

**St. John Fisher Elementary – Junior Campus  
Governing Board Minutes - 2017/06/07  
7:00 – 8:00 PM  
Senior Campus – Room 140**

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**Type of meeting: Governing Board – Regular 2016-17 #7**

**Participants:**

Parents: Carole Choiniere, Julie Smith, Martin O’Connell, Matthew King, Nadia Lawand

Teachers: Martine Déziel, Martine Létourneau

Support Staff: Ruta Krauza

Principal: Patrice Delage

Commissioner: Noel Burke

Community Rep: Vacant

Visitor(s): None

Absent: None

Regrets: Michèle Larin, Nadine Émond

**AGENDA TOPICS**

**7.1.1 Call to Order & Welcome**

Martin O’Connell called the meeting to order at 7:00 PM and welcomed everyone.

**7.1.2 Adoption of the Agenda**

**16-17-46** *After discussion and amendments to the agenda, including numbering changes and the addition of new business items, motion duly proposed by Ruta Krauza and seconded by Nadia Lawand to adopt the modified agenda. Adopted unanimously.*

**7.1.3 Adoption of the May 3<sup>rd</sup>, 2017 minutes**

**16-17-47** *Motion duly proposed by Martine Létourneau and seconded by Matthew King to adopt the minutes arising from the Governing Board (GB) meeting of May 3, 2017 as presented. Adopted unanimously.*

## **7.2**            **QUESTIONS FROM THE PUBLIC**

No members of the public were present at the meeting.

## **7.3**            **BUSINESS ARISING**

No business arising.

### **7.3.1**        **Pool Days Approval**

**16-17-48**      The email approval for the pool days was ratified. *Motion duly proposed by Martine Létourneau and seconded by Nadia Lawand to ratify the email vote. Approved unanimously.*

### **7.3.1**        **Communication (Facebook page, ERMS, SJF News)**

Patrice Delage stated that the use of these communications tool is to disseminate information to parents in a transparent way. The SJF newsletter is the primary communication tool whereas the ERMS is used mainly for emergencies.

## **7.4**            **NEW BUSINESS**

### **7.4.1**        **School Fees**

Patrice Delage presented the 2017-2018 school fees. Fees for kindergarten students will be \$55.40 per student, whereas fees for Grade 1 and 2 students will be \$62 per student.

**16-17-49**      *Motion duly proposed by Julie Smith and seconded by Nadia Lawand to approve the school fees as presented. Approved unanimously.*

### **7.4.2**        **School Budget**

Patrice Delage presented the school budget. Discussion ensued.

**16-17-50**      *Motion duly proposed by Carole Choiniere and seconded by Ruta Krauza to approve the school budget as presented. Approved unanimously.*

### **7.4.3**        **GB Annual Report**

Julie Smith discussed the contents of the GB annual report and stated that it would be presented at the Annual General Meeting (AGM) to be held after curriculum night on September 6<sup>th</sup>, 2017. The AGM must be well advertized on social medium forums and a GB representative should speak at curriculum night. The annual report and presentation need to be updated. Julie Smith will send the GB annual report to the board members.

#### **7.4.4 GB Composition**

The Lester B. Pearson School Board (LBPSB) refused the GB's request to decrease the number of parent and teacher representatives on the board. The number of board numbers will therefore remain unchanged for 2017-2018.

#### **7.4.5 Rentals**

Patrice Delage presented the following renewal requests requiring approval.

- LBPSB – renewal of rental of the gym on Wednesdays between 6:30 and 9:00 pm for volleyball.
- Proset Autism – renewal of rental of the gym on Fridays between 7:30 and 8:30 pm on Wednesdays for volleyball.

**16-17-51** *Motion duly proposed by Carole Choiniere and seconded by Martin O'Connell to approve the renewal requests as presented. Approved unanimously.*

Patrice Delage presented the following new rental request requiring approval.

