

Governing Board

St. John Fisher Sr. Elementary School

APPROVED MINUTES OF THE MEETING – April 9th 2014

Attendance:	Parents:	Sandra Gesualdi Balgovind Pande Mike Vallée	Secretary & Vice Chair Chair
	Staff:	Rachel Ethier Lise Lecompte Nicole Montcalm Debbie Poirier Laura Sulano	Teacher Teacher Teacher Librarian Daycare
	Principal: Community Rep.	Tony Di Vittori Gloria Coulter	
Regrets:		Bridget Bagshaw Linton Garner, Commissioner Rev. Kenneth Scott Ken Johnston, Parent Rep.	

5.1 Call to Order & Welcome

Having attained quorum, the meeting was called to order by B. Pande at 7:05pm.

5.2 Adoption of the Agenda

13-14-37 *It was moved by N. Montcalm to adopt the agenda as presented. The motion was seconded by R. Ethier, and was carried unanimously.*

5.3 Adoption of Minutes of February 12th, 2014.

13-14-38 *It was moved by N. Montcalm to adopt the minutes of the February 2014 meeting with the following change to be made: In relation to section 4.6.4 anti-bullying is encouraged **by all** and not just Mme. Montcalm. The motion was seconded R. Ethier, and was carried unanimously.*

5.4 Questions from the Public

None.

5.5 Business Arising

5.5.1 Ratification of Approvals by Email

Daycare fieldtrips

Two grade 5 classes going to the airport (math situational problems/fieldtrip)

Grade 6 tech team (date changed to May 16th)

Social Action Team community fundraiser

13-14-39 *It was moved by L. Lecompte to ratify these approvals done by email. The motion was seconded by M. Vallée, and was carried unanimously.*

5.5.2 SJF Family Support

Principal Di Vittori confirmed that the Home & School Committee has agreed to make a \$100 donation (in the name of the family concerned) to a charity of the family's choice. Discussion ensued at GB. Other ideas were a more personal gift may be more fitting (a basket given to the family), a plaque on a bench, a tree planted in memory of the deceased (the latter two to be done with permission from the family). This is the first year such an official demonstration of support is done and should the need arise once again; the *kind of gift* can be re-visited by H&S.

5.6 New Business

5.6.1 Student Transportation Policy

Two questions were asked:

1. Are drivers aware and trained concerning allergies and emergency first aid?
2. To be sure that no student is 'left behind' do new drivers know the route and is the GPS effective (are all busses equipped with the systems?)?

5.6.2 Three Year Plan

In reference to the Three Year Plan of Immoveables document, the number projected for next year is less than the actual. (106 graduating and 99 students coming in). B. Pande will inquire as to how these numbers are calculated.

5.6.3 Emergency Preparedness Policy

To be tabled at the next meeting.

5.6.4 Governing Board Composition

It was agreed upon that the SJF Sr. GB composition will remain as is.

5.6.5 Home Schooling Policy

To be tabled at the next meeting.

5.6.6 Capital Projects

Principal Di Vittori presented the capital projects “wish list”.

- The following projects have been completed: New outside doors, intercom system (so that all areas of the school hear the intercom), card access to the building, sound proofing of the music room.
- The following projects are on the wish list: upgrade the electrical panel (fire and detection panel), sound proof the library and new flooring in the library, classroom ceiling tiles and drop ceilings in the hallways, elevator, classroom floor tiles and repave the school yard.

Should the Board have extra money, they will refer to this list.

13-14-40

It was moved by N. Montcalm to approve the capital projects as presented. The motion was seconded by L. Lecompte, and was carried unanimously.

5.7 Reports

5.7.1 Parents’ Committee Report

None.

5.7.2 Council of Commissioners’ Report

None.

5.7.3 Home & School Report

- The Shindig Committee has begun to prepare for next year’s event. A letter will go out to the school community asking for involvement (to join the committee/sponsorship).
- Community Walk will follow the same format as last year; the walk will be divided into four segments (representing the four charities to benefit).

