

St. John Fisher Elementary

Governing Board Minutes 2024-11-06

Online via ZOOM at 6:30 pm

Type of meeting: **Governing Board – Regular 2024-25 #2**

Distribution:

Parent Members: Lynne Fornarolo, Tom Fullerton, Matthew Impellezzeri, Stephanie Lapierre, Nadia Lawand

Parent Substitutes: Meg Buckland, Tim Campbell, Kellie George-Bernard, Natasha Gucciardi, George Schizas

Staff: Kyle Graham, Martine Létourneau, Isabelle Nault, Monique Shannon, Frances Kompic

Ex-Officio: Eve-Marie Durand, Allison Saunders

Community Reps: Daphne Philips, Eric Stork

Regrets:

Agenda Topics

2.1 Land Acknowledgment

N. Lawand read aloud the land acknowledgement

2.2 Call to Order & Welcome

N. Lawand called the meeting to order at 6:31pm

2.3 Adoption of the Agenda

S. Lapierre made a motion to adopt the agenda for the 11-06-2024 meeting, the motion was seconded by L. Fornarolo. Unanimously approved.

2.4 Adoption of the October 2nd minutes

T. Fullerton made a motion to adopt the 10-02-2024 minutes, the motion was seconded by M. Impellezzeri.

2.5 **Questions from Public**

No questions at this time

2.6. **Business Arising**

2.6.1 GB Internal Rules of Management

T. Fullerton presented the proposed Internal Rules of Management. GB is trying to merge the junior and senior schools' Internal Rules of Management. T. Fullerton's proposals are:

- *Timeline and to do list for Governing Board*
- *Taking out having to approve H&S fundraising mandate.*
- *Questions came up in the online discussion about how to include the public in GB meetings. T. Fullerton's understanding of GB is that we have a responsibility to include the community.*
- *Etiquette section on how board members should conduct themselves. Perhaps the wording can be rearranged to be more positive for our school communities. What we really want is for people to speak politely and appropriately.*

Internal Rules of Management will again be available to add comments on the document by 11-10-2024.

2.6.2 Daycare Advisory' Committee

November 12th will be the first Daycare Advisory meeting. There are 5 members on the committee.

T. Fullerton made a motion to formally form a Daycare Advisory Committee, the motion was seconded by L. Fornarolo. Unanimously approved.

2.7 **New Business**

2.7.1 Emergency Preparedness Plan

N. Lawand recently reviewed the Emergency Preparedness Plan, it is ready.

T. Fullerton made a motion to approve the Emergency Preparedness Plan. The motion was seconded by M. Shannon. Unanimously approved.

2.7.2 Field Trips & School Events

N. Lawand

- *K4 Parent Component West Island Mission Neighborhood Food Collection*
E. Durand specified the teacher will do the first step of the project by advising residents.
- *Grade 2 Presentation Sikh Culture*
Seema will present her children's turbans to the classes. How to tie a turban, what it looks like underneath, etc.
- *Blood Drive*

E. Durand presented January 11th to be the date for the annual Blood Drive.

- *Grade 6 Graduation Fundraisers
N.Lawand presented that fundraisers are promoted at the Jr. school as well. Fundraisers are attached.*
- *Pet therapy
F. Kumpic presented her experiences with the benefits of pet therapy in elementary schools.*
- *Music Show
E.-M. Durand shared that SJF Jr. would like to have more music in the school. To use music as a means of communication and expose our children to more music. Arsenal de Music would come into the school to present.*
- *Theatre Field Trip
M. Létourneau Grade 1's and Grade2's will go to La Maison de Theatre downtown. Theatre << Dans la peau d'un clown,>> about friendship and resilience. Total charge to parents will be \$16.50.*
- *S. Lapierre made a motion to approve all of these trips and activities, the motion was seconded by T. Fullerton. Unanimously approved.*

2.7.3 Holiday Meeting & Gathering with Senior

N. Lawand proposed having the December meeting at the junior school and spending our governing board money on refreshments for this gathering.

T. Fullerton made a motion to invite the SJF Sr. GB to the Jr. school on Dec 4th and pay for the meal with our governing board budget, the motion was seconded by L. Fornarolo. Unanimously approved.

2.8 Reports

2.8.1 Parents' Committee & SNAC Reports

*Tom Fullerton- the meeting was held to elect parent members.
No report included from the committee.*

2.8.2 Home & School Report

Newsletter attached

2.8.3 SEED Report

Report attached

2.8.4 Council of Commissioners Report

No Report Attached

N. Lawand offered Commissioner Saunders congratulations on her acclamation.

A. Saunders' first meeting will be on November 18th.

2.8.5 Teachers' Report
Report attached

2.8.6 Principal's Report
Report attached

2.9 Questions from Public

- *N. Gucciardi - regarding the daycare advisory committee, what can we do to prepare for that meeting?*

E.-M. Durand responded to bring ideas and questions to the public. See it as an open forum for discussion.

N. Lawand suggested taking a look at the GB resource manual. N. Lawand will forward the part of the manual that specifically talks about the daycare advisory committee to N. Gucciardi.

- *T. Campbell - at the Terry Fox run, St. Thomas students were there to help and they did an excellent job encouraging students.*
- *K. Baxter had a question about the per student cost for the music event.*

E.-M. Durand responded that the cost would be \$13.25 charged to parents.

2.10 Correspondence

2.12 Adjournment: Next meeting Dec 4th.

N. Lawand adjourned the meeting at 7:55 pm.