- ELAN –rental of the gym, auditorium and classrooms from September 22<sup>nd</sup> to 24<sup>th</sup>, 2017 for a non profit community fair held by various artists.

Discussion ensued regarding safety considerations given the potential time slot of the rental request and the presence of children at daycare until 6:00 pm. After 6:00 pm on the Friday would be preferable. Other questions included which and how many classrooms would be used, and would local artists be presenting their works.

**16-17-52** *Motion duly proposed by Matthew King and seconded by Nadia Lawand to approve the new rental request as presented. Approved with one absention.*

#### **7.5 FIELD TRIPS**

##### **7.5.1 Field Trip Approvals**

Patrice Delage presented the upcoming field trip requiring approval.

- Outing to Intermiel in Saint-Eustache on June 13<sup>th</sup>, 2017 for kindergarten students. The cost is \$22 per child.

**16-17-53** *Motion duly proposed by Matthew King and seconded by Ruta Krauza to approve the field trip as presented. Approved unanimously.*

Patrice Delage presented the upcoming field trips which were voted on via email and require ratification.

- Projet Péliq-An – outing to École Pointe-Claire on June 1<sup>st</sup>, 2017 for grade 1 students.
- Projet Péliq-An – outing to Terra Cotta Park on June 19<sup>th</sup>, 2017 for grade 1 students.

**16-17-54** The email approval for the field trips was ratified. *Motion duly proposed by Martine Létourneau and seconded by Martine Déziel to ratify the email vote. Approved unanimously.*

## **7.6** **REPORTS**

### **7.6.1** **Regional Parents' Committee**

The regional parents' committee report was submitted by email and is presented in Appendix 1.

### **7.6.2** **SNAC**

No GB member attended the last SNAC meeting. Please consult the following link to view SNAC meeting minutes: <http://snac.lbpsb.qc.ca/eng/minutes/page.asp>

### **7.6.3** **Council of Commissioners' Notes**

Noel Burke presented the council of commissioners' notes. Sent by email and presented in Appendix 2. was unable to attend the GB meeting and no report was provided. Please consult the following link to view council of commissioners' meeting minutes: <http://www.lbpsb.qc.ca/eng/council/cminutes.asp>

### **7.6.4** **Home and School**

Sandra Gesualdi from HandS was unable to attend the GB meeting and no report was provided. Please consult the following link to view the HandS newsletters: <http://stjohnfisher.lbpsb.qc.ca/hsdocs.htm#News>

### **7.6.5** **Teachers' Report**

The teachers' report was submitted by email and is presented in Appendix 3.

### **7.6.6** **Daycare report**

Ruta Krauza presented the daycare report. Discussion ensued regarding the content of the report. Sent by email and presented in Appendix 4.

### **7.6.7** **Principal's Report**

Patrice Delage presented the principal's report. Discussion ensued regarding the content of the report. Sent by email and presented in Appendix 5.

**7.7**            **QUESTIONS FROM THE PUBLIC**

No members of the public were present at the meeting.

**7.8**            **CORRESPONDENCE**

Julie Smith received a report from the AQFLS.

**7.9**            **VARIA**

Martin O’Connell took the time to mention that he enjoyed his son’s school year.

**7.10**          **ADJOURNMENT**

*16-17-55      At 8:00 PM, motion duly proposed by Martine Létourneau and seconded by Julie Smith that the meeting be adjourned.*

Next meeting: Wednesday, September 6, 2017, following curriculum night at the junior campus.

Respectfully submitted,

Carole Choiniere  
/CC

## **APPENDIX 1: LBPSB PARENTS' COMMITTEE MINUTES FOR GB 2017/06/07**

LBPSB Parents' Committee Meeting

**May 4, 2017**

7:00 pm, Room 106

1925 Brookdale Ave, Dorval

### **MEETING SUMMARY REPORT**

**ATTENDEES:** Representatives of 17 of 48 member schools were in attendance, as well as Commissioner Nan Beaton and a member of the general public. No member of the administration was present. Requirements for quorum were not met.

