

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes June 10th, 2015**

18:55 – 19:55

Library Room at Senior Campus

Type of meeting: Governing Board – Regular 2014-15 #7

Participants:

Parents: Marie Maguigad, Balgovind Pande, Julie Smith, and Allison Saunders

Teachers: France Bourassa, Sue De Graff, and Yolanda Galvez

Support Staff: Ruta Krauza

Principal: Sylvie Martin

Commissioner: sent regrets/ present in the join portion

Community Rep: vacant

Visitor(s): none

Absent:

Regrets: Amanda Roberts, Ashley Elisabeth Dunn

7.1.1 Call to Order & Welcome

Julie Smith called the Meeting to order at 6:55 p.m.

7.1.2 Adoption of the Agenda

14-15-30 After discussion, and upon motion duly proposed by France Bourassa and seconded by Ruta Krauza, the agenda was approved unanimously.

7.1.3 Adoption of the minutes of May 6th, 2015 Minutes

14-15-31 After discussion, and amendments to the minutes motion duly proposed by France Bourassa and seconded by Marie Maguigad, the minutes arising from the Governing Board Meeting of May 6, 2015, were approved unanimously.

7.2 Questions from the Public

No members of the public were present at the Meeting.

7.3 Business Arising

7.3.1 Trottibus

Pending until the Governing Boards of the Junior and Senior Campuses are together.

7.3.2 E-mail approval for Daycare brochure

14-15-32 Upon motion to ratify the email vote, duly proposed by Allison Saunders and seconded by Marie Maguigad, the Daycare brochure was approved unanimously.

7.3.3 MSC

Pending until the Governing Boards of the Junior and Senior Campuses are together.

7.3.4 Facebook Page

After a brief discussed, it was decided that this item will be part of the meeting in September 2015 for the 2015-2016 school year.

7.4 New Business

7.4.1 2015-2016 Student Transportation Organizational Plan

There are no changes and no discussion was ensued.

7.4.2 Daycare Budget

14-15-33 Upon motion duly proposed by France Bourassa and seconded by Marie Maguigad, the daycare budget was approved unanimously.

7.4.3 School Budget

14-15-34 After points clarifications, and upon motion duly proposed by Ruta Krauza and seconded by Allison Saunders, the school budget was approved unanimously.

7.4.4 GB Annual Budget

This item is pending.

7.4.5 Librarian posts

Pending until the Governing Boards of the Junior and Senior Campuses are together.

7.4.6 Anti-Bullying Plan

14-15-35 After minor changes and upon motion duly proposed by Ruta Krauza and seconded by Allison Saunders, the Anti-Bullying plan was approved unanimously.

7.5 Fieldtrips

14-15-36 Upon motion to ratify the email vote duly proposed by Yolanda Galvez and seconded by Ruta Krauza, the fieldtrips were approved unanimously.

7.6 REPORTS

7.6.1 Regional Parents' Committee Report

Will be sent by email.

7.6.2 Council of Commissioners' Report

Sent by email.

7.6.3 H&S Report

No report provided

7.6.4 Teachers' Report

Sent by email.

7.6.5 Daycare Report

Sent by email.

7.6.6 Principal's Report

Sent by email.

7.7 Questions from the Public

No members of the public were present at the Meeting.

7.8 CORRESPONDENCE

None.

7.9 VARIA

5.10 ADJOURNMENT

The members of the Junior GB went to the Staff Room at the Senior Campus to discuss some points together. Sandra Sassi will provide the minutes for that section of the meeting.

Respectfully submitted,

Yolanda Galvez

At 7:45 pm, the Junior GB members joined this meeting. Junior GB members in attendance:

Principal S. Martin

Parents: J. Smith (Chair), A. Saunders, B. Pande.

Teachers: S. DeGraff, Y. Galvez, F. Bourassa

Daycare: R. Krauza

7.5 Business Arising

7.5.1 Major School Change (Jointly with Junior GB)

- a. According to MELS, set for September, they will not fund buildings under 50% capacity. This was a surprise to the LBPSB. Eight (8) buildings are in this category.
- b. LBPSB is ahead of the game in that MSC is already in motion (which some believe, is being over-shadowed by the MELS budget cuts). The initial intent of MSC was to “keep and enhance” services but now with the government budget cuts, things will have to change.
- c. Must look at the long term solution, to avoid having MSC every four years; shuffling students is a short term solution.
- d. There is a decline in the high school student numbers; is this due to students going to French high schools? If so, maybe these students would stay in the English system if more French was taught at the high school level. Should this be the change needed, this is a five year process.
- e. Surpluses from certain envelopes (handed from MELS) were used to fund non-funded services. Now, the Board isn’t allowed to have a surplus or deficit.
- f. There is no hope in having differential funding between French and English Boards. Maybe there is a chance to have some leniency with the closed envelope process (where certain envelopes can only be used for intended purpose of that particular envelope).
- g. Discussion ensued around the table, and there was a concern that it seems inevitable that there will be school closures in a couple of years.

