

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes December 4th, 2013
6:53 – 7:44PM
Room 18**

Type of meeting: Governing Board – Regular 2013-14 #3

Participants:

Parents: Josie Campisi, Balgovind Pande, Marie Maguigad, Allison Saunders, Julie Smith

Teachers: Martine Létourneau, Yolanda Galvez, Sue de Graff, Lyne Bérubé

Support Staff: Ruta Krauza

Principals: Sylvie Martin

Commissioner:

Community Rep:

Visitor(s):

Absent:

Regrets: Linton Garner

3.1 CALL TO ORDER & WELCOME

Julie Smith, Chair, called the meeting to order at 6:53pm.

3.1.2 ADOPTION OF AGENDA

13-14-23 *It was moved by Martine Létourneau, seconded by Sue de Graff, that the agenda be approved with changes made by adding Teacher's fundraising initiative to the Varia section. Carried unanimously.*

3.1.3 Adoption of Minutes of Nov. 6th, 2013

13-14-24 *It was moved by Lyne Bérubé, seconded by Balgovind Pande, that the minutes of the Nov. 6. 12, 2013 GB meeting be adopted. Carried unanimously.*

3.2 QUESTIONS FROM THE PUBLIC

No public present.

3.3 BUSINESS ARISING

No business arising.

3.4 NEW BUSINESS

3.4.1 H & S fundraising

The discussion revolved around H&S being more transparent about which activities are fundraisers. There was also discussion about how to address requests to fundraise from outside of the H&S Committee.

13-14-25 It was moved by Ruta Krauza and seconded by Balgovind Pande that the H&S Committee be mandated to oversee the fundraising for the Junior school and request that H&S provide GB with at least 3 updates on their activities. Carried unanimously.

3.4.2 Daycare Budget

13-14-26 It was moved by Martine Létourneau and seconded Sue de Graf that the November revised Daycare and Lunchtime Budget for the 2013-2014 school year be approved, as presented and explained by Ruta Krauza, daycare coordinator. Carried unanimously.

3.4.3 Radon Information

Mme. Martin explained the history behind why the government is requiring testing as also explained by the attached documents. The school board will be sending info to all parents explaining the testing.

3.4.4 Public Consultation – MELS Quebec History

CPC chair sent a public consultation on the teaching of Quebec History in high school. Julie is asking that the members of the GB take a look at it. It was also suggested that the rest of the parent community also be invited to consult. It was therefore decided that the consultation be posted on the school website.

3.4.5 SNAC consultation

The SNCA consultation which began last year is now completed. The final document will be posted on the school website.

3.5 **FIELD TRIPS**

No fieldtrips.

3.6 **REPORTS**

3.6.1 **Regional Parents' Committee**

Allison Saunders reported the RPC. See Annex 1.

3.6.2 **Commissioner's Report**

Linton Garner was not present. No notes were sent. See School Board website for minutes of previous meeting.

3.6.3 **H&S Report**

No meeting in November. Julie mentioned the chairs of H&S, and the 2 GB's will communicate with each other after their respective meetings as a way of keeping each other informed of relevant issues.

3.6.4 **Teachers' Report**

Sue De Graff presented the teacher's report. See Annex 2.

3.6.5 **Daycare's Report**

Ruta Krauza presented the Daycare Report, see Annex 3.

3.6.6 **Principal's Report**

Sylvie Martin presented the Principal's report, see Annex4.

3.7 **QUESTIONS FROM THE PUBLIC**

There were no questions from the public.

3.8 **CORRESPONDENCE**

Julie Smith, Chair, listed some of the correspondence received by the GB: Pearson Educational Foundation Fund Annual report (posted on the school board

website); the SNAC annual report; and an invitation to a special event for girls hosted by PEF/CPC: Girls Date Out.

3.9 **VARIA**

Mme. Sauriol, one of the kindergarten teachers, has a brother who is rowing the Atlantic as a personal challenge and to raise money for the Breakfast Club. She would like to ask the St. John Fisher Jr. community for help in raising funds towards that end. The letter will be going out for the month of February. Jean-Guy Sauriol's progress can be followed on www.maplelyssolo.com.

13-14-27 It was moved by Ruta Krauza and seconded by Balgovind Pande that the request to hold a fundraiser for the aforementioned cause described by Sylvie Martin be approved. Motion carried.