### **UPDATES:**

- **Software Coding Resolution:** Submitted by St. Thomas High School H&S Assoc. and passed at the QFHSA AGM; a copy can be found [here](#).
- **Ethics Consultation Response:** Was passed and submitted by the deadline; copy attached.
- **History curriculum:** Many groups feel that the new curriculum is an improvement over the former program as it is chronological in nature, but that it does not accurately reflect the contributions of many cultural groups; a press conference was held by ComeECH-Quebec (Committee for the Enhancement of the History Curriculum in Quebec) on Tuesday May 2<sup>nd</sup> to highlight the initiative. ComeECH released a statement to the press which can be viewed [here](#). All PC members are strongly encouraged to sign the [online petition](#) and get the word out for other parents to sign.
- **Internal Rules of Order:** Have been further modified in response to requests made by Me Geneviève Dugré, the Secretary General of the LBPSB
- **Year - end dinner:** Restaurant suggestions include: Portovino, L'Academie, Terra Mare; the PC will subsidize a sizeable portion of the cost of each meal, to be determined by the number of attendees; reps as well as alts are invited to attend and that there will be some items of business to attend to that evening, as it is the last time the PC will be meeting this school year. June 1<sup>st</sup> is the proposed date, as originally the PC meeting had been scheduled on that night; more details to follow.
- **Parent Structures Meeting:** First meeting to be held May 18<sup>th</sup> at 7pm at the LBPSB; all are welcome

### **KEY TOPICS:**

- **Learn Quebec Presentation:** [www.learnquebec.ca](http://www.learnquebec.ca); presented by Ms. Carolina Totoda, Program Director, and Ms. Suzanne Longpré, Consultant; the following was highlighted:
  - Is a non-profit educational organization offering the English-speaking community in Quebec online information and resources
  - Funded by MEES and through a Canada/Quebec Entente
  - Works collaboratively with school boards, private schools, universities, organizations, pedagogical consultants, teachers, parents, and students

- Offers professional development and learning through teacher workshops, online tutoring and online classes for students, as well as presentations to schools and parent committees
  - Has recently redesigned its website to be more user friendly with three main tabs: “I Want to Teach” - catering to educators in search of teaching resources, “I Want to Learn”- catering to students needing help with homework, study or review, and “I Want to Help” - catering to parents in search of free online tutoring and resources for their child
  - Has made some resources available to the public, but for other resources, such as online tutoring, a password is required; students are all issued a LEARN password, however if they do not know where to access it, they may inquire with LEARN
  - Employs teachers and former teachers as online tutors who are familiar with the Quebec Education Program (QEP)
  - Tutoring sessions (in various subjects such as ELA, French, Social Sciences, Math, Arts and Science and Technology) are offered weekly with the first session of the school year running October - February and the second session running March - June
  - Offers diagnostic tools and monitors student progress all while sending regular progress reports to the students’ schools
- **Connie Held Award:** Award recognizing a Parent Committee member who has made significant contributions to the school board; has typically been given to a parent who has “graduated” from the PC and is awarded at the PC AGA in September; agreed that a subcommittee would be created in order to establish written criteria for nomination, to be chaired by A. Saunders.
  - **Inflated grades:** Discussion in response to a newspaper article highlighting the fact that in some cases, students whose marks were close to the pass rate had their marks boosted to a passing grade against a teacher’s wishes.
  - **Complaint Examination Procedure (By - law 9) Consultation:** Has been posted on Basecamp and all are invited to discuss and comment before May 18th; Internal and External Consultations subcommittee will draft a response by May 26th; final draft will be voted on at June 1<sup>st</sup> meeting to meet June 15<sup>th</sup> deadline
  - **Financial Literacy Letter:** The High School subcommittee penned a letter to the Education Minister commending the Ministry for the implementation of the Financial Literacy Program, while also voicing concern that the program is being implemented at the expense of the Contemporary World course; discussion ensued as to whether the PC at large would endorse the letter; dialogue will continue on Basecamp.
  - **Mainstreaming Response:** It was reported that the teachers’ union president has on more than one occasion mentioned to the Council of Commissioners the fact that the Board offers (perhaps too) many program choices; PC members exchanged views on this topic, including the open border policy at the high school level, the variety of programs offered, and the high percentage of students with special needs in the bilingual stream; discussion will move to Basecamp in order to gain a wider parental perspective.

