

**St. John Fisher Jr Elementary  
Governing Board Agenda 2020-08-25  
7:00 p.m. Zoom Meeting Online**

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**Type of meeting: Governing Board – Regular 19-20 #6**

**Distribution:**

**Parent Members:** Nadia Lawand, Phil Lambert, Carla Da Silva, Naomi Proctor, Angela Kovalak

**Parent Substitutes:** Andrew Gunther, Christina Cory

**Staff:** Martine Létourneau, Michèle Larin, Nadine Émond, Marie-José Royal, Sandi Hammock

**Ex-Officio:** Judy Kelley, Rebecca Cherry, Evelyne Hornblower, Patrice Delage

**Community Rep:** Balgovind Pande

**Agenda Topics**

- |                     |   |               |
|---------------------|---|---------------|
| <b>6.1</b>          | Call to Order & Welcome                             | N. Lawand     |
| <b>6.2</b>          | Adoption of the Agenda                              | N. Lawand     |
| <b>6.3</b>          | Adoption of the June 3rd, 2020 minutes *            | N. Lawand     |
| <b>6.4</b>          | <b>Questions from Public</b>                        |               |
| <b>6.5</b>          | <b>Business Arising</b>                             |               |
| <b>6.5.1</b>        | Daycare Budget                                      | S.Hammock     |
| <b>6.6</b>          | <b>New Business</b>                                 |               |
| <b>6.6.1</b>        | School Budget                                       | P. Delage     |
| <b>6.6.2</b>        | Daycare Handbook                                    | S.Hammock     |
| <b>6.6.3</b>        | Appropriate Use of Digital Resources and Technology | N.Lawand      |
| <b>6.6.4</b>        | Intercultural Policy                                | N.Lawand      |
| <b>6.6.5</b>        | Environmental and Sustainability Policy             | N.Lawand      |
| <b>6.6.6</b>        | School and Continuing Education Fee Policy          | N.Lawand      |
| <b>6.6.7</b>        | Policy Concerning Tobacco and Drugs Alcohol         | N.Lawand      |
| <b>6.6.8</b>        | By Law #9-A Complaint Examination Procedure         | N.Lawand      |
| <b>6.7</b>          | <b>Reports</b>                                      |               |
| <b>6.7.1</b>        | Parents' Committee Report                           | N. Proctor    |
| <b>6.7.2</b>        | SNAC  | E. Hornblower |
| <b>6.7.3</b>        | Council of Commissioners' Report                    | J. Kelley     |
| <b>6.7.4</b>        | Home & School Report                                | R. Cherry     |
| <b>6.7.5</b>        | Teachers' Report                                    | N. Émond      |
| <b>6.7.6</b>        | Daycare Report                                      | S. Hammock    |
| <b>6.7.7</b>        | Principal's Report                                  | P. Delage     |
| <b>6.8</b>          | <b>Questions from Public</b>                        |               |
| <b>6.9</b>          | <b>Varia</b>  | N. Lawand     |
| <b>Adjournment:</b> | Next meeting- AGM Sept 3 <sup>rd</sup> , 2020       | N. Lawand     |

**St. John Fisher Elementary – Junior Campus**  
**Governing Board Minutes – 2020/08/25**  
**7:03 – 8:08 PM**  
**Zoom meeting**

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**Type of meeting: Governing Board – Regular 19-20 #5**

**Participants:**

Parents: Nadia Lawand (Chair), Phil Lambert (Secretary), Carla Da Silva, Naomi Proctor, Angela Kovalak, Andrew Gunther (alternate), Christina Cory (Alternate)

Teachers: Martine Létourneau, Michèle Larin, Nadine Emond,

Support Staff: Sandi Hammock, Rebecca Cherry, Evelyne Hornblower

Principal: Patrice Delage

Commissioner: Judy Kelley

Community Rep: Balgovind Pande

Visitor(s): None

Absent: None

Regrets: Balgovind Pande

**AGENDA TOPICS**

**6.1 Call to Order & Welcome**

Nadia Lawand called the meeting to order at 7:03 PM. Quorum was established with seven parents' representatives present.

**6.2 Adoption of the Agenda**

**19-20-37** *It was moved by Martine Létourneau, seconded by Carla Da Silva and unanimously resolved that the agenda be adopted.*

### **6.3 Adoption of the June 3rd<sup>h</sup>, 2020 minutes**

*19-20-38 It was moved by Angela Kovalak, seconded by Martine Létourneau and unanimously resolved that the June 3<sup>rd</sup>, 2020 minutes be accepted with spelling corrections.*

### **6.4 QUESTIONS FROM THE PUBLIC**

No members of the public were present at the meeting.

### **6.5 BUSINESS ARISING**

#### **6.5.1 Daycare Budget**

*19-20-39 It was moved by Nadia Lawand seconded by Philip Lambert and unanimously resolved that the Daycare Budget be postponed until the next GB meeting.*

### **6.6 NEW BUSINESS**

#### **6.6.1 School Budget**

*19-20-40 It was moved by Nadia Lawand seconded by Philip Lambert and unanimously resolved that the School Budget be tabled until the next GB meeting.*

#### **6.6.2 Daycare Handbook**

Presented by Nadia.

