

St. John Fisher Elementary – Junior Campus
Governing Board Minutes - 2016/11/02
7:05 – 8:15 PM
Junior Campus - Room 15

Type of meeting: Governing Board – Regular 2016-17 #2

Participants:

Parents: Carole Choiniere, Julie Smith, Martin O’Connell, Matthew King, Nadia Lawand

Teachers: Martine Létourneau, Martine Déziel, Adrienne Sauriol-Levert, Michèle Laurin

Support Staff: Ruta Krauza

Principal: Patrice Delage

Commissioner: Absent

Community Rep: Vacant

Visitor(s): None

Absent: None

Regrets: Noel Burke

AGENDA TOPICS

2.1.1 Call to Order & Welcome

Julie Smith called the meeting to order at 7:05 PM and welcomed everyone.

2.1.2 Adoption of the Agenda

16-17-12 *After discussion and amendments to the agenda including numbering changes and, motion duly proposed by Ruta Krauza and seconded by Nadia Lawand, the modified agenda was adopted unanimously.*

2.1.3 Adoption of the November 2nd, 2016 minutes

16-17-13 *After discussion and amendments to the minutes including adding the name of a participant, motion duly proposed by Martine Létourneau and seconded by Martine Déziel, the modified minutes were adopted unanimously.*

2.2 QUESTIONS FROM THE PUBLIC

No members of the public were present at the meeting.

2.3 BUSINESS ARISING

2.3.1 GB Internal Rules of Management

Julie Smith provided an explanation of the Internal Rules of Management. She noted that an attendance requirement that would reduce the number of acceptable absences was added to last year's version. That addition will be removed this year given that it contravenes the Education Act.

16-17-14 Motion duly proposed by Matthew King and seconded by Adrienne Sauriol-Levert that the Internal Rules of Management be adopted with the outlined modification. Adopted unanimously.

2.3.2 GB Income Statement

Patrice Delage explained that the school board gives money to the GB every school year. The amount for the 2016-2017 is \$300.

2.3.3 Community Reps

No candidates have expressed interest at this time. The position will remain open. The board members were invited to approach potential candidates to fill the position of Community representative.

2.3.4 Commissioner Invite to GB Meeting

Patrice Delage has extended an open invitation to Mr. Noel Burke, the current commissioner. Mr. Delage also extended an invitation to Laura Dery and Martin Sherman, two other commissioners. Mr. Burke replied that he is not available on Wednesdays and will attempt to have another commissioner attend the meetings.

2.3.5 PELO Program

Patrice Delage is actively searching for an Italian language teacher.

2.3.6 GB Training (October 20, 2016)

Patrice Delage, Carole Choiniere and Nadia Lawand attend the webcast of the GB training offered by the LBPSB on October 20, 2016. Discussion ensued regarding the pertinent points of the webcast.

2.4 NEW BUSINESS

2.4.1 Culture à l'école Grant

Patrice Delage explained that the school has received two grants, one for the Semaine des arts held in January 2017, and the second for the Semaine de littérature held in April 2017.

2.4.2 Holiday GB Meeting

The next GB meeting will take place on the December 7, 2016 at 6:30 pm. An invitation will be extended to the senior GB to have their meeting on the same night at the junior campus. A social gathering with both GBs will take place after the meetings. The event will be catered.

2.5 FIELD TRIPS

2.5.1 Field Trips to Approve

The following field trips require approval:

- Salle Pauline Julien – “Tu dois avoir si froid” on January 16th from 8:30 am to 11:00 am for Grade 2 students. The cost is \$15 per student.
- Musée des beaux arts de Montréal on February 15th at from 8:30 am to 11:45 am for Grade 1 students. The cost is \$18 per student.
- A price change from \$24 per students down to \$22 per student for the Nutcracker ballet by Ballet Ouest on November 30th at 10:00 am for Grade 1 and 2 students at le Centre Pierre-Peladeau.

16-17-15 Motion duly proposed by Ruta Krauza and seconded by Michèle Larin to approve the field trips as presented. Approved unanimously.

2.6 REPORTS

2.6.1 Regional Parents' Committee

No GB member was able to attend the regional parents' committee meeting held in October. Please consult the following link to view regional parents' committee meeting minutes: <http://cpc.lbpsb.qc.ca/region3meetings.htm>

2.6.2 Council of Commissioners' Notes

Noel Burke was unable to attend the GB meeting and no report was provided. Please consult the following link to view council of commissioners' meeting minutes: <http://www.lbpsb.qc.ca/eng/council/cminutes.asp>

2.6.3 Home and School Report

An informal email report was submitted and is presented in Appendix 1.

2.6.4 Teachers' Report

The Teachers' report was sent by email and is presented in Appendix 2.

2.6.5 Daycare report

Ruta Krauza presented the Daycare Report. Sent by email and presented in Appendix 3.

2.6.6 Principal's Report

Patrice Delage presented the Principal's report. Sent by email and presented in Appendix 4.

2.7 QUESTIONS FROM THE PUBLIC

No members of the public were present at the meeting.

2.8 CORRESPONDENCE

No correspondence received.

2.9 VARIA

Martine Létourneau inquired about the current budget cap for field trips (set at \$75/child/school year). Following a discussion, the board agreed that the cap will remain at \$75 with allowance of an additional \$25 for specialties such as music.

Patrice Delage will ask teachers to participate in the Défi Pierre Lavoie again.

