

St. John Fisher Elementary – Junior Campus
Annual General Meeting Minutes - 2019/09/04
6:15 – 6:58 PM
Junior Campus – Gymnasium

1.0 OPENING AND WELCOME

Nadia Lawand, 2018-19 governing board (GB) chair, called the meeting to order at 6:15 PM and welcomed everyone. Patrice Delage, junior campus principal, also welcomed everyone in attendance.

2.0 MESSAGE FROM THE PRINCIPAL

Principal Delage reported that he is looking forward to the year ahead.

3.0 NAMING OF A MEETING SECRETARY

Nadia Lawand nominated Phil Lambert to be meeting secretary. Phil Lambert accepted the nomination.

4.0 ADOPTION OF THE AGENDA

19-20-01 *Motion duly proposed by Jenny Rich and seconded by Andrew Gunther to adopt the agenda as presented. Adopted unanimously.*

5.0 ADOPTION OF THE SEPTEMBER 6, 2017 AGM MINUTES

19-19-02 *Motion duly proposed by Carla Da Silva and seconded by Angela Kovalak to adopt the 2018 AGM minutes with the stated corrections of names and spelling. Adopted unanimously.*

6.0 GOVERNING BOARD

6.1 Roles and Functions

Nadia Lawand presented a PowerPoint presentation regarding the roles and responsibilities of a GB. Parents were informed that the GB does not administer the school. GB members act in the interest of all students and encourage communication between the teachers, the parents and the community.

6.2 **2018-19 Annual Report**

Nadia Lawand presented the 2018-19 GB Annual Report which included current GB members, GB meeting attendance statistics, adopted resolutions and various miscellaneous items. The annual report will be available on the school website. Please consult the following link for more information:

<http://stjohnfisher.lbpsb.qc.ca/index.htm>

6.3 **Introduction of Current GB Parent Members**

The current GB parent members who were present introduced themselves.

GB parent members included:

- Nadia Lawand (outgoing);
- Phil Lambert (outgoing);
- Angela Kovalak (2 year of 2 year term);
- Carla Da Silva (2 year of 2 year term);
- Naomi Proctor (2 year of 2 year term);
- Andrew Gunther (outgoing alternate position);
- Jackie Godin (outgoing alternate position).

7.0 **GOVERNING BOARD ELECTION PROCEDURES**

There are four GB positions to fill this year, specifically two parent member position for two-year terms and two alternate parent member positions for one-year terms.

Nadia Lawand nominated Patrice Delage to be election president. Patrice Delage accepted the nomination.

Nadia Lawand nominated Carla Da Silva to be election secretary. Carla Da Silva accepted the nomination.

8.0 **GOVERNING BOARD ELECTION**

8.1 **Two Parent Member Positions (two-year term)**

The election commenced with the two, two-year term parent member positions:

Naomi Proctor nominated Nadia Lawand. The nomination was seconded by Christina Conroy. Nadia Lawand accepted the nomination and was elected by acclamation.

Andrew Gunther nominated Phil Lambert. The nomination was seconded by Pino Di Criscio. Phil Lambert accepted the nomination and was elected by acclamation.

8.2 **Two Alternate Parent Positions (one-year term)**

The election proceeded with the two, one-year term alternate parent member positions:

Phil Lambert nominated Andrew Gunther. The nomination was seconded by Nadia Lawand. Andrew Gunther accepted the nomination.

Christina Cory nominated herself. The nomination was seconded by Phil Lambert.

Eric Parady nominated himself. The nomination was seconded by Phil Lambert.

The candidates presented themselves and described why they would like to be elected followed by an election by ballot.

Andrew Gunther and Christina Cory were elected.

9.0 **REGIONAL PARENTS' COMMITTEE**

9.1 **2018-19 Regional Parents' Committee Report**

Phil Lambert presented the report which will be available on the school website. Please consult the following link for more information:
<http://stjohnfisher.lbpsb.qc.ca/index.htm>

9.2 **Election of a Parent Representative**

Andrew Gunther nominated Carla Da Silva as the regional parent representative. Carla Da Silva declined the nomination.

Lisa Flannery nominated Angela Kovalak as the regional parent representative. Angela Kovalak declined the nomination.

Carla Da Silva refused the nomination.

19-20-03 *Nadia Lawand nominated Naomi Proctor as the regional parent committee representative. The nomination was seconded by Carla Da Silva. Naomi Proctor accepted the nomination. Motion carried unanimously.*

9.3 Election of an Alternate Parent Representative

19-20-04 Carla Da Silva nominated Nadia Lawand as the regional parent committee alternate representative. The nomination was seconded by Pino Di Criscio. Nadia Lawand accepted the nomination. Motion carried unanimously.

10.0 PARENTS' PARTICIPATION ORGANIZATION

Nadia Lawand presented the differences between a Home and School Association and a Parents' Participation Organization.

19-20-05 Motion duly proposed by Glenn Clarke and seconded by Christina Conroy to approve that the SJF Jr. School has a Home and School Association. Approved unanimously.

11.0 ELECTION OF A SNAC REPRESENTATIVE

In September 2015, the Special Needs Advisory Committee (SNAC) and the Central Parents Committee (CPC) suggested that the role of SNAC Parent Representative be introduced at every school's AGM. This position could be created if the parents who attend the AGM approve the decision. If approved, the position must be held by a GB parent member who has a child at the school that is supported by an Individualized Education Plan (IEP).

No SNAC annual report was presented. Please consult the following link for more information: <http://stjohnfisher.lbpsb.qc.ca/index.htm>

11.1 Election of a SNAC Parent Representative

Given that no GB members came forward, no SNAC position was created. No parent representative was therefore elected for the current year.

12.0 DATE OF FIRST GOVERNING BOARD MEETING

The first GB meeting will be on Wednesday, October 2, 2019 at the SJF Jr. campus at 7:00 pm (room to be determined).

13.0 ADJOURNMENT

19-20-06 At 6:58 PM, motion duly proposed by Philip Lambert and seconded by Carla Da Silva that the meeting be adjourned.

Attendance

1. Patrice Delage
2. Andrew Gunther
3. Nadia Lawand
4. Philip Lambert
5. Laurie McAdam
6. Greg Holmes
7. Mézina Lorrain
8. KristenStanley
9. Aaron Liddell
10. Christina Conroy
11. Karen Southin
12. Pino Di Criscio
13. Julian Rossi
14. Timothy Tabiny
15. Stephane Guy
16. Eric Paradis
17. Alycia Millette
18. John Blackburn
19. Karen Ng
20. Jenny Rich
21. Mathieu Bédard
22. Sam Jarjour
23. Julia Santaguida
24. Lisa Flannery
25. Desiree Morgan
26. Aaron Wagstaff
27. Mayauk Sunny
28. Marc Maglieri
29. Eric Bedard
30. Stephanie Séguin
31. Naomi Proctor
32. Sonia Leaver
33. Andrew Moore
34. Mira Okshevsky
35. RaniaAbdul-Rahim
36. David Caron
37. Jennifer Mancini
38. Glenn Clarke
39. Christina Cory
40. Lindsay Dunham
41. Nathalie Levasseur
42. Francois Therrien
43. Carla Da Silva
44. Angela Kovalak

Respectfully submitted,

Phil Lambert
/CC