

**St. John Fisher Elementary – Junior Campus
Governing Board Minutes February 6, 2013
7:10 – 9:22 PM
Junior Campus – Room 16**

Type of meeting: Governing Board – Regular 2012-13 #4

Participants:

Parents: Josie Campisi, Christina Forest, Marie Maguigad, Allison Saunders, Julie Smith

Teachers: Martine Létourneau, Sue de Graff, Yolanda Galvez, Lyne Bérubé

Support Staff: Ruta Krauza

Principals: Sylvie Martin

Commissioner: Linton Garner

Community Rep:

Visitor(s):

Absent:

Regrets:

4.1 Call to order & Welcome

Julie Smith called the meeting to order at 7:10 PM.

4.1.1 Adoption of Agenda

12-13-26 *It was moved by Ruta Krauza, seconded by Martine Létourneau, that the agenda be approved as presented. The motion was carried unanimously.*

4.1.2 Adoption of the Minutes of December 12th, 2012

The following edits to the minutes were requested:

- Family names should be added in section 3.1.3

12-13-27 *It was moved by Josie Campisi, seconded by Allison Saunders that the minutes of December 12th be approved with changes as noted. The motion was carried unanimously.*

4.2 Questions from the Public

There were no questions from the public.

4.3 Business Arising

4.3.1 Community Rep

Josie Campisi has contacted Sue Nadeau. She is interested in being the community representative for the St. John Fisher Junior Governing Board, but was not available to attend this evening.

4.3.2 Social Media

Sylvie Martin advised that the topic of social media as a form of communication to the school community was discussed at the recent staff meeting, but a consensus was not reached regarding whether this is something to move forward with at this time. Discussion ensued.

12-13-28 It was moved by Allison Saunders, seconded by Josie Campisi, that a sub-committee be formed to explore the use of social media for communication to the school community. The formation of the sub-committee will be pending consultation with the Senior Campus Governing Board. There were 6 votes in favor, 0 against. The motion was carried.

4.3.3 PEF Grant

Sylvie Martin advised that the Pearson Education Foundation Grant submission was approved. 5 IPADS have been obtained for use in the school for the purpose of advancing literacy and numeracy in the school.

4.4 New Business

4.4.1 Annual Report

Sylvie Martin presented the annual report.

12-13-29 It was moved by Ruta Krauza, seconded by Sue de Graff that the Annual Report be approved as presented. The motion was carried unanimously.

4.4.2 Principal Criteria

Julie Smith led an In Camera (principal was asked to leave the room) discussion regarding the selection criteria for the appointment of the school principal. There was agreement on the criteria that will be submitted by Julie Smith (the GB Chair) to the school board.

4.4.3 Gym Rental Confirmation

Sylvie Martin requested that the board ratify the gym rental request for employees of LBPSB to use the gym on Tuesday evenings from 5-7pm until the end of the year.

12-13-30 It was moved by Allison Saunders, seconded by Martine Létourneau that the resolution approved by email be approved. The motion was carried unanimously

4.4.4 Board Consultation Budget

Julie Smith led a discussion regarding the budget consultation and made note of suggestions to be submitted to the board regarding the budget.

4.5 Field Trips

4.5.1 Field Trips Approval

There were six field trips to approve:

- Kindergarten: Redpath Museum on April 25 & 26. Partial day activity by bus, \$13.50/child, ratio 1:4
- Kindergarten: Parc de l'Ile Bizard on May 30-31. Whole day activity by bus, \$20/child, ratio 1:6
- Grade 1: Musee a l'Ecole on Feb 15. In school activity, \$18/child, ratio 1:21
- Grade 2: Ecole de Cirque on Feb 28 by \$24/child all day by bus ratio 1:11
- Grade 2: Graduation Trip to Notre Dame de Fatima on Jun 7. All day activity by bus, \$25/child, ratio 1:10
- Cross Country Run: K: ratio 1:5 / Grade 1-2 ratio 1:10 May 13 or 14 with rain dates of May 15 and 16. \$6/child by bus at Dorset Elementary

12-13-31 It was moved by Josie Campisi, seconded by Martine Létourneau that the field trips be approved as presented. The motion was carried unanimously.

4.6 Reports

4.6.1 Parents' Committee Report

Allison Saunders presented the Parents' Committee Report, see Annex 1.

4.6.2 Council of Commissioners' Notes

The Unofficial notes from Council from January had not yet been received. Linton Garner provided an update that the board is re-examining the hiring policy related to relatives, he provided an overview of the keynote speakers who will be

presenting at the upcoming spring conference and provided updates on the work that is currently being undertaken at the board level.