Nadia Lawand mentioned that St. Edmund's school sang a Tragically Hip song and posted it on the internet. She suggested that SJF undertake something similar.

2.10 ADJOURNMENT

16-17-16 *At 8:15 PM, motion duly proposed by Martine Létourneau and seconded by Matthew King that the meeting be adjourned.*

Next meeting: Wednesday, December 7th, 2016

Respectfully submitted,
Carole Choiniere

/CC

APPENDIX 1: HandS REPORT FOR GB 2016/11/02

- Since the last GB meeting, HandS has distributed and collected collection boxes for the Children's hospital.
- THE SOCIAL has come and gone. 75 attendees. 25 less than expected. (The last two dinners had 120 guests in attendance). The food, music, ambiance and entertainment were just right. Those in attendance had a great time. The goal of the evening was to enjoy each other's company, and I believe we succeeded. Although we were short 25 tickets sold, the evening raised \$1254. The hope was to break even plus a little more; goal achieved! Thank you to the staff who attended, from both schools. The downside: high school volunteers left before their job was done which made for a busy clean up for a few of us. The lack of parent volunteers to set up and pick up goods is an issue to consider should an event like this take place again.
- Tomorrow is the nurse workshop.
- Friday, November 4th is picture retake day.
- The HandS newsletter is out.
- Call out for volunteers for the Fair on December 10th. Please email hands. Grade and High School students needed too.
- There will not be a December HandS meeting.

Sandra Gesualdi

APPENDIX 2: TEACHERS' REPORT FOR GB 2016/11/02

October 7th

Summer Math Institute All-Day Workshop with teachers from other schools who also attended the Institute.

October 19th

UDL (Universal Design for Learning) workshop at the School Board Office. Three teachers attended the session to further explore the benefits of a flexible learning environment.

November 1st

School Success Team (four teachers representing K, grade one, grade two and ressource as well as M. Delage) attended a half-day workshop at Lindsay Place on building assessment Literacy.

APPENDIX 3: DAYCARE REPORT FOR GB 2016/11/02

- **Extracurricular activities** –Everything is running smoothly.

- **Ped days**

On Tuesday, November 1st, we loaded up 2 buses, with 114 students and 12 staff, and headed off to Woohoo in Vaudreuil. The children were super excited, and had an AMAZING time!

Our next ped day, Thursday, *November 24th*, Dynamix Adventures will be here to animate some Arena Action and Electro-Tag. The children will have a blast!

Reminder: Friday, November 25th the daycare will be closed.

- **Extended Kindergarten Lunch**

Everything is running smoothly and the children are enjoying themselves.

- **Robotics**

Thursday, November 3rd we will start up a Robotics group at lunch. We limit the activity to grade 2 children and have notified the parents of the 10 students that will be participating. The children are excited to start as is Ms. Elizabeth who will be animating the workshops.

APPENDIX 4: PRINCIPAL'S REPORT FOR GB 2016/11/02

1- Staffing:

- Enrollment status quo.
- Lyne Bérubé possible return has been pushed back to December at this point. Valérie Dubois continues to replace her for the moment.

2- Maintenance:

- Upgrades were made at the main entrance and daycare entrance. New system for the secretary, principal and daycare coordinator. A monitor was added at the daycare greeting desk.
- Basketball nets were moved on Monday (one in the front and other in the school yard).
- The fence near the crosswalk was also fixed at the same time.

3- H & S next event:

- Holiday Fair on Saturday, on Dec 10th (wrong date mentioned in the October principal report). More information to come via H & S.
- Picture retake planned for Friday, Nov. 4th.

4- Fire drill:

- The fourth fire drill was done in October (two will be left in the Spring).
- No news on the request for the volume of the alarm (decibel level).

5- Aide Time:

- Additional Integration time was granted by the parity committee. The 20hours post was awarded to Saverina Lanzisera-Nardoza.
- Redistribution of the aide time had to be made in order the build better capacity.

6- Supervision:

- We now have an extra aide for supervision purpose at recess (see previous point).
- Opening of the back school yard gate is only happening when the principal goes out for duty (privilege for students playing soccer).
- Looking to purchase balls, soccer nets, etc. via Home & School support.

7- Grand Défi Pierre Lavoie:

- Nadine Emond a soumis une proposition de projet pour l'école active à la fondation Pierre Lavoie l'année passée et elle a gagné un des 30 prix de

\$5000 pour sa proposition. La mise en branle du projet avec l'aide du Home & School est déjà entamée.

8- Projet Peliqu-an :

- Martine Déziel and France Bourassa project was retained by the Ministry and their project with École Primaire Pointe-Claire will be starting soon. Theme of the project is: “Un jardin autour de moi”.

9- Culture à l'école :

- The school submitted many projects for “La semaine des Arts” in January and “Semaine de la littérature” in April. The committee had to adjust their plans since the school cannot absorb the cost of all activities proposed.

10- School bulletin:

- November bulletin planned to be sent out by next week.

11- Francisation & Home program:

- Budget was received late last week and plans are in action (Math screening for grade 2 students will start on Thursday, Nov. 3rd)

12- Engine room:

- Planning stages at this point. Wellness grant and new Initiative grant from the Ministry will be helpful.

13- Special visit:

- The véhicule de la Fondation Pierre Lavoie will be visiting our school on Friday, Nov. 18th. Special activities for all the students are planned. More information will be sent home in the coming weeks.