

St. John Fisher Elementary
Governing Board Agenda 2020-10-07
7:00 p.m.
Online via ZOOM

Type of meeting: **Governing Board – Regular 2020-21 #1**

Distribution:

Parent Members: Angela Kovalak, Phil Lambert, Nadia Lawand, Naomi Proctor, Christina Cory

Parent Substitutes: Christine Archambault, Allison Gerhart, Mathew Knox

Staff: Nadine Emond, Michèle Larin, Martine Létourneau, Tania Nouvet

Ex-Officio: Natasha Mentore, Evelyne Hornblower Rebecca Cherry

Agenda Topics

- | | | |
|-------|---------------------------------------|------------|
| 1.1 | Call to Order & Welcome | N. Mentore |
| 1.2 | Adoption of the Agenda | N. Mentore |
| 1.3 | Adoption of the August 25th minutes * | N. Mentore |
| 1.4 | Questions from Public | |
| 1.5 | New Business | |
| 1.5.1 | Election of GB Chair | N. Mentore |
| 1.5.2 | Election of GB Secretary | GB Chair |
| 1.5.3 | Election of Vice-Chair | GB Chair |
| 1.5.4 | GB Internal Rules of Management * | N. Mentore |
| 1.5.5 | GB Income statement (postponed) Δ | N. Mentore |
| 1.5.6 | Daycare Parents' Committee | S. Hammock |
| 1.5.7 | Community Reps | GB Chair |
| 1.5.8 | Commissioner's Invite to GB Meetings | GB Chair |
| 1.5.9 | Dates of GB meetings for the year | GB Chair |
| 1.6 | Reports | |
| 1.6.1 | Regional Parents' Committee Δ | GB Chair |
| 1.6.2 | H&S Liaison | R. Cherry |
| 1.6.3 | Daycare Δ | S. Hammock |
| 1.6.4 | Council of Commissioners' Minutes Δ | TBA |
| 1.6.5 | Teachers' Δ | TBA |
| 1.6.6 | Principal's Δ | N. Mentore |
| 1.6.7 | SNAC-AGM Δ | GB Chair |
| 1.7 | Questions from Public | |
| 1.8 | Correspondence | GB Chair |
| 1.9 | Varia | GB Chair |
| 1.10 | Adjournment: Next meeting TBC | GB Chair |

Δ Document to follow

* Document attached

• Document @ www.lbpsb.qc.ca

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes – 2020/10/07
7:06 – 8:15 PM
Zoom Meeting**

Type of meeting: Governing Board – Regular 20-21 #1

Participants:

Parents: Christina Cory, Angela Kovalak, Phil Lambert, Nadia Lawand,
Naomi Proctor, Christina Archambault (alternate), Allison Gerhart (alternate),
Mathew Knox (alternate)

Teachers: Nadine Emond, Michèle Larin, Martine Létourneau, Tania Nouvet

Support Staff: Sandi Hammock

Principal: Natasha Mentore

Commissioner: Judy Kelley

Community Rep: Vacant

Visitor(s): Evelyne Hornblower (SNAC), Rebecca Cherry (HandS), Gary Spiller,
Allison Saunders

Absent: Judy Kelley

Regrets: None

AGENDA TOPICS

1.1 Call to Order & Welcome

N. Mentore called the meeting to order at 7:06 PM. Quorum was established with 8 parent representatives (including the 3 alternate parent representative).

N. Mentore welcomed all attendees and asked permission to record the meeting.

1.2 Adoption of the Agenda

20-21-01 *N. Mentore then called for a motion to approve the agenda. It was moved by M. Létourneau that the agenda be approved with corrections. The motion was seconded by M. Larin and was unanimously resolved.*

1.3 Adoption of the August 25th, 2020 minutes

N. Mentore briefly explained the meeting minutes and asked if there were any proposed changes to be made. A few spelling mistakes were corrected.

20-21-02 *Motion duly proposed by N. Lawand and seconded by M. Larin to approve the August 25th, 2020 Minutes as presented. All those present at the August 25th, 2020 meeting voted in favor.*

1.4 QUESTIONS FROM THE PUBLIC

No questions from the public at this time.

1.5 NEW BUSINESS

1.5.1 Election of GB Chair

20-21-03 *Motion duly proposed by C. Cory and seconded by N. Proctor that Nadia Lawand to be nominated as GB Chair. Nadia Lawand accepted the nomination. There being no further nominations, Nadia Lawand was elected as GB Chair by acclamation.*

1.5.2 Election of GB Secretary

20-21-04 *Motion duly proposed by N. Lawand and seconded by M. Knox that Philip Lambert to be nominated as GB Secretary. Philip Lambert accepted the nomination. There being no further nominations, Philip Lambert was elected as GB Secretary by acclamation.*

1.5.3 Election of GB Vice-Chair

N. Lawand mentioned that the election of a Vice-Chair is not required, but that having a Vice-Chair would be beneficial in the event that the Chair cannot be present at a meeting.