5.7.4 Teachers’ Report

N. Montcalm presented the report.

- “Annie” fever is all around the school. So much hard work and effort from the teachers and students.
- Grade 3 students are finishing their penguin projects and penguin i-movies (Ms. Nadia). The students used blue/green screening and the Chatterpix application to bring their penguins to life. Mr. Victor’s class created super hero trailers.
- Grade 6 Media class created “SJF Tube”; How to videos.
- Grade 5 finishing the math exams. The classes of Mme. Larin and Mrs. McCulloch will be visiting the Trudeau Airport as part of a math situational assignment.
- Grade 6 classes are working on a Space Unit (in French).

- Everyone is getting ready for portfolio night.

5.7.5 Library Report

- Author, Ted Staunton met with the grades 5 and 6 students. The kids were very interested in his talk.
- The scholastic book fair will take place the same day as portfolio night.
- In May, the authors Marsha Skrypuch and Koyo Maclear will visit the grade 3 and 4 classes. The authors have agreed to meet with large groups which will allow all classes to be involved.

5.7.6 Daycare Report

- All extra-curricular activities have ended. These activities were a great success.
- Preparing for the Daycare Show schedules for May 29th.
- April 7th ped day (last minute due to the election). Students went to watch Muppets Most Wanted and were very well behaved.
- Two student teachers from the AEP program will be with us for another two weeks.
- Daycare Week is soon approaching (May 12-16). Planning to have special treats for the kids.

5.7.7 Principal's Report

- ✓ The Grade 3 concert (Feb. 20th) went extremely well with a good turnout of parents. I'd like to thank Ms. Pemberton (part-time music teacher) for organizing the concert.
- ✓ Our second annual Public Speaking/Storytelling competition was a great success. The students did a fantastic job at presenting their topics/stories in front of their school mates.
- ✓ Emmalou and the Big Ragout presentation to the Cycle Two students - (Mar. 13th)
- ✓ Brain Awareness workshops were held on Friday, Mar. 14th for our Grade 6 students.

- ✓ Our Grade 6 students attended the Drug & Substance Abuse Awareness workshops March 20th. This was the 4th annual session that we attending. Organized by the SPVM (Station 5) and community partners.
- ✓ Two Grade 6 students attended on the 19th as they presented their projects (additional bike paths & skate park) to the Pte-Claire Youth Council preliminary session on the 20th. The Youth Council was held yesterday, April 8th at the Pte-Claire City Hall.
- ✓ The Cycle 3 students will be attended the Grease production at LPHS on the 21st of March.
- ✓ The Montreal Alouettes' visit was cancelled for March 24th. They never confirmed the visit with Ms. Cindy.
- ✓ The school success team met on the 25th to discuss the first TTFM survey and will meet again once the second survey has been completed. In progress now. Results will be presented to the GB.

- ✓ During the March 28th ped day we held staff and cycle team meetings. Discussed the use of technology in classes and shared ideas. The grad committee also had its first meeting.
- ✓ The radon detectors have been removed from the school. Once we receive the report it will be presented to the GB.
- ✓ The visit from Alex Tagliani was a great success. He presented to both schools and met with children who have food allergies after the general assemblies.
- ✓ The John Rennie HS Band performed for our students on April 2nd.
- ✓ During the April 7th ped day the daycare was open all day. Staff worked in their classes preparing upcoming themes and organizing for the upcoming portfolio evening. The portfolio evening is scheduled for April 24th (3:30 PM – 7:30 PM)
- ✓ We had our first major rehearsal of Annie today. Other rehearsals were held during lunch hours and after-school. We had a group of students (under the direction of Ms. Lori) come in this past Sunday morning to help paint the scenery. The evening presentation to parents is tomorrow, April 10th.
- ✓ Media tech course is progressing extremely well and we will be continuing with it in the upcoming school year.
- ✓ Reminder: The H&S Spring fair will be held this Saturday at the Junior school.
- ✓ Info session for Grade 2 parents will be held the week of April 28th.

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4.8 Questions from the Public

None.

Adjournment and the Next Meeting Date: 7:00 pm, Wednesday May 14th, 14.

13-14-41 *Upon a motion by N. Montcalm and seconded by L. Lecompte, the meeting was adjourned at 8:09 pm. The motion was carried unanimously.*

The next meeting will be at 7:00 pm on Wednesday May 14th, 2014.