

Governing Board Minutes

St. John Fisher Sr. Elementary
October 12th, 2016

Participants:

Parents: Christina Forest, Balgovind Pande, Karl Santaguida, Jocelyne Dauk
Teachers: Aida Lukosevicius, Linda Néron, Lise Lecompte, Rachel Ethier
Support Staff: Laura Sulano
Principal: Tony Di Vittori
Guest: Sandra Gesualdi (H&S President)
Public: None
Regrets: Commissioner Noel Burke, Julie Smith

1.1 Call to Order & Welcome

Tony Di Vittori called the meeting to order at 19:00.

16-17-01 *Motion to move the election of the GB Chair as the first item on the agenda was proposed by Karl Santaguida, seconded by Rachel Ethier, carried unanimously.*

1.4.1 Election of Governing Board Chair

16-17-02 *Karl Santaguida nominated Balgovind Pande as Chair. Seconded by Rachel Ethier, carried unanimously*

1.4.3 Balgovind Pande nominated Karl Santaguida as vice-chair, seconded by Christina Forest, carried unanimously.

1.4.2 Lise volunteered to take the minutes of tonight's meeting.

1.2 Adoption of the Agenda

16-17-03 *Motion to adopt the agenda with the following amendments proposed by Karl Santaguida, seconded by Rachel and was carried unanimously.*

Addition of 1.4.16 (Terra Cotta Project) and 1.4.17 (Culture in the Schools)

1.3 Adoption of the Minutes of June 7th, 2016

16-17-04 *Motion to adopt the minutes of the June 2016 meeting proposed by Karl Santaguida, seconded by Laura Sulano and was carried unanimously.*

1.4 New Business

1.4.4 GB internal rules of management were sent out by email

1.4.5 Daycare Parent's Committee

16-17-05 *Motion to decline the need for a daycare parent's committee was proposed by Karl Santaguida, seconded by Aida Lukosevicius, carried unanimously.*

1.4.6 Community representative: we were asked to bring names to the table at the next meeting.

- 1.4.7 Commissioner Invite
16-17-06 *Motion to extend an invitation to Noel Burke to attend our meeting was proposed by Rachel Ethier, seconded by Linda Neron, carried unanimously.*
- 1.4.8 Home and School Liason
Sandra Guessadi will submit a report every month to the Governing Board.
- 1.4.9 Ratification of emails
16-17-07 *Motion to approve the field trips that were approved by email was proposed by Jocelyne Dauk, seconded by Rachel Ethier, carried unanimously.*
- 1.4.10 Field Trips
16-17-08 *Motion to approve all field trips within walking distance of the school was proposed by Christina Forest, seconded by Karl Santaguida, carried unanimously.*
- 1.4.11 Rental Request
16-17-09 *Motion to allow the West Island Basketball Association to use our gym on Tuesdays, Wednesdays and Thursdays was proposed by Jocelyne Dauk, seconded by Laura Sulano, carried unanimously.*
- 1.4.12 Music Program (Gr. 3-5)
16-17-10 *Motion to introduce a recorder program from grade 3 to 5 at a cost of \$20.00/student was proposed by Rachel Ethier, seconded by Linda Neron, carried unanimously. The school will pay for those who cannot afford it.*
- 1.4.13 Grade 6 Play
16-17-11 *Motion to charge \$10.00/student that is involved with the play to cover the cost of costumes, scripts, and royalties was proposed by Karl Santaguida, seconded by Linda Neron, carried unanimously.*
- 1.4.14 Grade 6 Eco Museum Project (Nov. 10th and 11th)
16-17-12 *Motion to charge \$10.00/student for the Biodiversity Project and the dissecting of owl pellets was proposed by Rachel Ethier, seconded by Laura Sulano, carried unanimously.*
- 1.4.15 GB Training
The School Board will be offering training for GB members on Oct. 20th. If interested one must register by Oct. 17th. This session will also be webcast.
- 1.4.16 Terra Cotta Project (Grade 6)
16-17-13 *Motion to allow the grade 6 students to walk to Terra Cotta Park to work on a Biodiversity/Multimedia project between Oct. 20th and Nov. 5th was proposed by Jocelyne Dauk, seconded by Christina Forest, carried unanimously.*
- 1.4.17 Culture in the Schools
16-17-14 *Motion to approve the outing for grade 4 students to Stewart Hall for an art exhibition on Nov. 3rd and for grade 5 students to walk through Pointe-Claire for the Then and Now Project was proposed by Christina Forest, seconded by Laura Sulano, carried unanimously.*

1.5 Reports

- 1.5.1 Regional Parents' Committee Report
It is now called the Parent's Committee. The structured has changed due to the decline of participation. They will meet on a monthly basis.

