

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes Feb 5th, 2014
7:20 – 7:44PM
Room 18**

Type of meeting: Governing Board – Regular 2013-14 #4

Participants:

Parents: Josie Campisi, Balgovind Pande, Marie Maguigad, Allison Saunders,
Teachers: Martine Létourneau, Sue de Graff, Lyne Bérubé

Support Staff: Ruta Krauza

Principals: Sylvie Martin

Commissioner:

Community Rep:

Visitor(s):

Absent:

Regrets: Linton Garner, Julie Smith, Yolanda Galvez

4.1 CALL TO ORDER & WELCOME

Balgovind Pande, co-chair, called the meeting to order at 7:20pm.

4.1.1 ADOPTION OF AGENDA

13-14-29 *It was moved by Ruta Krauza, seconded by Lyne Bérubé that the agenda be approved. Carried unanimously.*

4.1.2 Adoption of Minutes of Dec. 4th, 2013

13-14-30 *It was moved by Lyne Bérubé, seconded by Allison Saunders, that the minutes of Dec. 4, 2013 GB meeting be adopted with corrections made to have the dates of submitted reports correspond to the date of the meeting. Carried unanimously.*

4.2 QUESTIONS FROM THE PUBLIC

No public present.

4.3 BUSINESS ARISING

4.3.1 PEF Grant

The school received 600\$ from the PEF Grant which was used to purchase floor mats for the engine room.

4.4 NEW BUSINESS

4.4.1 Annual report

The report was described by Sylvie Martin where it was pointed out that it is similar to the previous year's report other than the updates to the results for 2012-2013. The majority of the goals were achieved.

13-14-31 It was moved by Sue de Graf that the 2012-2013 Annual Report be approved, seconded by Martine Létourneau

4.4.2 Principal selection criteria

The letter sent last year to the commissioner was reviewed and it was agreed that the criteria would remain the same.

4.4.3 Gym rentals confirmation

The rentals for the gym previously approved by email were ratified at the meeting.

13-14-32 It was moved by Allison Saunders to ratify the approvals for the gym rentals made previously by email, seconded by Lyne Bérubé. Carried unanimously.

4.4.4 Board Consultation Budget

Julie Smith will send a letter explaining that after reviewing the Board Budget Consultation, there were no questions or comments from our GB.

4.4.5 Board Consultation on Art and Culture

Julie smith will send a letter acknowledging the support of the GB for this initiative, including comments about how pleased the GB is that there is again a Board-wide emphasis being made on the importance of art and culture.

4.4.6 Capital Projects

The following will be the changes made to the list of requested capital projects:

- The request to move the library will be removed
- The immediate need for extra electrical heating in the K1 classroom.
- The changing of some of the rusted and molded light fixtures in some of the classrooms.

4.5 **FIELD TRIPS**

4.5.1 Field trips approvals confirmation

Grade 2 classes would like to go to Ecole de cirque de Verdun; Feb 18 from 8:30 to 2:15; Travelling by bus; 90 students/ 12 adults; 24\$ per students.

Grade 1 would like to have a visit from “ Le Zoo a l’ecole” at the school. One workshop of 1 hour in the morning and another one in the afternoon. (mammals and reptiles); 10.00\$ for the 2 workshops, on February 6th.

13-14-33 It was moved by Ruta Krauza to ratify the approvals for the field trips made previously by email, seconded by Allison Saunders. Carried unanimously.

4.6 **REPORTS**

4.6.1 **Regional Parents’ Committee**

Allison Saunders reported the RPC. See Annex 1.

4.6.2 **Commissioner’s Report**

Linton Garner was not present. No notes were sent. See School Board website for minutes of previous meetings.

4.6.3 **H&S Report**

Balgovind and Sylvie reported on the H&S meeting. Balgovind reported on the budget sent to him. There is a 15 000\$ balance in their account, the primary source of which was from the Shin Dig fundraiser in the fall. The Junior Campus has access to 3400\$ of this, to spend on technology.

4.6.4 **Teachers’ Report**

Sue De Graff presented the teacher’s report. See Annex 2.

4.6.5 Daycare's Report

Ruta Krauza presented the Daycare Report, see Annex 3.

4.6.6 Principal's Report

Sylvie Martin presented the Principal's report, see Annex4.

4.7 QUESTIONS FROM THE PUBLIC

There were no questions from the public.

4.8 CORRESPONDENCE

Some information was sent to the GB from Bartemus Inc about their education programs and services; SAAQ sent some info on bus safety which was passed onto parents.

