

Governing Board Minutes

St. John Fisher Sr. Elementary
December 7th, 2015

Participants

Parents: Christina Forest, Balgovind Pande, Jennifer Pastor, Karl Santaguida
Teachers: Rachel Éthier, Lise Lecompte, Aida Lukosevicius, Linda Néron
Support Staff: Laura Sulano
Principal: Tony Di Vittori
Secretary: Zoë Arnold

Public: None
Regrets: Julie Smith

- 3.1 Call to Order & Welcome
Balgovind Pande called the meeting to order at 18:30.
- 3.2 Adoption of the Agenda
- 15-16-20 *Motion proposed by Karl Santaguida to adopt the agenda, seconded by Lise Lecompte.
Carried unanimously.*
- 3.3 Adoption of the Minutes of November 11th, 2015
- 15-16-21 *Motion proposed by Christina Forest to adopt the minutes, seconded by Rachel Éthier.
Carried unanimously.*
- 3.4 Questions from Public
No members of the public.
- 3.5 Business Arising
- 3.5.1 MSC update
Balgovind Pande gave the MSC update.

3.6 New Business

3.6.1 School November Revised Budget (2015-16)
Tony Di Vittori presented the revised budget.

15-16-22 *Motion proposed by Jennifer Pastor to approve revised budget, seconded by Christina Forest. Carried unanimously.*

18:43 Laura Sulano joined the meeting.

3.6.2 Daycare November Revised Budget (2015-16)
Laura Sulano presented the revised Daycare budget. Discussion ensued.

15-16-23 *Motion to approve daycare budget, and approval for \$5 increase of daycare per day fees proposed by Rachel Éthier, seconded by Linda Néron. Carried unanimously.*

3.6.3 Revised School Calendar (2015-16)
Tony Di Vittori presented the revised school calendar for the 2015-2016 school year.

15-16-24 *Motion proposed to approve the calendar by Karl Santaguida, seconded by Lise Lecompte. Carried unanimously.*

3.7 Reports

3.7.1 Regional Parents' Committee Report
Christina Forest gave the Regional Parents' Committee report as attached.

3.7.2 Council of Commissioners' Report

- Administrative Staffing – Assistant Director of Finance
- Valeria Forgetta was appointed Assistant Director of Financial Services (Permanent Probationary Status) effective December 1, 2015.
- Administrative Staffing – Coordinator of Student Services
- Erik Olsthoorn was appointed interim Coordinator of Student Services, effective December 7, 2015.
- Administrative Staffing – Coordinator of Human Resources
- Martine St-Pierre was appointed Coordinator of Human Resources (Permanent Probationary Status) effective no later than January 18, 2016.
- Administrative Staffing – Principal
- Wusua Mitchell was appointed Principal (permanent status) at Dorval Elementary School, replacing Eric Olsthoorn effective February 1st, 2016.
- Entente between MEESR and LBPSB – CERAC vocational training
- Entente with Central Quebec School Board – Pharmacy Technical Assistance Program
- Sir Wilfrid Laurier Foundation Gala – January 21, 2016
- Chair Suanne Stein Day will attend the Sir Wilfrid Laurier Foundation Gala to be held on January 21, 2016.
- Approval was given for the Entente between the MEESR and the LBPSB for consolidating services for CERAC vocational training.

- A partnership between the Central Québec School Board and the Lester B. Pearson School Board regarding the Pharmacy Technical Assistant (PTA) program was approved.
- Facilities: Lindsay Place HS Project #1503 Brick repair & fire alarm system replacement Mesure #50620
- The professional services contract for the brick repair and fire alarm system replacement (Project #1503) at Lindsay Place High School was awarded, in accordance with the tender documents, to the bidder with the highest final score for quality, ANA Architecture Inc.
- Facilities: WICC – Ventilation system replacement – (Project #1504) – Mesure #50620
- Calendar 2015-2016 (modification)
- Group Purchasing Plan (Judicial Records Verifications) - FCSQ
- The professional services contract for the ventilation system replacement (Project #1504) at WICC was awarded, in accordance with the tender documents, to the bidder with the highest final score for quality, Les Services Exp Inc.
- The Calendar 2015-2016 (Youth Sector) was amended to designate Friday, May 20, 2016, a regular school day.
- The Lester B. Pearson School Board is authorized to participate in the public tender issued by the FCSQ for the Judicial Records verifications; and the service contract for
- Judicial Records verifications was awarded to Guardium Sécurité, effective December 1, 2015 until November 30, 2017.

3.7.3 Daycare Report
No report.

3.7.4 Principal's Report

- ✓ We had a successful Parent/Teacher Interviews for the first term report cards. All parents that I spoke with had good things to say about the staff and school.
- ✓ Mme Briere is off on a medical leave which happened suddenly just before the issuing of the report cards. Letter went home to 523 and 524 parents explaining that we would be issuing unofficial report cards as they were missing the French grades. The report cards would be sent out at a later date. Parents will have the opportunity to meet with Mme Briere upon her return.
- ✓ We had a great turn-out for the H&S Fair. I'd like to thank Marisa DiMeglio and Lisa-Marie Foye for organizing the event and all the volunteers. I'd also like to thank the H&S committee for their support in making this possible. The day was a great success!
- ✓ TTFM survey has been completed. Will review the results in the new year.
- ✓ Hour of Code:
 - Media Tech class activity this week at all grade levels.
 - Coding will be taught in the new year.
 - A letter has been sent home and posted on our website (w/ video).
- ✓ NTIC Grant: \$13 000 received and will be put upgrading the computer lab , acquiring new laptops, projectors & bulbs, etc.
- ✓ PIRLS International Assessment: two grade 4 classes chosen with the exam being held on March 23rd, 2015. Exam will take place during the morning with a break.

- ✓ Christmas food baskets – will send out a reminder mid-week. A group of students will bring the donations over to the church.
- ✓ Girl Guides Syrian Refugees' Initiative
 - Collection of clothes and food items
 - Three students have approached me to ask permission to support this initiative at school.
 - Taalyah N. (Gr. 6), Natasha K. (Gr. 5), and Ashley P. (Gr. 4)
- ✓ The McGill student teachers will be ending their two week stage this week. Our staff has been impressed by the calibre of these young teachers to be.
- ✓ I'd like to thank all the members for their time and support and wish everyone all the very best for the holiday season.

19:22 Sandra Gesualdi joined the meeting.

3.7.5 HandS Report
Sandra Gesualdi gave the Home & School report.

3.8 Questions from Public

There were no members of the public present at the meeting.

Correspondence: None.

Adjournment: The meeting was adjourned at 19:30.

15-16-25 *Motion to adjourn proposed by Lise Lecompte, seconded by Christina Forest. Carried unanimously.*

Next Meeting Date: February 10th, 2016