

St. John Fisher Elementary
Governing Board Agenda 2020-11-04
7:00 p.m. to 9:00 p.m.
Online via ZOOM

Type of meeting: Governing Board – Regular 2020-21 #2

Distribution:

Parent Members: Angela Kovalak, Phil Lambert, Nadia Lawand, Naomi Proctor, Christina Cory

Parent Substitutes: Christine Archambault, Allison Gerhart, Mathew Knox

Staff: Nadine Emond, Michèle Larin, Martine Létourneau, Tania Nouvet

Ex-Officio: Natasha Mentore, Evelyne Hornblower, Rebecca Cherry

Community Reps: Andrew Gunther

Agenda Topics

| | | |
|--------------|--|---------------|
| 2.1 | Call to Order & Welcome | N. Lawand |
| 2.2 | Adoption of the Agenda | N. Lawand |
| 2.3 | Adoption of the October 7 th , 2020 Minutes * | N. Lawand |
| 2.4 | Questions from Public | |
| 2.5 | Business Arising | |
| 2.5.1 | Community Reps | N. Lawand |
| 2.5.2 | GB Internal Rules of Management | N. Lawand |
| 2.5.3 | GB Income Statement | N. Mentore |
| 2.6 | New Business | |
| 2.6.1 | Emergency Preparedness Plan | N. Mentore |
| 2.6.2 | Budget | N. Mentore |
| 2.6.3 | Field Trips | N. Mentore |
| 2.6.4 | Rentals | N. Mentore |
| 2.6.5 | Winter Safety | N. Lawand |
| 2.6.6 | Term One Report Cards | N. Mentore |
| 2.7 | Reports | |
| 2.7.1 | Regional Parents' Committee Δ | C. Cory |
| 2.7.2 | H&S Liaison | R. Cherry |
| 2.7.3 | Daycare Δ | S. Hammock |
| 2.7.4 | Council of Commissioners' Minutes Δ | |
| 2.7.5 | Teachers' Δ | N. Emond |
| 2.7.6 | Principal's Δ | N. Mentore |
| 2.7.7 | SNAC-AGM Δ | E. Hornblower |
| 2.8 | Questions from Public | |
| 2.9 | Correspondence | N. Lawand |
| 2.10 | Varia | N. Lawand |
| 2.11 | Adjournment: Next meeting Dec 2nd | N. Lawand |

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes – 2021/11/04
7:04 – 8:34 PM
Zoom Meeting**

Type of meeting: Governing Board – Regular 20-21 #2

Participants:

Parents: Christina Cory, Angela Kovalak, Phil Lambert, Nadia Lawand,
Naomi Proctor, Christina Archambault (alternate), Allison Gerhart (alternate),
Mathew Knox (alternate)

Teachers: Nadine Emond, Michèle Larin, Martine Létourneau, Tania Nouvet

Support Staff: Sandi Hammock

Principal: Natasha Mentore

Commissioner: Judy Kelley

Community Rep: Vacant

Visitor(s): Evelyne Hornblower (SNAC), Rebecca Cherry (HandS), Gary Spiller, Allison
Saunders, Andrew Gunther

Absent: Judy Kelley

Regrets: None

AGENDA TOPICS

2.1 Call to Order & Welcome

N. Lawand called the meeting to order at 7:04 PM. Quorum was established with 8 parent representatives (including the 3 alternate parent representative).

2.2 Adoption of the Agenda

20-21-09 *N. Lawand then called for a motion to approve the agenda. It was moved by M. Larin that the agenda be approved with corrections. The motion was seconded by M. Létourneau and was unanimously resolved.*

2.3 Adoption of the October 7th, 2020 minutes

P. Lambert explained a few last minute corrections that were made to the meeting minutes.

20-21-10 *Motion duly proposed by M. Létourneau and seconded by M. Knox to approve the October 7th, 2020 Minutes as presented with corrections. Motion carried unanimously.*

2.4 QUESTIONS FROM THE PUBLIC

No questions from the public at this time.

2.5 BUSINESS ARISING

2.5.1 Community Reps

Andrew Gunther is a parent who is home schooling and would like to volunteer to be our Community Rep for the 2020-2021 school year.

2.5.2 GB Internal Rules of Management

N. Lawand reminded the GB members about the document entitled “St. John Fisher Junior Governing Board Partnership” that was posted to the GB Google Drive for all GB members to consult.

