

**St. John Fisher Elementary – Junior Campus  
Annual General Meeting Minutes - 2016/09/01  
6:30 – 7:37 PM  
Senior Campus – Gymnasium**

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**1.0 OPENING AND WELCOME**

Julie Smith, 2015-16 governing board (GB) chair, called the meeting to order at 6:30 PM and welcomed everyone. Patrice Delage and Tony Di Vittori (junior and senior campus principals) also welcomed everyone in attendance.

**2.0 MESSAGE FROM THE PRINCIPAL**

Principal Delage reported that he is looking forward to the year ahead and shared his goals for the coming year including open lines of communication and monthly bulletins.

**3.0 NAMING OF A MEETING SECRETARY**

Carole Choiniere volunteered to take the minutes of the meeting.

**4.0 APPROVAL OF THE AGENDA**

*16-17-01 Motion duly proposed by Karl Santaguida and seconded by Christina Forest to approve the agenda as presented. Approved unanimously.*

**5.0 APPROVAL OF THE SEPTEMBER 2, 2015 AGM MINUTES**

*16-17-02 Motion duly proposed by Matthew King and seconded by Angela Micciché to approve the 2015 AGM minutes as sent in the meeting kit with the stated corrections of names and spelling. Approved unanimously.*

**6.0 GOVERNING BOARD**

**6.1 Roles and Functions**

Julie Smith presented a powerpoint presentation regarding the roles and responsibilities of a GB. Parents were informed that the GB does not administer the school. GB members act in the interest of all students and encourage communication between the teachers, the parents and the community.

## 6.2 **2015-16 Annual Report**

Julie Smith presented the 2015-16 GB Annual Report which included current GB members, GB meeting attendance statistics, adopted resolutions and various miscellaneous items. The annual report will be available on the school website. Please consult the following link for more information:

<http://stjohnfisher.lbpsb.qc.ca/index.htm>

## 6.3 **Introduction of Current GB Parent Members**

The current GB parent members who were present introduced themselves. GB parent members included Julie Smith, Marie Maguigad (resigned), Carole Choiniere, Martin O'Connell and Matthew King.

## 7.0 **GOVERNING BOARD ELECTION PROCEDURES (4 Members)**

There are four GB positions to fill this year including three 2-year terms and one 1-year term (GB parent member resignation).

Principal Delage volunteered to be the election president. Martin O'Connell volunteered to be the election secretary.

## 8.0 **GOVERNING BOARD ELECTION**

### 8.1 **Four Members**

- The election commenced with the three 2-year terms:

*Carole Choiniere nominated Matthew King. The nomination was seconded by Christina Forest. Matthew King accepted the nomination.*

*Julie Smith nominated Carole Choiniere. The nomination was seconded by Matthew King. Carole Choiniere accepted the nomination.*

*Alissa Goddard nominated Nadia Lawand. The nomination was seconded by Karl Santaguida. Nadia Lawand accepted the nomination.*

Matthew King, Carole Choiniere and Nadia Lawand were elected.

- The election proceeded with the one 1-year term:

*Christina Forest nominated Julie Smith. The nomination was seconded by Randall Godin. Julie Smith accepted the nomination.*

Julie Smith was elected.

## **9.0 REGIONAL PARENTS' COMMITTEE**

### **9.1 2015-16 Regional Parents' Committee Report**

Christina Forest presented the report which will be available on the school website. Julie Smith thanked Christina Forest for the effort in assembling the report. Please consult the following link for more information:

<http://stjohnfisher.lbpsb.qc.ca/index.htm>

### **9.2 Election of a Parent Representative**

*16-17-03 Julie Smith nominated Matthew King as the regional parent representative. The nomination was seconded by Karl Santaguida. Matthew King accepted the nomination. Motion carried unanimously.*

### **9.3 Election of an Alternate Parent Representative**

*16-17-04 Julie Smith nominated Nadia Lawand as the regional parent alternate representative. The nomination was seconded by Karl Santaguida. Nadia Lawand accepted the nomination. Motion carried unanimously.*

### **9.4 Election of a SNAC Representative**

In September 2015, the Special Needs Advisory Committee (SNAC) and the Central Parents Committee (CPC) suggested that the role of SNAC Parent Representative be introduced at every school's AGM. This position could be created if the parents who attend the AGM approve the decision. If approved, the position must be held by a GB parent member who has a child at the school that is supported by an Individualized Education Plan (IEP).

The 2015-16 SNAC annual report was prepared by Marie Maguigad, SNAC Representative for 2015-16. The report will be available on the school website. Please consult the following link for more information:

<http://stjohnfisher.lbpsb.qc.ca/index.htm>

*16-17-05 Motion duly proposed by Christina Forest and seconded by Angela Micciché to approve the position of a SNAC representative on the GB. Approved with 11 votes in favour, 1 vote against and 1 abstention.*

No nominations were made and no GB members came forward. No SNAC representative was therefore elected for the current year.

## **10.0 PARENTS' PARTICIPATION ORGANIZATION**

Julie Smith presented the differences between a Home and School Association and a Parents' Participation Organization.

**16-17-06** *Motion duly proposed by Karl Santaguida and seconded by Randall Godin to approve that the SJR Jr. School has a Home and School Association. Approved unanimously.*

**11.0** **Date of First Governing Board Meeting**

The first GB meeting will be on Wednesday, October 5, 2016 at the SJF Jr. campus in room 10 at 7:00 pm.

**12.0** **ADJOURNMENT**

**16-17-07** *At 7:37 PM, motion duly proposed by Christina Forest and seconded by Bridget Bagshaw that the meeting be adjourned.*

*“The question isn’t who is going to let me in;  
it’s who is going to stop me.” – Ayn Rand*

**Attendance**

- |                     |                      |
|---------------------|----------------------|
| 1. Julie Ann Smith  | 8. Sarah Lalonde     |
| 2. Randall Godin    | 9. Angela Micciché   |
| 3. Carole Choiniere | 10. Laura Beaulieu   |
| 4. Matthew King     | 11. Nadia Lawand     |
| 5. Bridget Bagshaw  | 12. Alissa Goddard   |
| 6. Karl Santaguida  | 13. Gary Leveque     |
| 7. Christina Forest | 14. Martin O’Connell |

Respectfully submitted,

Carole Choiniere  
/CC