20-21-05 *Motion duly proposed by N. Proctor and seconded by N. Lawand that Angela Kovalak to be nominated as GB Vice-Chair. Angela Kovalak accepted the nomination. There being no further nominations, Angela Kovalak was elected as GB Vice-Chair by acclamation.*

1.5.4 GB Internal Rules of Management

N. Lawand invited everyone to look at the document entitled “St. John Fisher Junior Governing Board Partnership” being projected and asked that everyone take the time to read the document. The document was posted to the GB Google Drive for all GB members to consult.

1.5.5 GB Income statement (postponed)

20-21-06 *Motion duly proposed by N. Lawand and seconded by P. Lambert to postpone the GB Income statement until the next meeting. Motion carried unanimously.*

1.5.6 Daycare Parents’ Committee

S. Hammock explained what a Daycare Parents’ Committee would entail and asked if there was any interest in forming a Daycare Parents’ Committee. S. Hammock received no interest in forming a Daycare Parents’ Committee.

Please consult the following link for notices and information about Daycare and Lunch Program: <http://stjohnfisher.lbpsb.qc.ca/daycarejr.htm>.

1.5.7 Community Reps

N. Lawand explained the role of a Community Rep, who are not parents of a child attending the school and welcomed GB members to speak to those that might be interested in becoming a Community Rep.

N. Lawand mentioned that Andrew Gunther, an alternate from last year’s St. John Fisher Jr. GB Board might be a good candidate.

Gary Spiller would like to put his name forward for the role of Community Rep.

1.5.8 Commissioner’s Invite to GB Meetings

N. Lawand mentioned that we have two members of the public present at the meeting. They are Gary Spiller and Allison Saunders, two candidates for the LBPSB Electoral Division 4. They introduced themselves and briefly explained why they submitted their candidacy. The elections have been suspended.

The current commissioner, Judy Kelly who will be running for Chair, will remain in her position as Commissioner until the elections can be held.

1.5.9 Dates of GB meetings for the year

N. Lawand proposed 7 GB meetings but that a minimum of 5 is required. The AGM was held September 11th 2020.

The following dates were proposed:

1. Wednesday October 7th, 2020 (current meeting);
2. Wednesday November 4th, 2020;
3. Wednesday December 2th, 2020
4. Wednesday February 3rd, 2020;
5. Wednesday April 7th, 2020;
6. Wednesday May 7th, 2020;
7. Wednesday June 2nd 2020 (to be held at the senior campus)
Alternate date : Wednesday June 9th 2020.

19-21-07 Motion duly proposed by S. Hammock and seconded by E. Hornblower to approve the aforementioned GB meeting dates. Motion carried unanimously.

1.6 REPORTS

1.6.1 Regional Parents' Committee

Parents' Committee Meeting was held via Zoom meeting on October 1st, 2020.

LBPSB Parents' Committee summary report attached,

1.6.2 H&S Liaison

R. Cherry presented the Home and School report and explained some of the upcoming fundraising events.

The next Home and School meeting will be held on October 21st at 7pm via Zoom meetings.

Home and School report attached.

Please consult the following link to view the HandS newsletters: <http://stjohnfisher.lbpsb.qc.ca/hsdocs.htm#News> and the meeting minutes: <http://stjohnfisher.lbpsb.qc.ca/hs.htm>

1.6.3 Daycare

S. Hammock presented the Daycare report.

Daycare report attached.

1.6.4 Council of Commissioners' Minutes

No report presented.

Please consult the following link to view council of commissioners' meeting minutes: <http://www.lbpsb.qc.ca/eng/council/cminutes.asp>

1.6.5 Teachers'

N. Emond presented the teachers' report.

A GB member had a question concerning the training session "The understanding the emotional world of our children in covid times". The general message of the training session was to remain calm and help students understand what it means to sanitize, to wash hands and methods on how to cope with anxiety that students might be dealing with.

Teachers report attached.

1.6.6 Principal's

N. Mentore presented the principal's report.

Principal's report was presented, below is a brief summary of some of the points discussed

- Presented the current Covid-19 plan to the GB members. Currently the school is looking at ways to use the cubbies and hooks that will be useful during the colder months;
- Extra cleaning protocols in place;
- Doors and windows are presently being left open;
- New directives given this week that applies to both staff and parents;
- Rentals have been postponed until January 1st 2020;
- We had a Covid case in the school;
- Current enrollment: 241 students.