The Parents’ Committee will be going over the GB internal Rules of management. N. Lawand mentioned that this year we should also look at reviewing our GB internal Rules of managements to see if any changes should be made.

2.5.3 GB Income Statement

N. Mentore explained that the school board allocates money for the operation of the Governing Boards. This year the GB has been allocated 299\$.

At this time the money has not been earmarked for anything. N. Mentore mentioned that funds that are not used by the GB might be used for the school at the end of the year.

2.6 **NEW BUSINESS**

2.6.1 **Emergency Preparedness Plan**

N. Mentore has an updated binder and there are still a few updates to be made.

The school will prepare tot bag for each teacher to help with assigning of specific tasks. There will also be emergency blankets, paper pens, tape etc... that might be required during an evacuation

20-21-11 *Motion duly proposed by N. Emond and seconded by M. Larin to approve the changes as verbally presented by N. Mentore to the Emergency Preparedness document. Motion carried unanimously.*

2.6.2 **Budget**

N. Mentore presented the document on the Zoom call for all those present to consult. The goal is to use all the funds that are available to the school.

Allocation for student teacher funds that are not used due to the present Pandemic will be carried over to the following year.

The school will look to get creative on how to integrate cultural activities as school outings and welcoming guests are not permitted this school this year.

20-21-12 *Motion duly proposed by M. Létourneau and seconded by A. Kovalak to adopt the Budget as presented. Motion carried unanimously.*

2.6.3 **Field Trips**

There are no fieldtrips to be presented.

However the school would like to make a request to permit teachers to organize outings with their classes to bring students to the park across the street (Belmont), the courtyard around the school and other places such as Sunnyside hill. (walking distance \pm 1 km)

20-21-13 *Motion duly proposed by N. Emond and seconded by M. Larin to approve outdoor activities that are within walking distance of the school \pm 1 km. Motion carried unanimously.*

2.6.4 **Rental**

N. Lawand explained that presently the School Board in not permitting any rentals.

2.6.5 Winter Safety

N. Lawand would like to discuss what safety measures can be put in place to ensure that the drop off area, the path between Broadway av. and Belmont av. as well as rest of the schoolyard be safe for all users. This request pertains to proper deicing and snow removal operations.

The GB would like to ensure that the school and school board review current snow removal contracts and internal procedures to ensure that the school properly maintains the paths and school yard through deicing and snow removal operations. This should also include the limbing and felling of trees on the school property.

2.6.6 Term One Report Cards

N. Mentore mentioned that the Government has moved to two reporting terms for the 2020/2021 school year.

The dates for the first reporting term is as follows:

- End of term one: December 18th 2020
- Distribution of the Report cards from term one : January 18th 2021
- Parent Teacher meetings will be held on online the 19th and 20th of November 2020 and teachers will be able to give parents a verbal update on how the children are doing.

This information is also included in the Principals report.

20-21-14 *Motion duly proposed by M. Létourneau and seconded by C. Archambault to approve the proposed end of term date of December 18th and the reporting of the first term report cards on January 18th as proposed by N. Mentore. Motion carried unanimously.*

2.7 REPORTS

1.7.1 Regional Parents' Committee

Parents' Committee Meeting is scheduled for November 5th, 2020.

LBPSB Parents' Committee summary report attached,

2.7.2 H&S Liaison

R. Cherry presented the Home and School report.

Home and School report attached.

Please consult the following link to view the HandS newsletters: <http://stjohnfisher.lbpsb.qc.ca/hsdocs.htm#News> and the meeting minutes: <http://stjohnfisher.lbpsb.qc.ca/hs.htm>

2.7.3 Daycare

S. Hammock presented the Daycare report.

No report attached.

2.7.4 Council of Commissioners' Minutes

No report presented.

Please consult the following link to view council of commissioners' meeting minutes: <http://www.lbpsb.qc.ca/eng/council/cminutes.asp>

2.7.5 Teachers'

N. Emond presented the teachers' report.

Teachers report attached.

2.7.6 Principal's

N. Mentore presented the principal's report.

Principal's report attached.

2.7.7 SNAC-AGM

E. Hornblower presented the SNAC-AGM report.

SNAC report attached.

Please consult the following link to view SNAC meeting minutes: <http://snac.lbpsb.qc.ca/eng/minutes/page.asp>

2.8 QUESTIONS FROM THE PUBLIC

No questions from the public at this time.