3.10 **ADJOURNMENT**

13-14-28 *At 7:44PM, it was moved by Ruta Krauza, seconded by Allison Saunders, that the meeting be adjourned. The motion was carried unanimously.*

Next meeting: February 5th, 2014

Respectfully submitted,

Josie Campisi
/JC

ANNEX 1

Region 2 Report Meeting held on November 19, 2013 7 p.m.

Meeting with Elementary network reps from all regions.

There was a low turnout for this meeting and the chair is wondering if it is because of the format we are exploring this year with region and network meetings alternating monthly.

The Parent Structure and Communication subcommittee are exploring alternative formats. Some suggestions are now on the table for discussion.

Presentation given by Peter Gilson, Physical Education and Health Consultant at the **LBPSB** on the physical education program at the elementary level.

Highlights: While physical education is not mandatory for Quebec kindergarten students, it is something that LBPSB is committed to and we are far ahead of other boards when it comes to the promotion of physical activity for our children.

Board-wide tournaments are a great way for teachers to teach the phys-ed curriculum. Peter outlined the number of tournaments that our students participate including sports such as volleyball, cross country skiing, handball and the cross country run

Tournaments are successful because of the hard work and the dedication of the board's teachers and students.

Parents are always welcome to come and observe these tournaments in action.

Presentation by me on the new collaborative project software CPC is experimenting with this year. We are now using Basecamp (www.basecamp.com) as a way to communicate with each other between meetings, to share documents, and to gather internal feedback. Because I use basecamp for professional reasons, I was asked to provide a rundown of the tool, how it works, and how we are using it for CPC this year.

Discussion period re: format of the network meeting. What do parents want to get out of it? How can the presentations we get be more widely circulated? How do we best communicate with the parent population of our schools? What kind of topics do we want to explore as a network for presentations and information sessions (ie Transition to High School / How to choose a high school / Digital Citizenship / Technology in the classroom)

Submitted by Allison Saunders

ANNEX 2

Teachers' Report Governing Board Meeting December 4th, 2013

- The report card interviews and/or portfolio sessions that took place on November 20th and 21st were professionally rewarding. It is a real pleasure to meet and discuss students' progress with all the families in our community
- Teachers' Convention was especially appreciated on November 21st and 22nd due to the fact that teachers had a special allocation from our Home & School and our administration. Huge thanks!
- Cycle one students and teachers are busy preparing for our December 10th and 11th Winter in Wonderland Concert
- Non-perishable goods are collected at school until December 16th to help provide Christmas Baskets for some less fortunate families

Daycare Notes as given to GB on December 5th, 2013

Ped days:

November 21st – The staff and children went to Cinema Beaubien to see the FIFEM film “l’ours montagne”. From what some of the children told me, they loved the movie.

Monday, January 20th, 2014

-We will be sending home our registration forms before the Holiday break. They will also be posted online as usual. We have booked Artista Café to animate a workshop for the children to create some beautiful glass sun catchers.

Varia:

December 20th: Parents have been advised that we are closing at 4:00 p.m.

Collections: We sent out letters this week to families who are behind and hopefully we’ll be as successful as last year.

Internships:

AEP Program: (Attestation d’Etudes Professionnelles – School Daycare Educator)

The two interns are doing really well, and come prepared to animate their little groups with various activities and discussions. They will complete their internships by December 20th. (45 hrs)

Dawson CRLT Program: (Community Recreation Leadership Training)

In January 2014 we will have two first year students coming here to do their Fieldwork.

I have met both of these students and look forward to having them join our daycare even if just temporarily. (45 hrs)

Annex 4 : Principal's Report

November 15 and 27: Transco workshop on bus safety

December 9: 12:40 Dress rehearsal--everyone in the gym

December 10: 12:45 Afternoon Concert

December 11: Evening concert

December 13: Installation of the Dosimeter, Santa's Workshop for Kindergarten in the pm

December 16: Formation Éclair de Sciences (grade 2 teachers), Visit to the church to deliver the food,
Downstairs Library visit for story

December 17: Craft Afternoon (Lollipop Reindeer, Xmas tree, Santa plate)

December 19: 1:30 All school Bingo--Pairing Grade 2 with Kindergarten

December 20: Shorten day (noon)

Feb 5: Blood Drive