Principal's report attached.

A GB member asked about the 3rd recess and if there will be any changes. The 3rd recess was added to the end of the lunch hour for the K4 and Kindergarten classes. No changes for the other grades.

1.6.7 SNAC-AGM

E. Hornblower mentioned that there are many concerns from the community concerning the actual conditions in the school with covid.

SNAC report attached.

Please consult the following link to view SNAC meeting minutes:

<http://snac.lbpsb.qc.ca/eng/minutes/page.asp>

1.5 QUESTIONS FROM THE PUBLIC

No questions from the public at this time.

1.6 CORRESPONDENCE

N. Lawand mentioned that the English Parents Committee Association (EPCA) has a video called the “ABC of Parent Governance” that would be beneficial to all GB members. N. Lawand will send out details on how this video can be viewed to all GB members.

1.7 VARIA

N. Mentore is asking on the behalf of the K4 team for parent volunteers to help assemble bikes for the kids to use. The Home and School mentioned that they would take care of finding some volunteers.

1.8 ADJOURNEMENT

20-21-08 Motion duly proposed by P. Lambert and seconded by M. Larin that the meeting be adjourned.

Meeting adjourned at 8:15 pm.

Next meeting is scheduled for Wednesday November 4th, 2020

Minutes submitted by Secretary, Philip Lambert



Lester B Pearson School Board Parents' Committee

LBPSB Parents' Committee – AGA #2

October 1, 2020

Online Zoom Meeting

MEETING SUMMARY REPORT

ATTENDEES: Representatives from 35 of 46 member schools and SNAC were in attendance. Thomas Rhymes, LBPSB Assistant Director General, representing the LBPSB Administration, and the newly elected Commissioner Representing the Parents of Special Needs, Susana Lazaro, were also in attendance.

PARENTS' COMMITTEE ELECTION RESULTS:

- **PC Advisory**
 - Chair – Shane Ross (St-Anthony Rep/John Rennie Alt)
 - Vice-Chair – Linda Dalterio (Riverview)
 - Secretary – Annette Banton (Allion)
 - Treasurer – Alaina Gross (West Park)
 - Communications – Sarah Campeau (St John Fisher Sr)
 - Commissioner Representing the Parents' Committee (on Advisory) – Sharad Bhargava (St Thomas)

- **Commissioners Representing the Parents' Committee** (Two-year terms)
 - SNAC – Susana Lazaro
 - Elementary – Patricia Ottoni (Dorval)
 - High School - Sharad Bhargava (St Thomas)
 - At Large – Kristoffer de Forest (Macdonald)

- **LBPSB Committees**
 - Transportation Advisory – Linda Dalterio (Riverview)
 - Communications – Sarah Campeau (St John Fisher Sr)
 - Facilities & Security – Orley Pinchuk (Beechwood)
 - Intercultural Advisory (**3 Reps**)
Linda Dalterio (Riverview), Annette Banton (Allion), Greg Piggins (PCHS)
 - Programs & Services – Diandra Yoselevitz (Beechwood Alt)
 - Safe & Caring Schools – Alaina Gross (West Park)
 - Green Committee – Ovidu Burlec (Beaconsfield High)



Lester B Pearson School Board Parents' Committee

▪ **External Committees**

- English Parents' Committee Association (EPCA)
 - Greg Piggins (PCHS) (1 year replacement)
 - Doug Bentley (St Patrick) (2-year term)
- Pearson Educational Foundation (PEF) – Greg Piggins (PCHS)

VARIA:

- Three ad hoc subcommittees were approved to be created and follow-up planned to take place on the Committee discussion platform (basecamp):
 - Internal Rules Review
 - Elections Promotion
 - Greens Committee

All Parent Reps **and** Alternates are invited to attend all PC and Regional Subcommittee meetings.

Important Dates (All meetings are currently taking place online):

PC Meeting dates for the upcoming year:

24-Sep-2020	11-Feb-2021
1-Oct-2020	11-Mar-2021
5-Nov-2020 (Next PC meeting)	8-Apr-2021
3-Dec-2020	6-May-2021
14-Jan-2021	3-Jun-2021

Regional Subcommittee Meeting dates for the upcoming year:

15-Oct-2020	18-Mar-2020
19-Nov-2020	20-May-2020
21-Jan-2020	

VERY IMPORTANT: If you are a newly elected Parent Rep or Parent Alternate and are seeing this for the first time, please send an email to pc_secretary@lbpearson.ca introducing yourself. We are looking forward to working with you to engage the LBPSB parent community.