2.9 CORRESPONDENCE

N. Lawand mentioned official message that the school board elections have been postponed No new dates have been chosen.

2.10 **VARIA**

A GB member mentioned that there was some confusion on what day the busing service started. Due to the progressive entry for kindergarten and K4 and the other grades parents were not sure what day the . Some parents were not sure information provided on the Bus, but this year it was very difficult knowing the first busing date will be is does not start on the first day of school.

N. Mentore is asking on the behalf of the K4 team for parent volunteers to help assemble bikes for the kids to use. The Home and School mentioned that they would take care of finding some volunteers.

2.11 **ADJOURNEMENT**

20-21-15 *Motion duly proposed by N. Emond and seconded by P. Lambert that the meeting be adjourned.*

Meeting adjourned at 8:34 pm.

Next meeting is scheduled for Wednesday December 2nd, 2020

Minutes submitted by Secretary, Philip Lambert



Lester B Pearson School Board Parents' Committee

LBPSB PC Regional Sub Committee

October 15, 2020 @ 7:00PM

Online Zoom Meeting

MEETING SUMMARY REPORT

ATTENDEES: Representatives from 22 of 47 member schools were present. Please see the attendance record for details.

- The focus of this meeting was to further clarify the purpose of Regional Subcommittees (presentation was provided)
 - Educate the reps and alternates on various parts of educational system
 - Focus and exchange of ideas at the local level
 - Comprehensive communications with LBPSB administrators
- Breakout into Regional Subcommittees
- Elections held to nominate Chair & Secretary/Communications Officer of each region (results below)
- Dates of future Regional Subcommittee meetings confirmed:
 - November 19th, 2020
 - March 18th, 2021
 - January 21st, 2021
 - May 20th, 2021

REGIONAL SUB-COMMITTEE ELECTION RESULTS:

- **Region 1**
 - Chair: Doug Bentley (*St Patrick Elementary*)
 - Secretary/Communications Officer: Doug Bentley (*St Patrick*)
- **Region 2**
 - Chair: Ovid Burlec (*Beaconsfield HS*)
 - Vice Chair: Alaina Gross (*Westpark*)
 - Secretary/Communications Officer: Greg Piggins (*Kingsdale*)
- **Region 3**
 - Chair: Annette Banton (*Allion*)
 - Secretary/Communications Officer: Julius Taube (*Beurling Academy*)

Date of Next Regional Subcommittees Meeting: November 19, 2020



Lester B Pearson School Board Parents' Committee

| Attendance Report | | |
|---------------------------------|----------------------|-----------------------|
| Member School | Parent Rep Present | Alternate Rep Present |
| Allion | Annette Banton | |
| Beacon Hill | Jeremy Asch | |
| Beaconsfield | Ovidiu Burlec | |
| Beechwood | Orley Pinchuck | Diandra Yoselevitz |
| Beurling Academy | Jay Taube | |
| Birchwood | | |
| Children's World | | |
| Christmas Park | | |
| Clearpoint | | |
| Dorset | | |
| Dorval | Patricia Ottoni | |
| Edgewater | | |
| Evergreen | | |
| Forest Hill Jr | | |
| Forest Hill Sr | | |
| John Rennie | Namta Gupta | Shane Ross |
| Kingsdale | Greg Piggins | |
| Lakeside Academy | | |
| Lasalle Community Comprehensive | | |
| Lasalle Jr | | |
| LasalleSr | | |
| Lindsay Place | Eric Schultz | |
| Macdonald | Kristoffer de Forest | |
| Maple Grove | | |
| Margaret Manson | Anthony Morello | Mark Michel |
| Mount Pleasant | | |
| Pierre Elliott Trudeau | | |
| Pierrefonds Comprehensive | | |
| Riverview | Linda Dalterio | |
| Sherbrooke Academy Jr. | David Barbiero | |
| Sherbrooke Academy Sr. | Miki Zarwanitze | |
| Soulange | | |
| Springdale | | |
| St. Anthony | Shane Ross | |
| St. Charles | | |
| St. Edmund | | |
| St. John Fisher Jr | Christina Corey | Nadia Lawland |
| St. John Fisher Sr | Sarah Campeau | |
| St. Patrick | Doug Bently | Michael Barron |
| St. Thomas | Sharad Bhargava | Adam Davies |
| Sunshine Academy | | |
| Terry Fox | Lillian Jasinski | Brenda Tremellen |
| Verdun | | |
| Westpark | Alaina Charszan | Brent Wajcman |
| Westwood Jr | | |
| Westwood Sr | | |
| Wilder Penfield | Onnig Kouyoumdjian | Andrea Bailey |
| SNAC | | |
| CRPC Designated by SNAC | | |

