

Governing Board

St. John Fisher Sr. Elementary School

SEPTEMBER 26TH 2012 MEETING MINUTES

Attendance:	Parents:	Balgovind Pande	Chair
		Mike Vallée	
		Bridget Bagshaw	
		Ken Johnston	Regional Parent Rep.
		Sandra Gesualdi	Secretary/Vice Chair
	Staff:	Lise Lecompte	
		Nicole Montcalm	
		Rachel Ethier	
		Laura Sulano	
		Debbie Poirier	
	Principal:	Tony Di Vittori	
	Commissioner:	Linton Garner	
	Guest staff:	Cindy Mikromastoris	

2.1 Call to Order

Having attained quorum, the meeting was called to order by T. Di Vittori at 7:00pm.
Mr. Di Vittori welcomed all members to the Governing Board meeting.

2.2 Adoption of the Agenda

12-13-01 *It was moved by N. Montcalm that the agenda be accepted. The motion was seconded by L. Lecompte, and was carried unanimously.*

2.4 New Business

2.4.1 Election of Governing Board Chair

12-13-02 *S. Gesualdi nominated B. Pande to be GB Chair. The motion was seconded by M. Vallée. The vote was carried unanimously. B. Pande accepted to be Chair of the 2012-13 GB.*

2.4.2 GB Secretary

B. Pande nominated S. Gesualdi to be GB secretary. S. Gesualdi accepted.

2.4.3 GB Internal Rules of Management

12-13-03 *It was moved by K. Johnston, seconded by R. Ethier that the GB Internal Rules of Management be approved with the changes made to reflect that SJF Sr. has its own Governing Board and with the addition of the GB to designate the SJF Home and School to oversee and manage the annual fundraising campaign in conjunction with the school. The motion was carried unanimously.*

2.4.4 Daycare Parents' Committee

12-13-04 *It was moved by L. Lecompte and seconded by R. Ethier that there would not be a Daycare Parents' Committee due to the absence of interest from daycare using parents. The motion was carried unanimously.*

2.4.5 Community Reps

12-13-05 *After discussion, it was proposed by M. Vallée and seconded by D. Poirier that T. Di Vittori approach Gloria Coulter and Rev. Scott and invite them to join the 2012/2013 GB of SJF Sr. The motion was carried unanimously.*

2.4.6 Commissioner's Invite to GB Meeting

12-13-06 *It was moved by M. Vallée, seconded by K. Johnston that Commissioner L. Garner have a standing invitation to attend SJF Sr. GB meetings. The motion was carried unanimously. Commissioner L. Garner accepted the invitation.*

2.4.7 H&S Liaison

M. Vallée volunteered to be the H&S liaison.

12-13-07 *It was moved by L. Lecompte that M. Vallée be the H&S liaison. The motion was seconded by L. Sulano and carried unanimously.*

2.4.8 Field Trips within walking distance

T. Di Vittori explained that each year a blanket permission is given for fieldtrips within 1.6Km, walking distance; such as visits to the Junior school, LPHS, Valois Library or going to Valois Park. Parental permission will be required for each trip.

12-13-08 *It was moved by D. Poirier to have a standing approval to allow "walking fieldtrips". The motion was seconded by R. Ethier and was carried unanimously.*

2.4.9 LBPSB Tournaments

T. Di Vittori explained that there is a flat fee of \$15 per tournament. Fees offset the cost of transportation and some tournaments require a registration fee.

2.4.10 PELO Program

Italian will continue to be instructed through the PELO. There will be one class comprised of grades 3 – 6. (20 students). There will be one lesson per week for 20 weeks. T. Di Vittori will inquire about the correct time of requesting another language (to be instructed) should another parent of a different origin show initiative to further this program in the school.

12-13-09 It was moved by M. Vallée that Italian lessons through the PELO program continue this year. The motion was seconded by B. Bagshaw and was carried unanimously.

2.4.11 GB Income Statement (2011-12)

Total revenue being \$718 and disbursements being \$35; the statement showing a \$368 balance for the 2011-12 year. This money is carried over. It is noted that tracking of expenses will be noted to avoid having a balance. GB members were reminded that expenses for workshops, babysitting (needed in order to attend meetings) and transportation to meetings can all be compensated with the GB budget.

12-13-10 It was moved by M. Vallée that this income statement is valid and true. The motion was seconded by N. Montcalm and was carried unanimously.