- h. Transparency is requested. It appears that the Board has a plan (and not being forthcoming) and poor communication is a downfall.

Budget cuts = the rules of the game has changed. Where does this put the consultation? The rules have changed.

- o Should the Board bring the occupancy level of all schools in the system to 68%?

Questions and Answers

- i. It isn't clear how The Chair and Committee are advocating for the services to our students. Should cuts be evenly across all school boards, disregarding student success rates?

The Chair has advocated; our success rates highlights the inadequacy of the French schools.

- ii. It isn't possible that the Chair didn't know about the budget cuts before the launch of MSC. It appears to be dishonest.

According to the Board, the MSC intention is being overshadowed by the budget cuts. Now the Board has to justify to MELS, as to how/why they are keeping schools below 50% capacity, open.

- iii. Services will be reduced, which are contrary to what the Chair said would occur (assuming that the Chair was aware of the budget cuts); does the Chair and Committee know where the cuts will occur?

The Board has an idea but not the exact scope of the cuts. Services will have to be cut.

In conclusion, budget cuts to education limits the ability for school boards to be successful – which in turn, limits the resources available to our students. Transparency and clear communication is imperative.

7.5.2 AGM Date (Jointly with Junior GB)

The date of the AGM will be September 2nd, 2015.

An informal update was given on TrottiBus.

- o Over 100 people interested.
- o 35 volunteers.
- o A parent has volunteered to coordinate the program.
- o 9 back-up volunteers.
- o 7 parents on the TrottiBus committee.
- o Free program, run by volunteers.
- o Ratio 1:10

- Parents have refused to use the free service due to the fact that they are paying for courtesy bussing. It is not possible for transportation to offer a reduced fee for those interested in using courtesy bussing during winter months only.

7.6.3 Elementary School Librarians (Jointly with Junior GB)

- a. Eliminating elementary Librarians represents 10% of the total budget cuts.
- b. Librarians are non-funded (from MELS), untenured positions. For many years now, MELS hasn't funded librarians but LBPSB has funded the position. Now with the budget cuts and the date of contract renewal of the librarians' being June 1st, librarians were the position to cut. Administration made this decision (Administration reports to the Director General; Director General then reports to the Council). At this time, Administration and Council have not discussed the 2015-16 budget. The budget will be discussed at the end of June. There is a very short window of time therefore the budget will be handed out in July 1st and then be amended.
- c. The manner in which the cuts were made was very poor considering we are a school community (should behave better than this). Chair Suanne Stein-Day apologized for the manner in which the cuts were announced and carried through.
- d. More cuts to be made; 90% more of the budget cut to be done.

Can the decision to cut librarians be reversed?

Only if MELS reverses the budget cut. There will be discussion of this at Council during the discussion of the budget. At this time, awareness has to be made to MELS (encourage to reverse the budget cuts to education). Pressure has to be made to government – letters written to MNA (CPC sent a letter). Pressure also has to be made to the Board: the Board has funded this “non-essential service” therefore the Board believes (believed) that it is (was) important.

A study has shown that there is a correlation between success rates in schools and having a librarian in the school.

This leads us to the question: What is essential in the perspective of the Board?

Lists have to be formulated to establish what is an essential service and what is a non-essential service. The Board has to re-evaluate what is essential to the students. Also, the question has to be asked: How can we offer these services at a reduced cost?

In conclusion the librarians were the first to be eliminated due to the budget cuts because they were non-funded, untenured positions and their contract was due for renewal on July 1st, 2015.

At 9:00 pm a vote was taken to extend the meeting past 9:00 pm.

14-15-58Sr/14-15-37jr It was moved by K. Santaguida to extend the meeting past 9:00 pm. The motion was seconded by R. Ethier, and was carried unanimously.

7.7.2 Commissioner's Report

Notes included in the kit.

A resolution was tabled at Council: Governing Boards are encouraged to have a parent of a special need's child on the GB; to add a seat on the GB or to ensure a parent member position is reserved for such a parent.