Other distinguished attendees:
Barbara Schnider (Minute Taker)

Mark Kashetsky

Chris Martinez
22/47 Member Schools



ST. JOHN FISHER
HOME AND SCHOOL
ASSOCIATION



H&S Report to GB

November 2020

- Second H&S meeting took place on October 21st over zoom and was well attended
- Working on plan to grow HandS membership
- HandS is now on instagram, as well as facebook
- Quarterly H+S Newsletter is back- we hope to have it sent out this week
- Fall fundraiser with DFS ongoing until Nov 12, 2020
 - Online catalogue and information can be found here:
<https://sjfhands.wordpress.com/#dfs>
- Fundraiser with Clio Bookstore in Pointe-Claire Plaza
 - November 27th to 29th in store
 - November 27th to December 3rd online
- We plan to set up a yearbook committee meeting this month. Anyone wanting to join can contact sjfhands@gmail.com.
- **Next Meeting Wednesday, November 18th at 7pm**

TEACHES' REPORT

Workshop Conferences

QPAT Conferences

Nadine

Hayley Wickenheiser

Rosemary Sadler: 2020 How to create a clear vision for the future

Starling Minds Workshop: Stress and anxiety over Covid-19 is normal

EdTech Team Canada Best Practices for Learning and Teaching Online

Shake Up Your Math Fluency Practice (K-3)

Maristella seesaw workshop (oct 30)
 Hayley Wickenheiser (QPAT conference)

Martine

Oct. 16th Hayley Wickenheiser (very uplifting keynote speaker QPAT conference)

Oct. 30th professional Day

-Reading picture books online using the real thing

-Seesaw Workshop

Michèle:

Congrès QPAT (16 octobre) : Hayley Wickenheiser, Rosemary Sadler, Julien Deck

Seesaw 1 et 2 (30 octobre)

A sub committee of teachers and the principal is working on developing a play area on the grass area in front of the school using Mesures from the Ministry. This would include paths, structures, trees, a standing sandbox and a canopy.

Principal's Report

Administration Report - November 4, 2020

School Improvement Plan

Applying for Measure 50531

Lines and games for the playground, garden Box, new play structure

Small committee of staff is leading this plan with some support from the administration. If it is approved the project maximum is \$90 000.

Halloween

Thank you to parents for making this day special by sending their children in with safe and fun costumes

Fun in the gym for physical education

Special activities in the classes

The principal visited all the classes throughout the course of the week to read stories. School wide bingo was also played over the intercom with Fishy crackers and halloween themes bingo cards.

Covid Shut Down Plan

Teachers worked on their plans on the last pedagogical day in the event that their class bubble should be closed or the schools should close. This is their synchronous and asynchronous schedule and beginning lessons or unit plans.

Parent communications:

Government mentioned that we will be moving to 2 terms this year

Reporting For Term 1


At staff council we approved the dates for the End of term December 18, 2020

Report cards distributed on January 18, 2021, pending governing board approval.

Parent teacher interviews booking times through mosaic. Information will be sent via ERMS with instructions on how to book an interview. We will be hosting the interviews via Zoom November 19th and 20th for K/4 through grade 2.

Possibly 3 new ped days, released by the media, but not confirmed officially to school boards. We are looking at having a school board ped day before the December holiday break, should this become official. A one item agenda will be requested should this change in calendar be made official before the next governing board meeting takes place.

Photo Retakes - November 9th, 2020

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|  | <p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p> | <p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p>From SNAC Virtual Meeting October 21, 2020</p> <p>Pages 1 of 3</p> |
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Special UPCOMING Presentation for Parents:

SNAC is *very excited* to share the news that the Student Services Department has organized an AMAZING Parent Information Night ! Registration information will be released soon.

UPCOMING PARENT PRESENTATION ... SAVE THE DATE !!!