2.4.12 Ratification of Approvals via E-Mail

The following fieldtrips were voted upon and approved via e-mail:

- ❖ Handball
- ❖ Ultimate Frisbee
- ❖ September 21 Daycare outing.

12-13-11 It was moved by K. Johnston that the minutes show approval for the above listed fieldtrips. The motion was seconded by L. Lecompte and carried unanimously.

2.4.13 Deed of Establishment

12-13-12 It was moved by K. Johnston that SJF Sr. fits all criteria regarding the Deed of Establishment. The motion was seconded by B. Bagshaw and was carried unanimously. The formal wording of the resolution will be sent to GB member via e-mail.

2.4.14 Field Trips

- Cindy Mikromastoris, Phys. Ed teacher, presented the *Down Hill Ski Club* to the GB.
 - Ski lessons will be offered to Cycle 2 students over a period of four days (2 Mondays in January and 2 Tuesdays in February) at Mont-Habitant.
 - Each day will consist of a 2 hour lesson.
 - Cost is \$170 - \$195 per student for the four days (depending on the number of students registered). This includes transportation, lift ticket and instruction. The cost of equipment rental is not included (which is \$36 for the four days of skiing).

- There are instructors and parents on the hill. The ratio per group is 1:7. There is also an adult on the chair (ski lift) with the students.
- Parents who volunteer may stay for the remainder of the day, with their child.
- There is no reimbursement for missed lessons (sickness).
- Classes at school will remain as usual. Students registered in the Ski Club are responsible for work missed.

12-13-13 *It was moved by L. Lecompte, seconded by L. Sulano to approve the field trip. The motion was carried unanimously.*

C. Mikromastoris left the meeting at 7:50pm

- LBPSB Cross Country Run. Morgan Arboretum. October 20th 2012. *(email vote)*
- Grade 3 – Social Studies. Droulers Archaeological Site Interpretation. October 2013.
90 students on a full day trip. Due to the demand of this location, advanced reservations are needed.
Cost: \$30 (transportation by school bus and entrance fee) or \$50 (coach bus and entrance fee). Ratio 1:12.

12-13-14 *It was moved by N. Montcalm, seconded by M. Vallée to approve the field trip. The motion was carried unanimously.*

At this time discussion ensued concerning the total cost limit for fieldtrips per class. There will not be a formal limit set although K. Johnston has agreed to track the cost of fieldtrips. It was also noted that the teachers are very mindful of the total cost of field trips.

- Grade 5 – City of Pointe Claire Culture and Schools Program. November 5th and 6th 2012.
No cost to students. Students will use technology to explore and present the City of Pointe Claire.

12-13-15 *It was moved by R. Ethier, seconded by B. Bagshaw to approve the fieldtrip. The motion was carried unanimously.*

- Cycle 3 (2 classes of each grade) Arbraska (zip-lining) in Rigaud. October 16 & 17 2012.
Cost: \$35 (admission being \$17.25 plus transportation). Ratio 1:8. There will be teachers, 2 parents and guides.

12-13-16 *It was moved by N. Montcalm, seconded by L. Lecompte to approve this field trip. The motion was carried unanimously.*

- Grade 5. Montreal Science Center in Old Montreal. May 31, 2013.
Cost: \$20. Whole day trip; the students will bring their own lunches. The cost also includes transportation and admission to the IMAX featuring *To the Arctic*.

12-13-17 *It was moved by K. Johnston, seconded by R. Ethier to approve this field trip. The motion was carried unanimously.*

- Grade 6 Band. Attend an MSO concert: Beethoven Lives Upstairs at PdA. October 31st 2012.
The cost of the trip is included in the music fee for grade 6 students.

12-13-18 *It was moved by M. Vallée, seconded by N. Montcalm to approve this field trip. The motion was carried unanimously.*

- Grade 6 (6 students at a time). Intergenerational Project. Throughout the year.
Grade six students with the Spiritual animator (along with some parents) will visit the Bayview Seniors Home and the Pointe Claire Legion to serve lunch. There is no cost for this project. The students will be carpoled to the mentioned locations.

12-13-19 *It was moved by K. Johnston, seconded by B. Bagshaw to approve this field trip. The motion was carried unanimously.*

- Daycare. October 5th 2012 PED day. A movie at the Colisee. Cost \$15. Ratio 1:15.