Commissioner N. Burke was also part of the discussions about Major School Change (7.5.1) and Elementary School Librarians (7.6.6).

8.0 Questions from the Public

None.

Adjournment: The meeting was adjourned at 10:06 pm.

14-15-59Sr/14-15-38Jr It was moved by J. Pastor to adjourn the meeting. The motion was seconded by L Lecompte, and was carried unanimously.

Regional Parents' Committee Report

Not provided

Council of Commissioners' Report

UNOFFICIAL* NOTES OF THE MEETING OF THE LBPSB COUNCIL OF COMMISSIONERS

HELD ON May 25, 2015

** THESE NOTES ARE FOR INFORMATION ONLY AND SHOULD NOT BE ASSUMED TO BE EITHER AN ACCURATE OR COMPLETE RECORD OF THE PROCEEDINGS OF THE ABOVE DATED MEETING - THE SUBSEQUENTLY APPROVED MINUTES STAND AS THE OFFICIAL RECORD OF ALL COUNCIL MEETINGS.*

AGENDA

Approval of the Agenda

The Agenda was approved as presented.

MINUTES

Approval of Minutes of Meeting of April 27, 2015

The Minutes were approved without modification.

Business Arising from the Minutes of April 27, 2015

Nil

PRIORITIES

Chair's Report

The Report of the Chair was presented verbally and the written form can be found in the Pearson News.

Director General's Report

The Report of the Director General was presented verbally, is written form to be included in the Pearson News.

UNION AND EMPLOYEE ASSOCIATIONS

Unions and Employee Associations

John Donnelly, President of PTU asked if a definitive amount of budget cuts was now known and whether or not it was now known which specific services would be so impacted. The Chair responded that the preliminary Budget Rules were still under analysis and that specific services impacted could not be confirmed at this time. The approximate budget reduction is fourteen million dollars.

QUESTIONS FROM THE PUBLIC

Questions from the Public

Nil

INTERNAL COMMUNICATIONS

Internal Communications

Nil

EDUCATION

Education Committee Report

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Education Committee". Commissioner Bender commented on the excellent presentation given by Roger Rampersad and Anne Marie Matheson, respectively Principals of Riverdale High School and LaSalle Community Comprehensive High School regarding the CEFER programs operating in their schools.

Special Needs Advisory Committee Report

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Special Needs Advisory Committee". Highlights presented verbally were the presentation by John Donnelly, concerns re: impending budget cuts and the announcement of the SNAC AGM to be held on September 16, 2015.

Resolution: Representation of Parents of Children with Special Needs

This item was tabled to the June meeting, pending receipt of further information.

HUMAN RESOURCES

Human Resources Committee Report

The Committee Report was presented verbally and referred to presentations made on the Employee Assistance Program, the C.S.S.T. dossier and on the recent Retirement Banquet. Congratulations are extended to all responsible for its organization. This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Human Resources Committee".

Resolution: Administrative Staffing Permanent Status

Ms. Natalie Maurice was given Permanent status in her position as Principal of Dorset Elementary School, effective July 1, 2015.

Resolution: Calendar 2016 – 2017 [Youth Sector]

This item was tabled to the June, 2015 Council meeting.

Resolution: Emploi – Québec Funding LBPSB and Dawson Community Centre Project

Approval was given to the Partnership between the Board Riverview Community Learning Center, Emploi-Québec and Dawson Community Centre to enhance education through the Collective Gardens and Healthy Living Project. This Agreement applies to the Youth sector in the Verdun area.

EXECUTIVE

Executive Committee Report

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Executive Committee". Highlights of the verbal report included the modification of the number of parents on the Governing Board of Saint Edmund School from 7 to 8 and

of the staff representation from 6 to 7. It was also noted that we will be hosting a number of visitors from the Beijing Education Authority on May 26 and 27, 2015.

Resolution: Sir Wilfrid Laurier Foundation Dinner Fundraiser – June 2015

The Resolution authorizing the attendance of two Commissioners at this function was approved.

AUDIT

Audit Committee Report

This Report will be presented to Council at its June meeting.

GOVERNANCE AND ETHICS

No meeting has been held in the previous month.

FACILITIES AND SECURITY

Facilities and Security Report

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Facilities & Security Committee". Comments were made regarding the excellent visit made to Saint Patrick Elementary School to view the extension and on the fact that the final report regarding Radon testing should be available in the next few weeks. It was noted further that the 8 years of the Energy Saving Project has resulted in \$10 million of savings to the Board.