1.5.2 Daycare Report

The numbers in daycare have gone up from 169 last year to 190 this year. We welcomed a new staff member from Westpark. Her name is Simonetta. The September pedagogical day at Clip and Climb which is a wall climbing center was a great success. We had a student who made it on the record wall for climbing 40 ft. in 9 seconds. There was a fire drill on Oct. 12. The students were out in 52 seconds. The grade 3 students made sun catchers and turkeys for Thanksgiving. They were also responsible for decorating the bulletin board next to Laura's office for the month of October. The grade 4 students were busy in the kitchen this month baking oatmeal and cranberry shortbread cookies. Ms Dee is teaching the kids a dance so they present a flash mob to the rest of the daycare students. The grade 5 boys love the Wii Dance. The grade 6 students experimented with popsicles to see how long it would take to melt in different scenarios. They tested popsicles in front of a fan, in a hot classroom, in a thermos, etc. The students recorded their observations and shared them with other students. Daycare requested the approval of the following field trips on ped days.

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|-------------------------------|---|
| 1. November 1st, 2016 | Provigo: Nutrition & Cooking Class |
| 2. Monday December 5th 2016 | Colisee Kirkland |
| 3. Friday February 10th, 2016 | Mont Avila(Tubing) |
| 4. Friday April 21st, 2016 | Le Taz(Skate Board & Roller-skate Park) |

16-17-15 *Motion to accept upcoming daycare field trips (see attachment) was proposed by Christina Forest, seconded by Aida Lukosevicius, carried unanimously.*

1.5.3 Home and School

The SJF Home and School Association has been very busy! Here's a list of activities that have been organized by H&S so far this year:

August

- Editions Vaudreuil orders and pick up.
- HandS Hub - SJF Apparel sale.
- Welcome Back to School for Teachers: breakfast and snacks for staff on the 30th.
- Kindergarten First Day - gave new students their school t-shirt.
- Oliver's Labels account is doing well.

September

- Welcome Back to School Corn Boil: cooked 800 ears of corn with only ~ 40 left over!
- Picture Day.
- TCBY sales began.
- FundScrip program is running: More parents have to participate in this fundraiser.
- Memo boards are decorated.

- Book Collection on going at both schools: books to be given to schools and communities in need.
- Sponsor-A- Book program in partnership with Babar Bookstore to begin soon.

What's ahead...

- Lunches will begin on the 14th: Little Caesar's and Subway.
- Next mtg. is October 19th.
- The SJF Social October 27th at SJF Parish Hall, 6:30pm:
 - Ticket order forms will go out week of the 10th
 - \$25 per person
 - Antipasto bar and buffet supper, BYOB, Dessert buffet and TCBY bar
 - Raffle prizes and silent auction items
 - Music
 - Comedian Chris Venditto
- Collection boxes for the Mtl Children's Hospital.
- Nov 3, Parent workshop @ Sr library: Know it All, with Nurse Jill. All parents invited.
- Nov 4, picture retakes.
- Two Little Lending Libraries at Senior: book exchange in a little house; coming soon.
- SJF Holiday Fair, Dec 10, 10am - 2pm.
- Reminding staff that it would be helpful if all HandS mail be brought to the main office and placed into the H&S mailbox.
- The large Picture envelopes will be collected on Friday October 14th.

1.5.4 Principal's Report

- ✓ Once again this year we have had a smooth start and are well underway into the new school year.
- ✓ 473 students in 16 homerooms.
- ✓ New staff members welcomed to the school:
 - Mr. David Arless (Music – 100%)
 - Mr. Kevin Denham (Caretaker – daytime)
 - Mr. David Dufresne (Gr. 6 Eng – 50%)
 - Mrs. Devon Favreau (Gr. 6 Eng – 100%)
 - Ms. Angela Zawada (Media Tech and Music - 92%)
- ✓ Returning teachers:
 - Mme Carolyn Schrider (Gr. 4 Fr – 100%)
 - Mme Nicole Montcalm (Gr. 3 Fr – 100%)
 - Mme Marie-Hélène Mondor (Fr Resource – 75%)
 - Mr. James Brasseur (Phys Ed – 56%)

