivities. The students enjoyed a variety of activities like, a Halloween movie viewing, Halloween themed games, Halloween themed cooking activity, Halloween pumpkin science. We ended the week with our annual party where the kids enjoyed yummy Halloween themed treats.
 - c. With our leftover pumpkins from our science activity the students enjoyed home made warm pumpkin soup with a slice of bread on Friday November 5th, 2021 that simmered in crockpots all afternoon.
 - d. In collaboration with the Saint Anne's Veteran's Hospital our students quickly turned their attention to creating Remembrance Day crafts that were delivered today to the Saint-Anne's Veteran's Hospital. These gifts will be distributed to our veterans tomorrow on November 11th, 2021 to honour them for their service. In total we delivered about 44 canvases, 27 frames and 5 drawings.

Upcoming events include our November ped days, our returning Art Gala & special surprise activities planned for Christmas.

Appendix 7

Governing Board
Principal's Report
November 10th, 2021

- Terry Fox Run took place during a Phys. Ed. period during the week of October 12th-15th.
- IEPs went home on October 14th
- October 15th was the Teacher's Convention
- October 18th - We had a speaker, Elaine Wolfear, who spoke to the students about being a residential school survivor. She spoke on zoom and visited the classes to say hello and answer more questions.
- October 19th was the Cross Country Run for grades 4-6
- November 5th we had photo retakes
- Kim Wong has been replacing Angelee for the Since October 12th. Thank you for her efforts.
- Our new sound system is installed and ready to go in the gym.
- We have completed 5 fire drills and 2 lockdowns
- We have started having St Thomas students tutoring our students after school. So far we have 3 students benefiting from the community service hours the high school students must do.
- Rentals: we have rentals every evening and both Saturday and Sundays.

Coming Up

- We will commemorate Remembrance Day on November 11th. Petty Officer First Class Mercier will be joining us via Zoom to discuss his experiences with the armed forces.
- Interim reports go home on November 15th
- P/T interviews are on November 17th and 18th
- Nov. 19 is a PED Day. SSD is planning a teacher workshop.
- We will be working with Vireo on an indoor urban agriculture project