ST. JOHN FISHER
HOME AND SCHOOL
ASSOCIATION



H&S Report to GB

September 2020

- H&S donation cheques for each campus will be delivered soon (amount based on the number of students at each campus)
 - Jr- \$5620.88
 - Sr- \$8791.64
- First H&S Meeting will take place on Wednesday, September 30th
 - Carla Da Silva voted in as vp and Kristen Stanley voted in as fundraising coordinator
- Carla Da Silva has been busy working on our new website and keeping our facebook page active. <https://sjfhands.wordpress.com/>
- Membership drive took place last week and we are still accepting memberships
 - Membership form and payment online at <https://sjfhands.wordpress.com/>
- New fundraiser this fall:
 - Clio Bookstore in Pointe-Claire Plaza
 - November 27th to 29th instore
 - November 27th to December 3rd online
 - Coffee and Hot Chocolate
 - This will begin sometime in October and continue during the school year. The orders are taken online with only option of home delivery
 - Local business <https://cafegourmet.ca>
 - Deilman Fundraising Sales
 - More details to come soon. The orders are taken online with only option of home delivery
 - <https://dfscanada.com/fundraising-programs/>
- We will not be distributing the Halloween boxes (Bobbie's Boxes) this year. We've been in contact with Fondation Ressources pour les enfants diabétiques and we will be encouraging families to make an online donation this year- more information to come soon on our website. We will also promote the charities that we normally donate in the spring when we have our community walk. A letter will be created for teachers and staff at the schools to help us reach the SJF families.
- We want to form a yearbook committee sometime this fall. Anyone wanting to join can contact sjfhands@gmail.com. More information on a virtual meeting to come soon.
- **Next Meeting Wednesday, October 21st at 7pm**

Daycare Report

The bubbles are being respected, and it is getting easier to manage.

We have kept the morning daycare bubbles outside and separated for the month of September. As the weather is changing the bubbles will be moving indoors. The children will maintain their classroom bubbles.

The educators are busy planning activities, crafts, and physical activities with their groups.

An in-house Halloween themed Ped Day is in the works for the October 30th, 2020.

Exciting news!!! Daycare will be participating in a young entrepreneurship program starting in the beginning of November. More information to follow.

Marilyn Brain a long-time employee, and community member has made the difficult decision to retire. We will miss her and wish her all the best.

Congratulations Mrs. Marilyn!

No other daycare news currently.

TEACHERS' REPORT

Formation BOLD LBPSB on line N. Emond
Téluq l'école à la maison
N.Emond

Formation BOLD LBPSB on Line
M-J Le Vasseur

Formation BOLD LBPSB online
Katherine Mahomed

Michèle Larin:

- 1) lead-play-learn together
- 2) leading our children back to school
- 3) understanding the emotional world of our children in covid times
- 4) BOLD

Martine Létourneau

1.Math summer institute refresher

DNA webinar with Thomasenia Adams via ZOOM on Monday August 3, 2020

2.Lead-Play Learn together Supporting August 25th, with Eva De Gosztanyi

Understanding the Emotional World of our children Aug 25th, with Eva De Gosztanyi

Principal's Report


Administrative Report - Governing Board October 7, 2020

Covid Directives

- No extracurricular or after-school sports
- Employees must wear procedural masks at all times in common areas and staff room.
- MEES has established platform to recruit lunch monitors and caretakers. Training will be paid before entering in function.
- All rentals are postponed for consideration until Nov 1st, 2020. This includes gymnasiums and rental ententes with municipalities
- Moratorium on all field trips extended to Dec 1st, 2020. Teacher can bring students to walking outside the school area eg: parks (within 20 minutes walk of the school).

These excursions still require GB approval.

- Any and all fundraisers which require volunteer presence in the building are suspended until Dec 1st, 2020.
- Invitations to outside guests, guest speakers, etc. are prohibited until Dec 1st, 2020. The sole exception to this directive are artists contracted under the MEES Culture in Schools Program, Professional contacts connected with professional training and established community partners implicated in direct service provision in the CLC schools

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p>	<p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p>From SNAC Virtual Meeting September 23, 2020</p> <p>Pages 1 of 3</p>
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Special Presentation: Light a Dream Fundraiser October 18th, 2020

SNAC received a special presentation from Lynn Macdonald, Hagop Shahbazian and Margo Edwards about the Light a Dream Walk-a-thon Fundraiser which will be held at John Abbott College on October 18th, 2020 from 10am-noon. This will replace their annual casino night fundraiser this year due to covid restrictions. Please consider registering your own team and donating to this wonderful cause:
<https://lightadream-walkathon.raisely.com/>