- ✓ We have two McGill student teachers, Ms. Tracy Acton (with Mrs. McNally - Gr. 5), Ms. Gabriella Saba (with Mr. DeVincentis – Gr. 4), and Ms. Kelly Phelan will be starting on Oct 17th (with Ms. Cindy – Phys Ed).
- ✓ We had a great turn-out for the “Curriculum/Meet-the-Teacher Evening”.
- ✓ We have had 3 fire drills to date (will have one during daycare), and one practice lockdown.
- ✓ Emergency plan
 - Being updated by Ms. Louise
- ✓ Board specialists have begun at school.
- ✓ School photos went extremely well. I’d like to thank our H&S volunteers that came out to assist - their help and time at school is greatly appreciated.
- ✓ The Second Annual H&S Corn Roast was a great success. Thank you, H&S!
- ✓ Terry Fox Run
 - Friday, Oct. 14th (change in date due to the rain forecast for Thursday)
- ✓ Interim Reports to go home this Friday (Oct.14th).
- ✓ School nurse met with the staff early September:
 - Epi-pen use
 - Info re: students w/ medical needs
 - Poster with info and pictures of students with serious health issues have been posted in public areas of the school.
- ✓ Currently, the Board is working on their strategic plan. Schools and centres will work on their school success plans in the new year (2017).
- ✓ Grade 4 vaccinations:
 - Nov. 10th
 - May 11th
- ✓ Community service (intergenerational project) at Bayview Seniors Centre and the Pte-Claire Legion has begun with Ms. Siamtos.
- ✓ Gr. 4 Pumpkin Competition
 - Congratulations to our grade 4 class winners who will represent SJF-Sr at the Botanical Garden’s Great Pumpkin Ball contest!
 - Winning teams:
 - 424
 - Sienna Gentile
 - Hailley Archambault
 - Adaliah Parent
 - 423
 - Alexia Becker-Rose
 - Maya Simpson

- Ashlee Pergantis
- 422
 - Zoey Zeng
 - Kevin Summers
 - Joel Nyandoro
- 421
 - Ben Handy
 - Mikaela DiBitonto
 - Alyssa Della Rochetta
- ✓ School Garden
 - I would like to thank Ms. Allard (Gr. 6 teacher), Ms. Poirier (librarian), Mr. Robin van Gils (volunteer parent), and the following students for all their help in weeding our school garden:
 - Keira Boyle (Gr. 6)
 - Sean Collins (Gr. 6)
 - Michael Coppolla (Gr. 6)
 - Madeline Sparkes (Gr. 6)
 - Chad Tschunitz (Gr. 6)
 - Emilie van Gils (Gr. 4)
 - Lizzie Simmesgard-Murray (Gr. 4)

This will be an ongoing project which will resume in the Spring with other students volunteers.
- ✓ LPHS collaboration
 - Have met with Mr. Estok to discuss possible collaborative projects between the two schools.
 - Would like to have teachers from both schools meet on ped days and discuss possible initiatives, also expectations for students going to high school.
- ✓ Remembrance Day Assemblies
 - Nov. 9th
 - 9:15 – 10:00 (cycle 3)
 - 10:30 – 11:00 (cycle 2)
- ✓ We will have a delegation from China visiting some of our LBP schools (organized by the LBPSB International Program). We were asked if we were interested in receiving the guests to tour our school and possibly collaborate in some future initiatives with Chinese schools. Further details to follow.
- ✓ Roadrunner Program
 - Students log their walks/runs at and outside of school
 - Students receive plastic footprints per km logged
 - 10 km = white
 - 25 km = yellow
 - 50 km = orange, etc.
 - Very successful with students that we'd like to include parents
 - Cost: \$2 per log

- ✓ Facebook page
- ✓ School fees (school covering costs of taxes)
- ✓ Recess: Last Friday of October students will be allowed to play anywhere in the playground as opposed to only their grade level areas. Will assess if this will be continued regularly.
- ✓ Everything you ever wanted to know about the Governing Board:
 - <http://www.lbpsb.qc.ca/eng/Governingboard/GoverningboardV2.asp>

Road Runner Program

16-17-16 *Motion to charge the parents \$2.00 for the booklet for them to be part of the school's Road Runner Program at school, seconded by Jocelyne Dauk, carried unanimously*

1.6 Questions from the Public

A suggestion was brought up to change the welcoming voice message in all schools.

There was a suggestion that transportation should explain the distances for busing of students that are enrolled in a Junior/Senior school.

Adjournment

16-17-17 *Motion to adjourn the meeting at 8:50 was proposed by Karl Santaguida seconded by Rachel Ethier and was carried unanimously.*

Next meeting November 9th, 2016