Resolution: Facilities – Beacon Hill Elementary School – Building code and accessibility upgrade

Council approved the contract for the building code and accessibility upgrade project at Beacon Hill Elementary School. This was awarded to the lowest compliant bid, Construction Adoc Inc. in the amount of \$132,200 [plus taxes].

Resolution: Facilities – Eco- Energy Project [Phase 3]: Professionals: Additional Professional Fees [Project 1201]

Professional services fees in the amount of \$173,451 [plus taxes] were approved in order to complete this project impacting 16 schools and centres.

COMMUNICATIONS

Communications and Innovations Committee Report

There was no Report since the May meeting was postponed. Concern was expressed by parents regarding the budget reductions and a letter was formulated and sent to the Minister of Education and to local Members of the National Assembly expressing this

OTHER REPORTS

Central Parents' Committee

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Central Parents' Committee".

Central Students' Committee

A verbal report was presented regarding the highly successful "Welcome to My World" presentation and that the 1st meeting of the new school year would be held on September 12, 2015. Congratulations were extended to both student representatives for their excellent contributions to Council throughout their mandate.

School Tax Management Committee

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "School Tax Management Committee".

QESBA

A report was not yet ready due the meeting only taking place last Thursday.

Intercultural Advisory Committee

The next meeting of this committee will be held on June 1, 2015.

Pearson Educational Foundation

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Pearson Educational Foundation". Congratulations were extended to all organizers and participants in the highly successful "Fun Run" held recently.

Transportation Advisory Committee

This written report can be found on the Board's website under "Council of Commissioners" – "Committee Reports" – "Transportation Advisory Committee".

International Committee

The next meeting of this committee will take place in the month of June.

CORPORATE BUSINESS

Correspondence

Correspondence was received as follows: Letter from the City of Vaudreuil regarding facility arrangements; letter from the CPC regarding budget reductions; Newsletter from Volunteer West Island; letter from SNAC regarding representatives on Governing Boards.

Resolution: By-Law [2015] To Fix Day, Time and Place of Council Meetings

Public meetings of the Council of Commissioners for the 2015-2016 school year were scheduled to take place at Head Office beginning at 7:30 PM on the dates as follows: 2015 – August 31; September 28; October 26; November 30; December 14. 2016-January 25; February 22; March 29; April 25; May 30; June 27. A July meeting may be held at the discretion of Council.

Resolution: By-Law 1 E [2015] to Fix Day, Time and Place of Executive Meetings

Public Meetings of the Executive Committee were scheduled to take place at Head Office at 5:30 PM on the following dates: 2015 – July 6; August 24; September 21; October 19; November 23; December 7. 2016 – January 18; February 15; March 21; April 18; May 24; June 20.

Resolution: 2015-2016 Student Transportation Organization Plan

On the recommendation of the Transportation Advisory Committee, Council approved the document entitled “2015-2016 Student Transportation Organization Plan”.

Resolution: Transportation Contract: 2015-2017: Transport 9067-3112 Québec Inc. [Le Relais]

The school bus contract between the Board and Transport 9067-3112 Québec Inc. (Le Relais) was approved for the 2015-2017 school years.

Resolution: CGSTIM School Tax 2015-2016

The Resolution that follows was approved by Council. It reads, “In accordance with Sections 434.1, 436 and 439 of the Education Act, the LBPSB calls upon the CG TSIM to adopt a budget for 2015-2016 that ensures that the LBPSB receives its full share of the proceeds from the collection of the school tax”.

Resolution: GROUP Purchasing [CCSR]: End of Lease Computers and Monitors

Council approved the participation of the Board in the “Centre collegial des services regroupés (CCSR) for end-of-lease computers and monitors.

Resolution: Response to the Minister of Education, Higher Education and Research regarding the 2015-2016 draft budget rules

Given the complexity of this resolution which was approved, the entire text as presented at the end of this report.

Resolution: Mass Messaging System

Council approved that the service contract for the community messaging system be awarded to the lowest tendered bid received by the *ERMS Corporation*, for the amount of \$33,000 (plus taxes) for the first year, with the possibility of a contract renewal for two (2) additional years at \$33,000 per year (plus taxes).

Resolution: Reconsideration of a Decision

After examination of this request and all pertinent documents, the administrative decision made by the school in this case was upheld.

OTHER BUSINESS

Other Business

Nil

UNIONS AND EMPLOYEE ASSOCIATIONS

Unions and Employee Associations

Nil

FURTHER QUESTIONS FROM THE PUBLIC

Further Questions from the Public

Nil

ADJOURNMENT: 10:10 pm

Next Regular Council Meeting – Monday, June 29, 2015

Teachers' Report

May 6th 2015 - June 3rd 2015

Teachers

- On May 15, some teachers participated in a science workshop that lasted the whole day.