Currently there are no provisions for Covid-19 included in the handbook

*19-20-41 It was moved by Martine Letourneau seconded by Angela Kovalak and unanimously resolved that the School fees be **approved** as presented.*

#### **6.6.3 Appropriate use of Digital Resources and Technology Policy**

Presented by Nadia Lawand.

A note will be sent requesting that teachers not required to use Facebook or other social media platforms with students.

*19-20-42 It was moved by Angela Kovalak, seconded by Nadine Emond and unanimously resolved that the Appropriate use of Digital Resources and Technology Policy be approved as presented.*

#### **6.6.4 Intercultural Policy**

Presented by Nadia.

*19-20-43 It was moved Angela Kovalak, seconded by Nadine Emond and unanimously resolved that the intercultural Policy be approved as presented.*

#### **6.6.5 Environmental and Sustainability Policy**

Presented by Nadia.

Comment not related to the policy but more of a challenge or a way to be “greener”. It was mentioned that the teacher’s would like the teachers to reduce the number of garbage cans and increase the number of compost and recycling bins to promote an environmentally friendly behavior.

*19-20-44 It was moved by Sandi Hammock, seconded by Nadine Émond and unanimously resolved that the Environmental and Sustainability Policy be approved as presented*

#### **6.6.6 School and Continuing Education Fee Policy**

Presented by Nadia Lawand.

*19-20-45 It was moved by Angela Kovalak, seconded by Michèle Larin and unanimously resolved that the Environmental and Sustainability Policy be approved as presented*

#### **6.6.7 Policy Concerning Tobacco and Drugs Alcohol**

Presented by Nadia Lawand.

*19-20-46 It was moved by Michèle Larin, seconded by Martine Létourneau, and unanimously resolved that the Policy Concerning Tobacco and Drugs Alcohol be approved as presented.*

#### **6.6.8 By Law #9-A Complaint Examination Procedure**

Presented by Nadia Lawand.

*19-20-47 It was moved by Phil Lambert, seconded by Sandi Hammock, and unanimously resolved that the By Law #9-A Complaint Examination Procedure be approved as presented*

## **6.7**            **REPORTS**

### **6.7.1**           **Parents' Committee Report**

No report presented.

### **6.7.2**           **SNAC**

No report presented.

The next SNAC meeting is scheduled for August 26<sup>th</sup> 2020.

Please consult the following link to view SNAC meeting minutes:

<http://snac.lbpsb.qc.ca/eng/minutes/page.asp>

### **6.7.3**           **Council of Commissioners' Report**

No report presented.

Judy Kelley mentioned that the Next meeting will be held on Monday night August 31st on Zoom and GB members are welcome to join.

The School Board's web site has lots of information concerning the return to school as well as answers to FAQ's and parents are encouraged to consult the website.

Judy Kelley also mentioned that everyone is working hard to make the back to school process as safe as possible.

Please consult the following link to view Council of Commissioners' meeting minutes: <http://www.lbpsb.qc.ca/eng/council/cminutes.asp>

### **6.7.4**           **Home and School Report**

Home and School report attached.

Presented by Rebecca Cherry

Please consult the link to view the HandS newsletters:

<http://stjohnfisher.lbpsb.qc.ca/hsdocs.htm#News> and the meeting minutes: <http://stjohnfisher.lbpsb.qc.ca/hs.htm>

### **6.7.5**           **Teachers' Report**

No report presented.

### **6.7.6**           **Daycare Report**

No report presented.

### **6.7.7 Principal's Report**

No report attached

Patrice Delage mentioned that there has been a lot of planning and information sent to parents. The School will be using different entrances and students will head directly to the classroom to avoid line-ups. An isolation room has also been set up.

As of today there are 247 students registered with two K4 classes, 4 K5 Classes, 4 Grade1 classes and 3 grade 2 classes.

The school is trying to limit/avoid contact between students from different classes as well as educators.

### **6.8 QUESTIONS FROM THE PUBLIC**

No members of the public were present at the meeting.

### **6.9 VARIA**

GB members asked a few questions.

What are the class sizes for grade 2?  
Grade 2 classes will be between 22 and 24 students.

Will the school be renting out space?  
The school will probably allow rentals, but rentals might be delayed until end of October.

Will pick up from daycare be affected?  
Details are still being worked out, but there has been discussion about parents calling the school or by using an app such as HopHop app to streamline the pick-up process from daycare.

### **ADJOURNMENT**

The meeting was adjourned at 8:08 PM on a motion by Carla Da Silva and seconded by Sandi Hammock.

**Next meeting is the AGA meeting which is scheduled for September 10<sup>th</sup>, 2020 followed by a regular meeting on October 7<sup>th</sup>, 2020**

**Minutes submitted by Phil Lambert**



**ST. JOHN FISHER**  
HOME AND SCHOOL  
ASSOCIATION



## H&S Report to GB

August 2020

- There will not be a *Welcome Back to School Staff Breakfast* this year.
- Welcome Back to school gift bags will be put in staff mail boxes (we hope Thursday evening)
- Éditions Vaudreuil pick up taking place at the junior campus on Thursday, August 27th from 4pm to 7pm. (about 100 boxes to be picked up)
- H&S will have a table set up outside the junior campus on the first day of school for the new kindergarten students (we will have their SJF t-shirts on the table for them to pick up)
- First H&S Meeting will take place on Wednesday, September 16 at 7pm