

**St. John Fisher Elementary – Junior Campus  
Governing Board Minutes April 2<sup>nd</sup>, 2014  
7:20 – 8:30 PM  
Room 18**

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**Type of meeting: Governing Board – Regular 2013-14 #5**

**Participants:**

Parents: Balgovind Pande, Marie Maguigad, Allison Saunders, Julie Smith

Teachers: Yolanda Galvez, Sue de Graff, Lyne Bérubé,

Support Staff: Ruta Krauza

Principals: Sylvie Martin

Commissioner: Linton Garner

Community Rep:

Visitor(s):

Absent:

Regrets: Josie Campisi, Martine Létourneau

**5.1 CALL TO ORDER & WELCOME**

Julie Smith, chair, called the meeting to order at 7:05pm.

**5.1.1 ADOPTION OF AGENDA**

**13-14-35** *It was moved by Lyne Bérubé that the agenda be approved with two additions under varia and consultation. Seconded by Balgovind Pande. Carried unanimously.*

**5.1.2 Adoption of Minutes of Feb. 5th, 2014**

**13-14-36** *Yolanda should be moved to regrets in the minutes. Sylvie and Balgovind re: Home and School report. Fix numbering and remove details re: principal selection criteria. It was moved by Ruta Krauza, seconded by Marie Maguigad, that the minutes of Feb. 5, 2014 GB meeting be adopted with corrections made. Carried unanimously.*

**5.2**            **QUESTIONS FROM THE PUBLIC**

No public present.

**5.3**            **BUSINESS ARISING**

5.3.1          Email approval Gym rental

The rentals for the gym previously approved by email were ratified at this meeting.

5.3.2          Email approval Research project

The research project previously approved by email was ratified at this meeting.

5.3.3          Email approval Capital Project

The capital project previously approved by email was ratified at this meeting.

*13-14-37      It was moved by Ruta to ratify all three email approvals made previously by email in one vote. This was seconded by Balgovind. Carried unanimously. All three approvals were ratified.*

**5.4**            **NEW BUSINESS**

5.4.1          3 year plan Allocation and Destination -- consultation

Forecasted enrollment is below what is actual.  
We have nothing to submit on this consultation.

5.4.2          Transportation Policy -- Consultation

Julie to draft response based on concerns raised.

5.4.3          Governing Board composition

We have nothing to add at this time. We are happy with our current GB composition.

**5.5**            **FIELD TRIPS**

5.5.1          Field trips approvals confirmation

Ms. Hunter wants to bring the school to the Cross Country Run the week of May 12<sup>th</sup>. About 40 adults for 265 students. 1:5 for kindergarten \$6/participant

Mme. Deziel and Mme. Bourassa paired with Ecole Pointe-Claire for a joint environmental project. May 1<sup>st</sup> the classes would like to visit with their counterparts at Ecole Primaire Pointe-Claire.  
4 adults / 47 children. No charge.

Grade 1 to go and see a play at Cegep Gerald Godin on April 30<sup>th</sup>  
10 adults / 108 children \$15/person ticket + transportation

Kindergarden: Musee des enfants in Laval. All day. Bussed. Ratio 1 to 4.  
\$25/child for ticket + transportation April 17<sup>th</sup>.

**13-14-38** *It was moved by Ruta Krauza to ratify the approvals for all field trips in one motion., seconded by Sue de Graff. Carried unanimously.*

## **5.6** **REPORTS**

### **5.6.1** **Regional Parents' Committee**

Allison Saunders reported the RPC. See Annex 1.

### **5.6.2** **Commissioner's Report**

Linton Garner discussed the various consultations going on.  
LBPSB submitted their position on Bill 60 and Bill 14 but were not called to speak. Questions remain surrounding children of military personnel and their rights to study in English.  
Professional development session on March 28/29 for all commissioners in preparation for the upcoming school board elections.  
There will be a number of administrative changes happening in the next few weeks.

### **5.6.3** **H&S Report**

Mike Vallee proposed that H&S make a donation on behalf of the school community to the charity of choice of the family in question in the event of the death of a parent or child from the St. John Fisher community

### **5.6.4** **Teachers' Report**

Sue De Graff presented the teacher's report. See Annex 2.

### **5.6.5** **Daycare's Report**

Ruta Krauza presented the Daycare Report, see Annex 3.

*It was moved by Balgovind to approve the daycare field trip to Exporail in St. Constant on April 25th. Seconded by Yolanda Galvez. Carried unanimously.*

**5.6.6 Principal's Report**

Sylvie Martin presented the Principal's report, see Annex4.

**5.7 QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

**5.8 CORRESPONDENCE**

We received an acknowledgement for our principal selection criteria that we submitted.

**5.9 VARIA**

June 23<sup>rd</sup> ped day. Linton provided the reasons behind the decision. Should parents want to raise their concerns they should direct their feedback to their Commissioner.

**5.10 ADJOURNMENT**

**13-14-39** *At 8:30PM, it was moved by Allison Saunders, seconded by Sue DeGraff, that the meeting be adjourned. The motion was carried unanimously.*

Next meeting: May 7<sup>th</sup>, 2014

Respectfully submitted,

Allison Saunders  
/AS

## ANNEX 1

### March 20, 2014 Region 3 Meeting & Elementary Network Meeting

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Region 3 meetings are now monthly and begin at 6:30 p.m.

Due to the earlier start time, dinner was provided.

There are a number of committee members who do not attend meeting regularly. This makes it difficult to plan a fair and accurate amount of food for each person. Also, we miss them at the table!