Dr. Isabelle Hénault

will present on

**Sexuality Education & Teens
with Autism Spectrum Disorder**


Wednesday November 25th, 2020 at 7pm on ZOOM

Dr. Isabelle Hénault is a world renowned sexologist and psychologist. Her book Asperger's Syndrome and Sexuality : from Adolescence through Adulthood is used worldwide and has been translated in 8 languages. She also co - authored with Tony Attwood The Autism Spectrum, Sexuality and the Law: What Every Parent and Professional Needs to Know.

****Please note that this Special Presentation will replace our SNAC November meeting.**

SNAC Rules of Internal Management

SNAC has updated and approved their internal rules of management. They can be found here:
<http://snac.lbpsb.qc.ca/eng/extra/img/356ApprovedSNACRulesofInternalManagementOct212020FINAL.pdf>

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|  | <p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p> | <p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p>From SNAC Virtual Meeting October 21, 2020</p> |
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Report Card Change for 2020-2021

The Government recently announced that they have changed the report card periods for the 2020-2021 academic year. You will receive an interim, anecdotal report card in November. There will only be two official report cards this year. They removed the term 1 official report card. Report cards periods: parents will now receive one in January and one at the end of the year in June. Each report card will be worth 50% of the final year. The goal of this recommendation is to alleviate the pressure on assessment and pressures of grading and adaptations for the current reality. For any students in difficulty, teachers will be calling meetings (in person or online). As a parent you can also ask for a phone call or meeting if you have questions or concerns.


Does this change I.E.P.s? Since I.E.P.'s follow report card periods, they are now officially due for January and then updated for June. However, due to the I.E.P. release day that LBPSB had prior to the government announcing the change, some I.E.P.s are ready and have already been sent out. Not to worry, I.E.P.s are already being followed. Also, don't forget that there are at least 10 communications per year on or surrounding the I.E.P. that need to take place. This can take the form of an email, phone call, the report card itself or a meeting.

Online Academy Update

There are now 675 students registered in the online academy, including some from the new frontiers school board. This is available to students in K4 to Grade 11 who have received an approved medical exemption from a medical doctor to attend the online academy. They have 60 teachers and 7 resource teachers and professionals assigned to support the teams in a virtual world. The resource teachers in the online academy are an ASD professional, an occupational therapist and others on preventative leave. There are students with special needs in the online academy and they do have I.E.P.s that are also being followed for the online teaching.

SNAC Parent Member Resignation

Angela Berryman has resigned her parent position from SNAC. She did so as she put forth her name for nomination as a Ward Commissioner. Our deepest thanks to Angela for her years of support, help and guidance on SNAC, including the years she spent at Parent Commissioner - Special Needs.

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|  <p>Special Needs Advisory Committee</p> | <p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p> | <p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p>From SNAC Virtual Meeting October 21, 2020</p> |
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Questions / Correspondence that have come in this month:

- **I.E.P.s**
 - What are the rights of the parents? Will meetings take place this year and in what format? Who is able to contribute to the creation of an I.E.P.? Will I.E.P.s still exist for students in the online academy?
- **Outside Professionals to observe and / or work in schools**
 - Are outside professionals (private or public - CROM/ MacKay Centre /SRSOR) able to come observe students within schools or work with students within schools? Is it a school board policy or a principal's choice? Is it a no due to it being a COVID year ? What can be done so the outside professional who does the therapy with the student can get an accurate observation to help support the conversation for the I.E.P. for the school resource team and teachers? Is there some collaboration?
- **Special Transportation / Busing Issues**
 - Is there anything that states the maximum amount of time a student, especially a student with special needs, can be on a school bus?
 - Can a van / bus driver force a child with special needs who is 7 years old to wear a mask?
- **Technology for students with special needs**
 - If a student with special needs has paperwork stating that they would benefit from the use of technology such as a laptop, google read and write etc, to help them in class is this available this year?
- **Where is the policy on the services for students with special needs?**
 - http://www.lbpsb.qc.ca/content/policies/Special_Needs_Policy_3_5_sept2013.pdf
 - http://www.lbpsb.qc.ca/content/policies/Special_Needs_Policy_3_5_sept2013_QA.pdf

Respectfully submitted,

Jennifer DiMarco

Chair of Special Needs Advisory Committee 2020-2021

snacchair@lbpearson.ca

<http://snac.lbpsb.qc.ca>

<https://www.facebook.com/SpecialNeedsAdvisoryCommittee/>

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