Whole school

- Students have finished accumulating energy cubes for the popular fitness challenge Défi Pierre Lavoie. The whole school wrapped up the challenge on May 26th with fifteen minutes of skipping rope and hula hoops.
- Cross country run took place May 13th. A HUGE thank-you to Ms. Hunter for her many, many hours of preparation! The event was a huge success, popular opinion says the best ever!
- We held our annual Community Walk on Friday, May 22nd. Smiling faces throughout especially when the freezies were given out! Thank-you H&S!
- The Pointe-Claire librarian came to explain the summer reading camp and the various activities for students of all ages during the summer, on May 27th. Registration is available on line.
- We will have our pool days in June. More info to follow.
- Some classes will visit the senior school to see the annual puppet shows performed by the grade 3s.

Kindergarten

- April 22nd and April 23rd, the students visited the Musée pour enfants in Laval.
- On June 5th, we will spend the day at the Biodome learning about ecosystems and their respective inhabitants.

Grade 1

- On May 14, all the students went to see a play called La chenille qui faisait des trous.

- Deux classes de première année ont participé à un échange linguistique avec l'école primaire Pointe-Claire. Une autre rencontre sera à suivre en juin.
- On June 9th, the students went to Bois de Liesse for the day.

Grade 2

- On June 11th, the grade 2 students will enjoy a full day of outdoor activities at camp Fatima in Notre-Dame-de-l'Ile-Perrot.

New Kindergarten

- On May 15th our future students for the school year 2015-2016 visited the different kindergarten classrooms.

Daycare Report

Ped Days:

On Friday May 15th the daycare went to Woohoo. Everyone had a fantastic time and we were asked to keep Woohoo on our annual ped day rotation!

On Monday, June 1st we had planned to go to Terra Cotta Park but the weather did not cooperate. However the children were thrilled to be treated to some ice cream topped with sprinkles and a cookie. Along with arts & crafts, coloring, gym and the like all the children also watched the movie Rango, which turned out to be a big hit!

2015 – 2016 Registration

As of June 9th, we have received 184 registrations of which 126 are for daycare, 118 regular and 8 sporadic.

June 23rd – last day of school

Daycare will be available from 7:00 a.m. to 6:00 p.m. We are currently doing a survey to see how many parents will actually be using the daycare on the 23rd.

Lunch and Daycare Extracurricular Activities

We have signed up with EducAction again for next year and will have 3 sessions. The price range will be close to the current fees charged. We had an average of 163 participants for each session!

Happy Summer!

Principal's Report

May:

- May 7th: Loyola play for our students
- May 11th: Cross country Run (with rain dates on 13 or 14)
- May 14th: Grade 1 play at Gerald Godin (A very hungry caterpillar in French)
- May 15th: Visit of the New Kindergarten students; Workshop on Sciences for cycle 1
- May 22nd: Community Walk with H & S

June:

- June 1st: Local Ped. Day (Class lists and meetings)
- June 3rd: H & S BBQ
- June 4th: Pizza lunch (**date changed from June 5 because of Field trip**)
- June 5: Kindergarten visit to the Biodome
- June 9th: TCBY—Grade 1 to Bois-de-Liesse
- June 11th: Grade 2 to Base de Plein Air Notre-Dame de L'Île Perrot
- June 17th: Home and School Meeting @ 7pm, Senior campus
 - Rm 12 and 14 will have the completion of their Peliq-An project with a field trip to with EPPC.
- June 19th: Subway lunch
- June 23rd: Last day of school-Report cards go home!!!
- Pool days are scattered from June 9 to 19, depending of the weather.

Other info:

- We have 2 teachers who will retire in June: Mme Ziwani and Mme Cesari. We would like to thank them both for all they brought to our school community over the many years that they have been with us.
- Mme Yolanda is moving to Westpark in Cycle 1
- Mme Mollenthiel is taking a 1 year sabbatical leave; Mme Michelle Larin is coming to replace her, some of you might know her she was in Gr.5 at the Sr last year.
- Ms. Ashley and Ms. Mara are on priority pool. They will choose a post late in June.
- Ms. Valela is waiting after the priority pool to find a post.
- Animals have been chosen for the beginning of the school year to help with the 1st morning in the school yard. An email message will be sent in late August to every family about this.