4.6.3 Home & School Report

There was no Home & School report presented at this meeting.

4.6.4 Teachers' Report Sue

Sue de Graff presented the Teachers' Report, see Annex 2.

4.6.5 Daycare Report

Ruta Krauza presented the Daycare Report, see Annex 3.

12-13-32 It was moved by Yolanda Galvez, seconded by Marie Maguigad that the meeting be extended to 9:30pm. Approved unanimously.

4.6.6 Principal's Report Sylvie

Sylvie Martin presented the Principal's Report, see Annex 4.

4.7 Questions from the Public

There were no questions from the public.

4.8 Correspondence

The following correspondence was received and circulated:

- M'As tu vu?
- Offer of services for a GB workshop, but it falls outside of the acceptable topics that could be covered by the budget of the GB
- QFHSA newsletter
- Briefs submitted to the Minister of Education Recreation and Sports
- Mieux Accueillir et éduquer les enfants d'âge Préscolaire, une Triple Question d'Accès, de Qualité et de continuité des services.

4.9 Varia

There were no items presented as varia at this meeting.

Adjournment

12-13-33 It was moved by Allison Saunders, seconded by Marie Maguigad that the meeting be adjourned at 9:22pm.

Next meeting: Wednesday, April 3rd, 2013.

Respectfully submitted,

Christina Forest
/CF

Attachments (4)

Region 3 Parents' Committee

Report for December and January

**2012-
2013**

Region 3 Parent's Committee Meeting #3 -- December 13th, 2012

Christina Forest attended in my absence in order for me to attend the Holiday Concert at St. John Fisher Jr.

Consultation: Policy on "Employment and Assignment of Relatives" – tabled due to time constraints

CPC proposed budget 2012-2013 – to be approved at the next meeting

Bill 14 – submitted as an addendum/modification to Bill 101. Request for the body to prepare commentary to submit to MELS. To be discussed further at the January 2013 meeting.

Official introduction of Commissioner Linton Garner

Commissioner Doug Flook shared that the student representatives on council will be sworn in at their next meeting.

Elementary network meeting followed the Region 3 meeting. Minutes and agenda are not available. This meeting went well past 10 p.m. Many parents left before it ended.

Region 3 Parent's Committee Meeting #4 -- January 17th, 2013

CPC proposed budget 2012-2013 – approved

Consultation: Policy on "Employment and Assignment of Relatives" – Commissioner Flook shared that some of the recommendations in this policy go against the teacher's collective agreement. The teacher's union will be meeting with the LBPSB. Note that we may be the first school board in Quebec to adopt a policy regarding this. Region 3 CPC agree that spirit of the policy is a good one, but that the language and implications need to be worked on. This is a second draft of this policy that has changed significantly from the first version.

Consultation: Budget Consultation 2013-2014 – LBPSB believes in an open budgetary process where stakeholders have the right to suggest orientations and priorities so as to benefit the system as a whole. We need to keep in mind the following criteria:

The budgetary process must:

- Provide an equitable allocation of resources
- Be in keeping with the resources available
- Maximize the distribution of resources to educational institutions
- Ensure the sound management of results.

We tabled this item in order to research the topic and come back to our next meeting with suggestions.

Region 3 Parents' Committee

Report for December and January

2012- 2013

New Business: Midterm exams. Why don't all schools hold them at the same time and why are they not all the same exam? Director David Meloche explained that unlike provincial exams, these exams reflect the different teaching methods and philosophies at each school.

Parental Issues: School's cleanliness. A member wondered how LBPSB school would fair during 'random cleanliness spot-checks'. Director David Meloche explained in detail the way LBPSB custodial services operate. We do our own inspections and reports.

Notes of interest: The Rona Kupac Fund (part of the Pearson Educational Fund) has money available for LBPSB families in need to purchase warm winter clothing.

Feb 4th is Bus driver appreciation day

Composting report – Clearpoint is looking into composting. I shared that Litterless lunches have been a part of St. John Fisher Jr. Wondering if we have any information or stats that we can share with other schools in our region. Can Mme. Martin can provide some data on this initiative along with an update?

