

**St. John Fisher Elementary – Junior Campus  
Governing Board Minutes November 6th, 2013  
7:06 – 8:36PM  
Room 18**

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**Type of meeting: Governing Board – Regular 2013-14 #2**

**Participants:**

Parents: Josie Campisi, Balgovind Pande, Marie Maguigad, Allison Saunders, Julie Smith,

Teachers: Martine Létourneau, Yolanda Galvez

Support Staff: Ruta Krauza

Principals: Sylvie Martin

Commissioner:

Community Rep:

Visitor(s):

Absent: Sue de Graff

Regrets: Lyne Bérubé, Linton Garner

**2.1 CALL TO ORDER & WELCOME**

Julie Smith, Chair, called the meeting to order at 7:06pm.

**2.1.2 ADOPTION OF AGENDA**

**13-14-14** *It was moved by Ruta Krauza, seconded by Martine Létourneau, that the agenda be approved with changes made to 2.1.3 to read Adoption of the Minutes of September 12<sup>th</sup>, 2013 and 2.1.4 to read Adoption of the minutes of June 2013. Carried unanimously.*

**2.1.3 Adoption of Minutes of Oct. 4th, 2013**

**13-14-15** *It was moved by Balgovind Pande, seconded by Allison Saunders, that the minutes of Sept. 12, 2013 be adopted. Carried unanimously.*

**2.1.4            Adoption of Minutes of minutes June 2013**

*13-14-16        It was moved by Martine Létourneau, seconded by Allison Saunders, that the minutes of June 12, 2013 be adopted. Carried unanimously.*

**2.2                QUESTIONS FROM THE PUBLIC**

No public present.

**2.3                BUSINESS ARISING**

**2.3.1            GB Internal Rules of Management**

There was no change to the resolution previously adopted. Item closed.

**2.3.2            Community Reps**

No one was present to fill this role at the current time. GB members are encouraged to invite individuals from the community who may be interested.

**2.4                NEW BUSINESS**

**2.4.1            School Budget**

*13-14-17        It was moved by Balgovind Pande and seconded Marie Maguigad that the November revised budget for the 2013-2014 school year be approved, as presented and explained by Sylvie Martin, principal . Carried unanimously.*

**2.4.2            Daycare Budget**

Tabled to next meeting due to pertinent information not yet received from school board.

**2.4.3            Pearson Educational Foundation**

Last year, 5 iPads were granted from this fund. This year we are applying for another grant from the same fund for the purchase of more equipment to go toward better equipping the O.T. room. This year's application is entitled: "*Self-regulation and training in teaching and learning*", and is a project put together in response to studies that show that by incorporating more exercise during the school day students tend to learn better. This would complement another grant received that helps to train teachers in how to implement these programs.

**13-14-18** *It was moved by Ruta Krauza and seconded by Yolanda Galvez that the request to apply for the aforementioned grant from the Pearson Educational Foundation as presented by Sylvie Martin, principal, be approved. The motion was carried unanimously.*

**2.4.4** **Anti-bullying and Anti-violence plan**

The plan presented is the same plan as last year, except for the following minor change: the first line in the definition of Bullying on page 1 should read "...repeated direct and indirect...".

**13-14-19** *It was moved by Allison Saunders, seconded by Martine Létourneau to adopt the Anti-bullying plan with the aforementioned changes to be made. Carried unanimously.*

**2.4.5** **Enrollment Criteria Consultation**

No changes proposed to the Enrollment Criteria set out by the Lester B. Pearson School Board. Comments to this effect will be forwarded to the school board.

**2.4.6** **Emergency Preparedness Plan**

The plan itself has not changed from last year. The noted changes are in which members of the staff has had First Aid training, the number of buses used by the school and the change in any of the routes followed by such buses.

**13-14-20** *It was moved by Balgovind Pande and seconded by Ruta Krauza to adopt the Emergency Preparedness plan. Carried unanimously.*

**2.5** **FIELD TRIPS**

**2.5.1** **Junior Campus**

No fieldtrips.

**2.6** **REPORTS**

**2.6.1** **Regional Parents' Committee**

Allison Saunders reported the RPC. See Annex 1.

**2.6.2** **Commissioner's Report**

Linton Garner was not present. See School Board website for minutes of previous meeting.

### **2.6.3 H&S Report**

Sylvie Martin reported the discussion that occurred at the last H&S meeting, which revolved mostly around the fundraising that has occurred so far this year. Because of the success in such fundraising, it was proposed that there be a way to give back to the school community for the generosity shown. One suggestion was to make a school concert or play free for the children to attend.