**VARIA:**

- Volunteer West Island Youth in Action 2017 Awards Gala – Sarto Desnoyers Community Centre, Dorval – Thurs. May 11, 2017
- Lakeside Academy Comedy Night – organized by the H&S Assoc. – Friday May 19, 2017
- PEF Fundraiser – Spectrum Voices - Briarwood Church, Beaconsfield - Friday May 12 and Saturday May 13 , 2017
- LBPSB Intercultural Advisory Committee (IAC) – Our second annual Aboriginal Day Celebration which was held on April 12th at Lindsay Place High School; press included:
  - <https://www.facebook.com/kristinatellier/posts/10158648843650171>
  - <https://soundcloud.com/user-720566278-104977459/lbpsb-aboriginalday-hr-april-12-2017-1-1>
  - <http://montrealgazette.com/news/local-news/west-island-gazette/westisland-students-participate-in-aboriginal-day-celebration>
- LBPSB Admin – Assistant Director General Steve Balleine is retiring and will be replaced by Thomas Rhymes, current Senior Director responsible for Educational Services and Information Services

**REPORTS:**

- Elementary West Subcommittee Report (none)
- Elementary East Subcommittee Report (none)
- High School Subcommittee Report
- SNAC Report

**DATE OF NEXT MEETING:** June 1, 2017

Please note this document contains live hyperlinks. To access to electronic version, please visit: <http://parents.lbpsb.qc.ca/reports>



## **APPENDIX 2: COUNCIL OF COMMISSIONERS' REPORT FOR GB 2017/06/07**

### **Council of Commissioners – Unofficial Notes Lester B. Pearson School Board - Meeting of May, 2017**

#### **3.3 Organigram and Administrative Staffing Changes 2017-2018 (Head Office)**

**[SEP] Resolution number 2017-05-#01 [SEP]**

THAT a new Regional Director of Continuing Education position be created, and that Paula Pedroso be appointed to said position, permanent probationary status, effective July 1, 2017; and

THAT David Chisholm be appointed as Regional Director (Region 1), permanent probationary status, effective July 1, 2017; and

THAT the Organigram of the Lester B. Pearson School Board, which reflects the changes in its administrative structure, be adopted, effective July 1, 2017.

#### **3.4 Administrative Staffing Changes – 2017-2018 (In-Schools and Centres)**

THAT the document entitled New Administrative Staffing Assignments 2017-2018 constitute the administrative assignment changes in the schools and centres, effective July 1, 2017.

#### **3.5 Administrative Staffing – Status Changes for 2017-2018 (Head Office, In-Schools and Centres)**

THAT the status of employment of the Head Office, In-School and Centre administrators listed in the document entitled Administrative Staffing – Status Changes 2017-2018 be effective July 1, 2017.

THAT the report be amended to state that “the PTU has requested to meet with the Administration and is waiting to present their demands” **[SEP] CARRIED**

#### **8.2 Calendar 2018-2019 (Youth Sector) [SEP]**

THAT the Youth Sector School Calendar for the 2018-2019 school year (Option 2) be adopted.

#### **12.2 Facilities - Litigation Settlement – Ameresco**

THAT the Lester-B.-Pearson School Board approves the proposed settlement, in capital, interests and costs, with Ameresco.