4.9 VARIA

None

4.10 ADJOURNMENT

13-14-34 *At 8:13PM, it was moved by Allison Saunders, seconded by Marie Maguigad, that the meeting be adjourned. The motion was carried unanimously.*

Next meeting: April 2nd, 2014

Respectfully submitted,

Josie Campisi
/JC

ANNEX 1

Region 3 Report Meeting held on December 12, 2013 7 p.m.

- The meeting was held at the board (1925 Brookdale, Dorval)
- We did not have enough members for quorum however we did not have any items that required a vote. We chose to use our time for discussion.
- Region 3 Director, David Meloche gave a presentation overview of the IB programs in LBPSB schools. How they work, what they cost, their benefits, examples of projects IB students have produced.
- We discussed our use of Basecamp. Our region is very satisfied using the tool to communicate, discuss, and share documents.
- Region 3 does not have a recording secretary. We discussed how we want to deal with this. Suggestion that we hire one. Allison to follow up with David Meloche.
- Announcement of the new parent commissioners. This led to a discussion on how members are selected/acclaimed. Is this the best method? Discussion about the current committee structures and number of reports (some duplicated) that are generated and disseminated by the number of committees and meetings. What is the true purpose of each committee and what reports are truly necessary/required? The current regional/network format does not work for a number of our members. We are following the conversation closely in regards to this issue.
- Shared that parent reps have access to a LBPSB email address. Discussion on how to manage it and how it could be useful for keeping in touch with the parent population in our region.
- Discussion about Sec III Math exam scheduling. The issue was brought to our attention by another school board. David Meloche explained the rationale behind the schedule. No matter when this exam is scheduled, there are always students/parents who will be unhappy.

Respectfully submitted by Allison Saunders

ANNEX 2

Teachers' Report GB meeting February 5th, 2014

- The last week of December was busy making crafts prepared by our Special Events Committee for the Holidays
- Dec. 16th
Grade two and ½ Split Teachers are taking part in a new science project called Educascience. An initial workshop took place with teachers from different schools, our board science consultant and "real" scientists.
- Feb. 5-9th
Mme Déziel and Mme Galvez were invited at NASA (Houston) to show off their expertise with Robotics. Very impressive!
- Week of Jan. 13th
Semaine des Arts was packed with Gumboots dancing, Mini-Concert at Lindsay Place and much more. Our young artist masterpieces are displayed around our school.
- Our little artists were also invited to shine in front of their classmates during Miss Ashley's Talent Day.
- St. John Fisher Jr. Choir is now underway. Space was limited and students had to be randomly selected to join in this popular lunch time activity.
- The bitter cold alternating with mild and icy conditions did not discourage Miss Hunter and Miss Valela from going snow shoeing around the school premises during Gym periods in January.

Annex 3

Daycare Notes as given to GB on February 5th, 2014

Ped Days:

January 20th

The children had an amazing time and are still waiting for the return of the fired suncatchers.

Feb 7th

We are going sliding at Sunnyside Park and sometime in the afternoon we will serve all the children some hot chocolate!

Extra Curricular Activities

Activities started on January 29th. We had a few little glitches which were easily fixed. Educ Action opened up 2 groups to accommodate the demand for Crazy Chemworks; Soccer; Rockin' Reptiles and Little Chefs!

Income Tax Receipts

Receipts will be sent home the last week of February covering fees paid between January 2013 and December 2013.

Internships:

AEP Program: (Attestation d'Etudes Professionnelles – School Daycare Educator)

The two interns, who were doing their stage here, have both passed and will have their graduation later this month. It was awesome to be able to help them succeed. Bravo Marisol and Lyne!

Dawson CRLT Program: (Community Recreation Leadership Training)

Only one of the two expected students is actually with us this term. Danny Coallier, is doing his 1st year Fieldwork placement. He is helping in one of our Kindergarten groups on Wednesdays and in the Gym on Free Choice Fridays.

Annex 4 :

Principal report for GB
February 5th, 2014

January:

- Semaine du 13 janvier: Semaine des Arts (Gumboots, concert, art,)
- Open house : 21 et 22 janvier

February:

- Report card: --Going home on March 12th
Soiree porte-folio: March 27th
- Blood drive le 5 février au Gym
- Stagiaire dans la classe de Mme Deziel
- Zoo a l'école : ce jeudi pour les 1eres
- Vendredi 7 fevrier: ped day
- 18 fev: 2eme au cirque de Verdun
- 24 fev soir : Parent Workshop Self Defence H & S
- Semaine du 24: Carnaval Week
- PEF: 600\$ matelas et quelques accessoires

March:

- Report card: --Going home on March 12th
Soiree porte-folio: March 27th

Registration:

- 94 déjà inscrits, avec autres frères et sœurs, rendez-vous et transferts = autour de 100 maternelles pour l'an prochain.