### **2.6.4 Teachers' Report**

Mme. Martine Létourneau presented the teacher's report. See Annex 2.

### **2.6.5 Daycare's Report**

Ruta Krauza presented the Daycare Report, see Annex 3.

The daycare has a fieldtrip planned for the Nov. 21 ped day. The children will be invited to go see the French movie "L'ours montagne", at Cinema Beaubien, presented by le Festival International du Film pour Enfants de Montréal (FIFEM). Cost to parents is 15\$, with a 1:13 adult:student ratio.

*13-14-21 It was moved by Yolanda Galvez and seconded Martine Létourneau that the fieldtrip be approved as presented by Ruta Krauza, Daycare coordinator.*

### **2.6.6 Principal's Report**

Sylvie Martin presented the Principal's report, see Annex4.

### **2.7 QUESTIONS FROM THE PUBLIC**

Marie Maguigad, parent member, brought forth a comment/observation on behalf of some parents that approached her. The comment was made to her the lunch hour seems too short to accommodate eating a meal, and an activity or playing outdoors. The response from Sylvie Martin, principal, and the other staff present was that on days when students have activities, lunch is eaten with their activity supervisor to maximize time. As for getting dressed for outdoor play, the observation by staff is that by Grade 1, students get really good at getting dressed for the colder weather quickly. The reality is that the time allotted to the lunch break is dictated by the Bus Transportation schedule.

There were no questions from the public.

**2.8**            **CORRESPONDENCE**

There was no correspondence.

**2.9**            **VARIA**

**2.10**          **ADJOURNMENT**

**13-14-22**      *At 8.36PM, it was moved by Allison Saunders, seconded by Yolanda Galvez, that the meeting be adjourned. The motion was carried unanimously.*

Next meeting: Wednesday, December 4<sup>th</sup>, 2013

Respectfully submitted,

Josie Campisi  
/JC

## ANNEX 1

# Region 3 Parents' Committee | 2013- Report for October 1st, 2013 | 2014

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This meeting was a Region and Elementary network split. Moving forward, meetings will alternate months..

### REGION

I was elected Chair for the Region 3 Central Parents' Committee while last year's Chair is Vice-Chair.

We discussed the Enrollment Criteria 2014-2015 Consultation and will continue our conversation online.

Meetings for the 2013-2014 year were set but the alternating structure is under review.

- December 12<sup>th</sup> 7 p.m. → Region 3 meeting
- January 16<sup>th</sup> 7 p.m. → Elementary network meeting
- February 20<sup>th</sup> 7 p.m. → Region 3 meeting
- March 20<sup>th</sup> 7 p.m. → Elementary network meeting
- April 17<sup>th</sup> 7 p.m. → Region 3 meeting
- May 8<sup>th</sup> 7 p.m. → Elementary network meeting
- June 12<sup>th</sup> 7 p.m. → Region 3 meeting

Reminder: All meetings are open to the public

The offer for Governing Board training was made once again. Board members are available to come to our school and provide this training. Support documents are available on the board web site: <http://www.lbpsb.qc.ca/eng/Governingboard/GoverningboardV2.asp>

Chartwells: Parents are experiencing some issues with the service. (Cost/portion/quality). The company is moving towards accepting payment only via credit card yet are charging a fee for using this service. This is illegal and our region asked that the Board look into this situation.

The Central Parents' Committee wants to make a statement against the proposed Quebec Charter of Values. Do parents support the committee's desire? They won't speak for parents without their support.

Sandra Gesualdi shared the successful results of the successful Shindig fundraiser for St. John Fisher Jr/Sr

### NETWORK

Discussion about how can we be most effective as parent reps

It was stressed that we should respond to all consultations even if it is just to say that we don't have anything to add

Discussion of email addresses for Parent Reps so that the parent community can communicate with those who represent them.