### **12.3 Facilities - Litigation Settlement – Westwood Senior – Groupe Geysler inc.**

THAT the Lester-B. Pearson School Board approve the proposed settlement, in capital, interests and costs, with Groupe Geysler for the total amount of \$80 000 plus tax; and

### **16.3 By-law 5 – Code of Ethics and Professional Conduct Applicable to the Council of Commissioners – Adoption**

THAT the document entitled By-Law 5: Code of Ethics and Professional Conduct Applicable to the Council of Commissioners be adopted

THAT the agreement with The Canada Homestay Network Society to provide homestay services to the international youth students of the Lester B. Pearson School Board be approved; and

### **16.5 2017-2018 CGTSIM School Tax**

THAT, in accordance with section 434.5 of the Education Act, the Lester B. Pearson School Board call upon the Comité de gestion de la taxe scolaire de l'Île-de-Montréal to adopt a budget for 2017-2018 ensuring that the Lester B. Pearson School Board receive its full share of the proceeds from the collection of the school tax; and

### **16.6 2017-2020 Three-Year Plan of Allocation and Destination of Immovables – Adoption**

THAT the Lester B. Pearson School Board Three-Year Plan of Allocation and Destination of Immovables 2017-2018 to 2019-2020 be adopted and that the relevant deeds of establishment be...

**APPENDIX 3: TEACHERS' REPORT FOR GB 2017/06/07**

May 9th:

Mme Émond attended a workshop en motricité globale et fine intitulé Partir grand pour aller au plus petit...mouvement, geste, trait, lettre par l'association des enseignantes du préscolaire du Québec.

## APPENDIX 4: DAYCARE REPORT FOR GB 2017/06/07

### **Ped Days:**

On Monday, June 5th, the daycare went to Exporail. Even with some rain the children loved their trip.

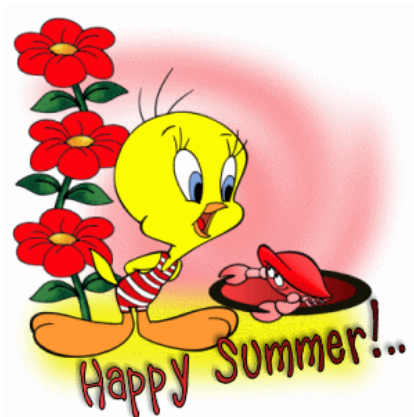
### **June 23<sup>rd</sup> – last day of school**

With the shortened day, daycare will be closing at 4:00 p.m.

### **Registration Forms:**

As of Monday we have 134 forms that have been returned of which 95 are regular daycare users.

Have a wonderful summer!



## APPENDIX 5: PRINCIPAL'S REPORT FOR GB 2017/06/07

### **1- Staffing:**

- Enrollment for next year is at 230 at this point. (kindergarten 80, grade one 78, grade two 72 according to our latest numbers).
- Lyne Bérubé possible return has been pushed to the end of the school year and Mme. Dubois who went on maternity leave so Mme. Cristina will be with us until the end of the school year.
- Mme Adrienne will also be off until the end of the school year. Mme. Elizabeth will continue to replace her.

### **2- Grand Défi Pierre Lavoie:**

- Has come and gone and all went very well. Special thank you to Mme. Emond who helped coordinate the weekly activities for the entire school.

### **3- Cross Country Run:**

- Special thank you to Mrs. Hunter for planning our own cross country run for the entire school. Thank you for everyone's active participation.

### **4- Peaceful School:**

- Looking to link this initiative with our school success plan (Wellness component).
- Inquiring about the flag and plaque.

### **5- School news:**

- Was sent out today.

### **6- Health walk:**

- "Walk Wednesday" or "marche mercredi" has been going well with a few staff members participating every week.

### **7- Visitors from Haiti:**

- It was suggested and many liked the idea of collecting books for our Haiti visitor. Teachers are encouraged to go through their belongings and donate unused books and/or textbooks. Possible pickup on Tuesday, June 13<sup>th</sup>.