SNAC Members for 2020-2021 School Year

SNAC did a round table introduction of all members as we have some new members that have joined us this year. Here is the full list of membership for 2020-2021

SNAC Parent Members

Jennifer DiMarco	Lisa Mancini	Evelyne Hornblower	Sheila Moody
Angela Berryman	Lauren Broad	Kathy Robinson	Kiley Philp
Michelle Wilson	Nora Salvaggio	Susana Lazaro	Dyana Gampel

Non-Parent Voting Members


Independent Association of Support Staff Rep:	Robert Gilmartin
Pearson Teachers Union Rep and Alt:	Tracy Bieszez Christina George
Pearson Educational Professional Reps:	Victoria Stuhec Monique Thirlwell Randal Howarth
Pearson Association of School Administrators:	Laurence Assouline Alexandra Desbiens-Leighton
Community Representative:	Franca Kesic from WIAIH

Non Voting Member

Director General Representative	Stephanie Stever
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SNAC Annual Report

SNAC has approved its annual report from 2019-2020. It can be found here:
<http://snac.lbpsb.qc.ca/eng/extra/img/354SNAC20192020AnnualReportApproved.pdf>

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p>	<p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p style="text-align: center;">From SNAC Virtual Meeting September 23 , 2020 Page 3 of 3</p>
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Special Presentation: Possible Re-confinement plan

Stephanie Stever gave a special presentation on the re-confinement plan that LBPSB has created as per the government instructions should the second wave force the closure of schools once again. All school boards / centers had to provide this plan to the Quebec government by September 15th. The Educational Services Department of LBPSB spent the summer creating 10 videos on their BOLD Initiative. BOLD is the acronym for Blended Online Learning Design Approach. These videos will help teachers and staff members learn how to more easily transition to an online teaching by implementing a blended learning style right from the beginning of the school year. IEPs will have to be adjusted and adapted into this mode. Communication flow plans were established in order to improve the communication links. ESD has posted these BOLD training videos on their youtube channel and all are welcome to view them.

SNAC Executive Members for 2020-2021

SNAC Chair: Jennifer DiMarco
SNAC Vice Chair: Lisa Mancini
SNAC Secretary: Evelyne Hornblower
SNAC Treasurer: Lauren Broad


SNAC Communication Liaisons: Jennifer DiMarco Sheila Moody Nora Salvaggio Kiley Philp

Parent Commissioner - Special Needs: Susana Lazaro

SNAC Representative to External Committees

SNAC representative to the Parents Committee: Lisa Mancini
SNAC alternate representative to the Parents Committee: Dyana Gampel

SNAC representative to the Programs and Services Committee: Dyana Gampel
SNAC alternate representative to the Programs and Services Committee: Kathy Robinson

	<p>Please visit our website: http://snac.lbpsb.qc.ca</p> <p>Email address: snac@lbpearson.ca</p> <p>Facebook: https://www.facebook.com/SpecialNeedsAdvisoryCommittee/</p>	<p>SNAC Meeting Summary Report to the Council of Commissioners & Parents' Committee</p> <p style="text-align: center;">From SNAC Virtual Meeting September 23 , 2020 Page 3 of 3</p>
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SNAC Meeting Dates

Wednesday September 23, 2020 7:00pm
Wednesday October 21, 2020 6:30pm
Wednesday November 25, 2020 6:30pm
Wednesday January 20, 2021 6:30pm
Wednesday February 17, 2021 6:30pm
Wednesday March 24, 2021 6:30pm
Wednesday April 21, 2021 6:30pm
Wednesday May 26, 2021 6:30pm
Wednesday June 9, 2021 *optional possible end of year dinner

Parent Commissioner - Special Needs

Susana Lazaro has been voted in as the parent commissioner - special needs. This is a 2 year position.

I.E.P. Meetings

The I.E.P. release day for all of LBPSB is Friday September 25. This is a ped day where staff are able to get together to discuss and create in a collaborative team effort each child's term 1 I.E.P. .

If your children are on an I.E.P. and you would like to have an I.E.P. meeting this fall, please contact your children's teachers or resource team. I.E.P. meetings are taking place both online and in person depending on the school's schedule.

If you are wanting more information on an I.E.P. - please view our website for the I.E.P. resource kit <http://snac.lbpsb.qc.ca/eng/IEP-Documents/page.asp>

Respectfully submitted,
Jennifer DiMarco

Chair of Special Needs Advisory Committee 2020-2021

snacchair@lbpearson.ca

<http://snac.lbpsb.qc.ca>

<https://www.facebook.com/SpecialNeedsAdvisoryCommittee/>

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