Strategic Directions 4: Promoting Wellness in a Safe and Caring Community

Objective	Strategies	Indicator	Targets / Results
To develop in our school a culture of pride and respect for the environment.	In order to respect the environment: <ul style="list-style-type: none"> • implementation of "Zero Waste Lunches" program that would include a composting initiative. 	<ul style="list-style-type: none"> • to reduce garbage and increase recycling • composting 	<ul style="list-style-type: none"> • fully implemented by June 2015

Success Plan 2010-2015 St. John Fisher
<http://stjohnfisher.lbpsb.qc.ca/documents/SSP1015.pdf>

Intercultural Advisory Committee Meeting -- January 23rd, 2013

- Budget approval
- Black History Month
- March 21st Anti-Racism projects
- A portrait/summary of SSD's Spiritual Animation group's activities (CASCA)

There were funds available last year for projects. The money has been allocated but I'm curious to know if St. John Fisher Jr. proposed any projects. What have been some of the intercultural activities offered?

Region 3 Parents' Committee Report for December and January

2012-
2013



The Central Parents' Committee
Invites All L.B.P.S.B. Parents
To
Raising Awareness for Student Success
"The Parents' Role" Conference

Saturday, April 6, 2013
Lindsay Place High School
Pointe-Claire, Quebec



Stay tuned for more information in the coming months!

Proud sponsors of the Central Parents' Committee Parent Conference

GB Teachers' Report

February 6th, 2013

Semaine des arts:

Leonardo Da Vinci, Miro, Van Gogh, Kandinski, Picasso, Michele Angelo, Les grottes de Lascaux... name it, it was presented to the children during the Semaine des arts. We also all did stained glass and enjoyed our traditional John Rennie Band performance in the gym.

Field trips:

A Centre des arts de Laval group of animators came to St John Fisher on February 16th to grade one students enjoyment

Grade two will do hands-on Circus Activities at l'École de cirque on February 28th

- **Two Concordia students are paired with two of our kindergarten teachers one day a week**
- **A Vanier student came to do a presentation on hibernation with the kindergarteners**
- **Miss Hunter has been appreciating all the parental assistance to tie snowshoes this past few weeks**
- **Miss Marina will run a lunch time grade one and two Choir. We look forward their Spring performance**
- **The grade two have started the Board Situational Problem and the evaluations will be finished by February 22nd**
- **On February 12th, many classes will celebrate the 100th day of school with fun and educational activities**
- **Carnival Week will take place from Feb. 25th to March 1st**

Daycare Notes as given to GB on February 6th, 2013

Ped Days:

January 25th

We had to cancel our trip due to the weather. Approximately 30 children stayed home and we entertained the other 75 here.

Feb 8th

Nous les Arts is coming in to do workshops on their program "A fun day with birds and their eggs!". They will be here from 9:15 a.m. to 2:45 p.m. We have 85 children registered to attend.

Feb 18th

We will finally make it to L'Univers du chien de traîneau! Re-registration started Monday and so far so good. Everyone is looking forward to this day!

Lunch & Daycare Staff Personality and Professionalism Workshop

-held Wednesday, January 16th.

-Staff did a personal assessment of their level of assertiveness.

-We delved into the Color Concept, the Colors in Depth and Color Compatibility.

The workshop was a huge success with the staff and I'm looking forward to researching into hosting another workshop with Dianne Bradshaw, in the near future.

Purchases

All the filing cabinets have arrived and are much appreciated.

Extra Curricular Activities

Activities are scheduled to start on Monday, February 11th. We've done really well. We have 233 spots filled. Soccer was a great hit during Lunch that we now offered it during Daycare as well. Most of the activities have sold out!

Income Tax Receipts

Receipts will be sent home the last week of February covering fees paid between January 2012 and December 2012.

Website

Our ped day forms are now available on the website under Daycare/Notes. We will post most forms on the website to make it easier for parents.

Happy Valentine's Day

Ruta

Principal report for GB
February 6th, 2013

- Blood Drive will be Feb. 6th.
- Open House the week of Jan 21st. Thank you to H & S for the help

Sibling registration week of Jan 14, about 33 siblings
New registration Week of Jan 28 about 59 visits
Reregistration Week of Feb. 11 for k to 5

So far only about 66 kindergarten registrations—7 to Français + at St. Edmund.

- Semaine des Arts: Jan 14 to 18: Grade 10 JRHS band performed on the 16 in the pm also a stain glass window project was done with the each class.
- PDIG: workshop on Autism for the staff was held on the 17 of Jan.
- Science fair at LPHS: many classes went for a visit on Jan 15. They are also inviting us for a Visit on Feb 27 when it is Anti-Bullying Day.
- Teacher and Staff Appreciation Week next week Thanks to H & S again
- Carnival Week at the Jr Feb 25th to March 1st. (Skating, sliding, Hockey, Snowshoeing)
- We have been approached by “Athletic Community Center” a non-profit org. to be part of a Fun Fit Club for the School year 13-14. All free- more details to come at a later date
- Capital Projects as presented.