12-13-20 *It was moved by R. Ethier, seconded by M. Vallée to approve this field trip. The motion was carried unanimously.*

- Daycare. November 1st 2012 PED. Day. Montreal Science Center.
Cycle 2 students will be in workshop called SOS Radio. The cycle 3 students will be involved in a workshop called Mysterious Machines. The cost is \$15. Ratio 1:15

12-13-21 *It was moved by B. Bagshaw, seconded by L. Lecompte to approve this field trip. The motion was carried unanimously.*

- Daycare. Cosmodome. November 22nd 2012.
Cost \$15. Ratio 1:15

12-13-22 *It was moved by N. Montcalm, seconded by K. Johnston to approve this field trip. The motion was carried unanimously.*

- Daycare. Pointe-a- Callière Museum. January 25th 2013.
Cost \$15. Ratio 1:15

12-13-23 *It was moved by K. Johnston, seconded by L. Lecompte to approve this field trip. The motion was carried unanimously.*

It was noted that the Daycare field trips are \$15 each because the daycare subsidizes the cost of the trips.

2.5 Reports

2.5.1 Regional Parents' Committee Report

K. Johnston has no report as there has not been a meeting to date.

2.5.2 Council of Commissioners' Report

Commissioner's Unofficial Notes were included in the kit. Commissioner L. Garner highlighted that due to the Passing of Commissioner Connie Held, the position of Commissioner for Ward 10 had to be filled. Marc Lalonde, former editor of The Chronicle is now the Commissioner for Ward 10

2.5.3 Principal's Report

- Principal T. Di Vittori reported that the first day of school was especially smooth with the new system. Grade 3 students and parents were guided to the gym and the other grades found their respective homeroom numbers posted on the walls, outside the building. This year the grade 2 parents will meet at the senior building, sometime in the spring.
- New staff members were welcomed to the school.
- 426 students in 17 homerooms.
- Great attendance to the Curriculum Evening (met with the grade 3 parents separately).
- Thirty gr. 6 students helped direct kindergarten students to busses, daycare, or meet up with parents after school. There were many more volunteers than required.
- Two fire drills and one lockdown successfully done.
- Board specialists have begun at school.
- School photos were taken September 24th. Thank you to H&S volunteers for their help.
- Interim reports to go home Oct.12th.
- Gr. 6 info:
 - Band instruments have arrived.
 - Math Olympics
 - Graduation t-shirts
 - Graduation date (tentative): June 20th afternoon
 - Pool party (Monday prior to the grad)
 - Sex Ed handout from MELS
- School nurse met with the staff. 1.5 hour course on the use of the Epi-pen. A poster with info and pictures with serious health issues will be posted in public areas of the school.
- Pte. Claire security is assisting with car circulation and traffic at the school.
- Will apply for grants: Culture in School Grant and PEF.
- Will be continuing with the collaboration with SJF- Jr., LPHS and the City of Pointe Claire
- Renovations:
 - New exterior doors (with card access)
 - Dividing curtain in the gymnasium
 - Soundproofed the music room
 - New cabling done for the Board's network system
 - Interior painting of the entire school

This year, Dagwoods sandwiches and Pizza lunches will be offered to the students. These lunches will not be fundraisers and are organized by the Daycare department (to be noted that it is run differently at the Junior school where the lunches are organized by Home and School and they are fundraisers therefore there is a price difference between the Sr. and Jr. schools.) The price of the Pizza/ Dagwoods 6" sandwich, Rice Krispie square and juice is \$3.50.

2.6 Questions from the Public

- ❖ Considering the declining enrollment in some schools, not our school at the moment, a discussion ensued concerning marketing the school in the community for the future. It was mentioned that advertising at preschools and daycare might help us stay at optimum numbers.
- ❖ Someone mentioned that inviting our City Counsellor to the Gb meetings might give the school better traction concerning cross-lights, painting the cross-walks white instead of yellow (studies show that white ones better alert drivers).
- ❖ A GB e-mail address will be made available on the school web site in order for parents to communicate directly with the GB.

Correspondence

No correspondence.

Adjournment and the Next Meeting Date: 7pm, Wednesday November 14th 2012.

12-13-24 *Upon a motion by N. Montcalm and seconded by M. Vallée, the meeting was adjourned at 8:45pm. The motion was carried unanimously. The next meeting will be at 7:00pm. on Wednesday November 14th, 2012 in the library.*