

**St. John Fisher Elementary – Junior Campus**  
**Annual General Meeting Minutes - 2018/09/06**  
**7:15 – 8:02 PM**  
**Junior Campus – Gymnasium**

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**1.0            OPENING AND WELCOME**

Nadia Lawand, 2017-18 governing board (GB) chair, called the meeting to order at 7:15 PM and welcomed everyone. She read the LBPSB message regarding Mohawk land. Patrice Delage, junior campus principal, also welcomed everyone in attendance.

**2.0            MESSAGE FROM THE PRINCIPAL**

Principal Delage reported that he is looking forward to the year ahead.

**3.0            NAMING OF A MEETING SECRETARY**

*Nadia Lawand nominated Carole Choiniere to be meeting secretary. Carole Choiniere accepted the nomination.*

**4.0            ADOPTION OF THE AGENDA**

**18-19-01**      *Motion duly proposed by Philip Lambert and seconded by Carole Choiniere to adopt the agenda as presented. Adopted unanimously.*

**5.0            ADOPTION OF THE SEPTEMBER 6, 2017 AGM MINUTES**

**18-19-02**      *Motion duly proposed by Philip Lambert and seconded by Sara McHugh to adopt the 2017 AGM minutes with the stated corrections of names and spelling. Adopted unanimously.*

**6.0            GOVERNING BOARD**

**6.1            Roles and Functions**

Nadia Lawand presented a PowerPoint presentation regarding the roles and responsibilities of a GB. Parents were informed that the GB does not administer the school. GB members act in the interest of all students and encourage communication between the teachers, the parents and the community.

## 6.2 **2017-18 Annual Report**

Nadia Lawand presented the 2017-18 GB Annual Report which included current GB members, GB meeting attendance statistics, adopted resolutions and various miscellaneous items. The annual report will be available on the school website. Please consult the following link for more information:  
<http://stjohnfisher.lbpsb.qc.ca/index.htm>

## 6.3 **Introduction of Current GB Parent Members**

The current GB parent members who were present introduced themselves. GB parent members included Nadia Lawand (outgoing), Carole Choiniere (outgoing and leaving the junior campus) and Philip Lambert.

## 7.0 **GOVERNING BOARD ELECTION PROCEDURES**

There are four GB positions to fill this year, specifically three, two-year terms and one, one-year term. There are also two substitute positions to fill, both for one-year terms.

*Nadia Lawand nominated Patrice Delage to be election president. Patrice Delage accepted the nomination.*

*Nadia Lawand nominated Philip Lambert to be election secretary. Philip Lambert accepted the nomination.*

## 8.0 **GOVERNING BOARD ELECTION**

### 8.1 **Four Members**

- The election commenced with the three, two-year terms:

*Pino Di Criscio nominated Carla Da Silva. The nomination was seconded by Nadia Lawand. Carla Da Silva accepted the nomination and was elected by acclamation.*

*Naomi Proctor nominated herself. The nomination was seconded by Carole Choiniere. Naomi Proctor was elected by acclamation.*

*Angela Kovalak nominated herself. The nomination was seconded by Carole Choiniere. Angela Kovalak was elected by acclamation.*

- The election proceeded with the one, one-year term:

*Nadia Lawand nominated herself. The nomination was seconded by Carole Choiniere. Nadia Lawand was elected by acclamation.*

## 8.2 **Two Substitutes**

*Andrew Gunther nominated himself. The nomination was seconded by Philip Lambert. Andrew Gunther was elected by acclamation.*

*Jacki Godon nominated herself. The nomination was seconded by Nadia Lawand. Jacki Godon was elected by acclamation.*

## 9.0 **REGIONAL PARENTS' COMMITTEE**

### 9.1 **2017-18 Regional Parents' Committee Report**

Nadia Lawand presented the report which will be available on the school website. Nadia Lawand thanked Carole Choiniere for the effort in assembling the report. Please consult the following link for more information:  
<http://stjohnfisher.lbpsb.qc.ca/index.htm>

### 9.2 **Election of a Parent Representative**

*Carla Da Silva nominated Nadia Lawand as the regional parent representative. Nadia Lawand refused the nomination.*

*Nadia Lawand nominated Carla Da Silva as the regional parent representative. Carla Da Silva refused the nomination.*

**18-19-03** *Philip Lambert nominated himself as the regional parent alternate representative. The nomination was seconded by Nadia Lawand. Philip Lambert accepted the nomination. Motion carried unanimously.*

### 9.3 **Election of an Alternate Parent Representative**

**18-19-04** *Naomi Proctor nominated herself as the regional parent alternate representative. The nomination was seconded by Jason Bolanis. Naomi Proctor accepted the nomination. Motion carried unanimously.*

## 10.0 **PARENTS' PARTICIPATION ORGANIZATION**

Nadia Lawand presented the differences between a Home and School Association and a Parents' Participation Organization.

**18-19-05** *Motion duly proposed by Nadia Lawand and seconded by Philip Lambert to approve that the SJF Jr. School has a Home and School Association. Approved unanimously.*

## **11.0**            **ELECTION OF A SNAC REPRESENTATIVE**

In September 2015, the Special Needs Advisory Committee (SNAC) and the Central Parents Committee (CPC) suggested that the role of SNAC Parent Representative be introduced at every school's AGM. This position could be created if the parents who attend the AGM approve the decision. If approved, the position must be held by a GB parent member who has a child at the school that is supported by an Individualized Education Plan (IEP).

No SNAC annual report was presented. Please consult the following link for more information: <http://stjohnfisher.lbpsb.qc.ca/index.htm>

### **11.1**            **Election of a SNAC Parent Representative**

Given that no GB members came forward, no SNAC position was created. No parent representative was therefore elected for the current year.

## **12.0**            **DATE OF FIRST GOVERNING BOARD MEETING**

The first GB meeting will be on Wednesday, October 3, 2018 at the SJF Jr. campus at 7:00 pm (room to be determined).

## **13.0**            **ADJOURNMENT**

**18-19-06**        *At 8:02 PM, motion duly proposed by Philip Lambert and seconded by Carla Da Silva that the meeting be adjourned.*

## Attendance

1. Patrice Delage
2. Carole Choiniere
3. Nadia Lawand
4. Philip Lambert
5. Jessica Pereira
6. Eric Pawlusiak
7. Lousie Sarrazin
8. Karen Nu
9. Wilson Chan
10. Marisela Martinez-Guerra
11. Carla Da Silva
12. Pino Di Criscio
13. Michelle Ong
14. Hugh Fraser
15. Xuezhe Zhu
16. Nancy Poissant
17. Ada Lawless
18. Henry Hum
19. Amy Duncan
20. Vincent Kwong
21. Tanya Johnston
22. Theresa Landry
23. Nancy Brown
24. Jacki Godon
25. Rebecca Cherry
26. Lukasz Gruca
27. Sara McHugh
28. Serge Montmarquette
29. Meaghan Quinn
30. James Montminy
31. Karen Walsh
32. Anne-Marie Henson
33. Patricia Measures
34. Michael Glaser
35. Carolyn Gagnon
36. Yanick Brazeau
37. Isabel Dore
38. Andrew Gunther
39. Michal Diloreto
40. Grace Karabajakian
41. Ian Arthur
42. Rachel Jolly
43. Erin Tottle
44. Melissa Gavrich
45. Tim Sargeant
46. Julie Jacques
47. Naomi Proctor
48. Jason Bolanis
49. Angela Kovalak

Respectfully submitted,

Carole Choiniere  
/CC