## ANNEX 2

### Teachers' Report Governing Board Meeting November 6<sup>th</sup>, 2013

- The staff of St. John Fisher Jr. would like to extend their warmest thanks to Sandra Gesualdi from H&S for organizing the October 3<sup>rd</sup> Silent Auction. Bravo!
- Our Kindergarteners, grade one and grade two students who respectively went to Stewart Hall, Intermiel and Le jardin botanique de Montréal had educational and fun-filled outings
- On October 12<sup>th</sup>, the whole Jr. school population travelled to the Sr. building to enjoy a play on Anti-bullying called Hirez- Cyber busters
- Miss Hunter used up her Fundsript raised money to defray the costs of Wilder Penfield School Skipping Team visit to our school. Their super energetic demonstration was contagious and appreciated by our little guys and teachers
- On November 1<sup>st</sup>, all of region three teaching and non-teaching staff assisted to a conference on Stress and its Effects. Close to 700 people gathered in a hall in Lasalle to listen to a captivating Dr. Sonia Lupien
- Two "agentes socio-communautaire" visited our Kindergarteners on November 5<sup>th</sup> to discuss various safety measures. Their presentation climaxed with a peak at the interior of the police car and its sirens!
- Our peaceful school is getting ready for our school-wide assembly on November 11<sup>th</sup>. Lots of poppies and singing for the occasion
- Reporting sessions are approaching fast! Term 1 report cards will be sent home on November 18<sup>th</sup>. One-on-one interviews with parents of kindergarten and grade one students as well as portfolio sessions for grade two families will take place on November 20<sup>th</sup> and 21<sup>st</sup>

### **ANNEX 3: Daycare: Information given to Governing Board on November 6<sup>th</sup>, 2013**

- **Extra curricular activities** – after a few minor adjustments the activities have gone off without a hitch. The children look forward to their activities and I see big smiles in the hallways as they head off to Hip Hop, Soccer and Wizardry, to name but a few.

We cancelled the October 28<sup>th</sup> activities because the grade 2 students were on a Field Trip. The day will be made up on December 16<sup>th</sup>.

Hip Hop will be holding a show for parents on Monday, December 16<sup>th</sup>, at lunch time, in the Music Room. Space is limited and so we have limited it to 2 parents (guests) per child. A memo will be going home with the children involved.

Nancy, our contact at Educ Action is currently preparing the activities that will be offered in our winter session.

- Our **ped day** on Friday, November 1<sup>st</sup> was an awesome hit. Dynamix animated 2 workshops for each of 3 groups and the children had an amazing time. They were also thrilled with their little gifts from Dynamix.

Fee charged to parents: \$15.00      Actual cost: \$20.80      Savings to parents:  
\$ 5.80

- **Our next ped day**, Thursday, November 21<sup>st</sup>, we would like to go on a Field Trip. We need **GB approval** for the following:

-Trip to Cinema Beaubien via school Bus (Jean Jacques Campeau) to see the French film “l’ours montagne” presents by FIFEM.

-Departure at 8:50 a.m., film is at 10:00 a.m. and return around 11:50 a.m.

-Cost to parents is \$15.00 total. Actual cost is \$22.75. Parents save \$7.75

*Unanimously approved*

- **John Abbott Dental Hygiene Student**: On November 20<sup>th</sup> Chelsey Forand, final year student, will come to daycare to do a presentation on dental hygiene to some of our Kindergarten students. Parents will receive a letter explaining the presentation and the children will go home with a gift tooth brush. We are looking forward to her visit.
- Our carpets came in and have added some beautiful colors to our rooms and have certainly reduced the noise level. The children love playing or just relaxing on the new carpets.
- The lunch and daycare staff was treated to a luncheon on October 16<sup>th</sup> and a special workshop, on how to interact with children with special needs, on October 23<sup>rd</sup>. Cheryl McDonald, a consultant for Autism from the schoolboard made the presentation. Everyone was pleased and appreciative of the information they received. We will be purchasing a few useful posters for our daycare.



#### Annex 4 : Principal's Report

- All field trips were great: k-to Stewart Hall and at school activity  
Grade 1 to Intermiel  
Grade 2 to Jardin botanique
  - Play at the Sr for Anti-bullying program on October 11<sup>th</sup>
  - Brian Ewenson-Astronaut- visited 2 classes ( k and gr2) on Oct 22 for an Entrepreneurial project
  - Lockdown practice on Oct. 25 all good
  - Nov 1<sup>st</sup> was a Ped day with a workshop on Stress by Dr. Lupien
  - Halloween boxes and candy collections are being done daily
  - Agentes socio-comm. Yesterday for Kindergarten and Jill Thursday for Hand washing workshop.
  - Craft fair this Saturday at the Sr
  - Jour du souvenir Assembly on Monday
  - Report card: --Going home on Nov 18<sup>th</sup>
  - Picture retakes Nov 19
  - Parents interview on Nov 20 evening, Nov. 21 morning
  - Transco Workshop Nov 15 for k and Nov 27 for gr 1 about safety around school bus
- Concert for cycle 1 (grade 1 and 2) Tuesday Dec. 10 in the afternoon  
Wednesday 11 in the evening
- Concert for kindergarten Wednesday April 30 in the afternoon  
Thursday May 1 in the evening