*Action item: Region 3 Chair to reach out to these members via email to invite them to the next meeting on April 17<sup>th</sup>.*

Declining enrolment: A subcommittee is being formed to examine this issue. All parent reps are encouraged to participate. The committee seeks to gather suggestions on how to help attract more students to LBPSB schools. Parents might have some ideas on this or might be willing to join this committee.

The CPC web site is in need of a serious update. Any requirements or requests? The site is currently being redesigned.

Submitted a response to the Arts and Culture in Schools policy consultation

Details of administrative changes in Region 3 were outlined in David Meloche's

Tickets are still available for the April 12<sup>th</sup> impact soccer game

PEF fun run is being held on May 4<sup>th</sup>

Budget and Transportation consultations are to be submitted

Two more consultations coming. Homeschooling and Emergency Preparedness (due in June)

Due to the election on April 7<sup>th</sup>, June 23<sup>rd</sup> is now a regular school day (Monday)

Elementary network presentation on the different programs offered at LPBSB (Francais+/Immersion/Bilingual etc)

Next presentation to be from the person responsible for Chartwells at LBPSB

Respectfully submitted by Allison Saunders

## ANNEX 2

Teachers' Report

April 2nd 2014

February 6-7-8 2 teachers attend and present at NASA Houston (Space Exploration Educators Conference)

February 7 Some teachers went to different workshops

2 teachers attend a special workshop for art at Brault & Bouthillier

We all celebrated the first 100<sup>th</sup> activities as well as Valentine's Day

Week of February 10th

February 18th Grade 2 had a very nice fieldtrip at L'École de Cirque de Verdun

Week of February 24th

Children had a lot of fun during our Carnival week doing all the activities:

- Sliding on Sunnyside Hill
- Snowshoeing
- Skating
- Dancing with the Wii
- Hot chocolate and marshmallows
- Hockey
- Crazy hat day

Special thank you to all the parents and grand-parents that volunteered.

February 28th Jean-Guy Sauriol, who rowed across the Atlantic from East to West at the age of 60 aboard MapleLys Solo, visited 2 classes

March Break was a welcomed break Week of March 3rd

Week of March 10th

- Report cards were sent home on March 12th
- Children prepared their portfolio
- Portfolio Night was very successful

Children are being prepared for Gordie Productions on April 16<sup>th</sup> Derwent is Different on bullying

Week of March 24th

March 31st Kindergarten finished their nutrition theme with a special activity

Edible Art (where they ate creations made by them with fruits, vegetable and cheese). During the whole month of March, they had different activities and sampling for nutrition month.

April 2nd We had the JRHS Jazz band give a show to the whole school in the gym

## **Annex 3 – Daycare Report**

### **Governing Board Report - April 2014**

#### **Ped Days:**

March 28<sup>th</sup> - We had Bricks 4 Kidz come in and animate workshops with the 87 children we had registered for the ped day. It was an amazing activity.

April 7<sup>th</sup> – We are having an in-school ped day. We are planning on going to the park (weather permitting), using the gym, computer lab and doing some crafts. Theme will be Spring Babies.

#### **Approval needed:**

We would like to take the children to Exporail, The Canadian Railway Museum, in St Constant, on our April 25<sup>th</sup> Ped Day. Buses would leave at 10:30 a.m. and return by 4:00 p.m. Children would have lunch on site and have a fantastic day discovering the world of trains. There would be a miniature railway ride, a circus activity and each child would do a railway job. The cost to parents, including entrance fee and busing would be **\$15.00 per child**. The actual cost of the museum is \$11.50 per child plus busing of approximately \$7 per child. Supervision is, as usual, \$7.00 per child for an **actual total of approximately \$25.50 per child**.

**Approved.**

#### **Daycare Registrations:**

##### **Approval needed:**

Our handbook needs to have GB approval before I can send it out to all parents when we start doing registrations for next year.

(Copy sent to GB members via email on Tuesday, April 8<sup>th</sup>, 2014 for approval)



**Annex 4 :**

Principal report for April 2<sup>nd</sup>, 2014 GB

**February:**

- Semaine du 24: Carnaval Week

**March:**

- Report card: --Went home on March 12<sup>th</sup>  
Soiree porte-folio: March 27<sup>th</sup>

**April:**

April 2: JRHS band visit @ 10:30am

GB meeting at 7pm rm 18

April 3: Fair Committee meeting @ 7pm Rm 18

April 4: Alex Tagliani's visit on speaking about Food allergies @ 9:30am at the Sr

April 7: Ped day for the election

April 7 to 11: Semaine de la litteratie

April 8: Last Italian-Pelo Class

April 10: Grade 6 play: Annie at the Sr @ 12:30pm

April 12: Spring Fair at Jr campus

April 16: Geordie Production Play in the gym @ 8:30am

April 17: Sortie maternelles- Musée des enfants

April 18 to 22: Easter Break

April 24: Celebrating Earth day/Autobus pedestre

April 25: Ped. Day

April 30: 1ere Au théâtre (Salle Pauline Julien)

Pm concert practice

**May: (up to our next meeting)**

May 1: concert for K and Choir

May 2: Loyola's Play

May 4: Fun Run for PEF

**Registration:**

108 kindergarten students

88 grade 1 students

101 grade 2 students

**Other info:**

- Pour le club des petits déjeuner environ \$325 ramassé.

- Halloween collection \$1245 pour Children's Hosp.
- Working on our Success plan
- 2 teachers are Registered to 2<sup>nd</sup> annual Educational Technology Institute
- Preparing for our Spring concert for K and Choir